

**SECTION 00 11 13  
ADVERTISEMENT FOR BIDS**

**NOTICE IS HEREBY GIVEN THAT SEALED BIDS WILL BE RECEIVED:**

**BY: Monroe County Board of Commissioners**

**FOR: Monroe Co Cooling Tower & Elevator  
Monroe Convention Center  
302 S College Ave, Bloomington, IN 47403**

**DESCRIPTION OF PROJECT:** This project will consist of mechanical, electrical, and elevator work necessary for the complete replacement of a Cooling Tower, pumps, piping, accessories, and elevator at the Monroe County Convention Center.

**RECEIPT OF BIDS:** Bids should be delivered to the following location prior to TIME on the date of the bid:

Monroe County Courthouse, Room 220  
100 W Kirkwood Ave  
Bloomington, IN 47404

Bids shall be received on or **before 9:45 am EST, 04/10/2024 to be valid.** Bids received after this day and time will not be considered.

Oral, telephonic, telegraphic, facsimile or other electronically transmitted bids will not be considered.

Bids shall be submitted on Contractors Bid For Public Works Form 96, along with all documentation requested in the Instructions to Bidders.

All Bids must comply with the Monroe County Responsible Bidder Ordinance. Bidders shall include a responsible bidder affidavit of compliance.

**BID OPENING:** Bids will be opened and publicly read aloud at:

Monroe County Courthouse  
NAT U. Hill Room  
100 W. Kirkwood Avenue  
Bloomington, IN 47404

At the following day and time: **10:00 am EST, 04/10/2024**

**PRE-BID OPENING:** BIDDERS are highly recommended to attend a pre-bid meeting with representatives of the Owner and Engineer to discuss the projects and related requirements. Pre-bid meeting will convene at 9:30 EST, on Wednesday, March 27, 2024, at the Monroe Convention Center, Rogers Room, 302 S College Ave, Bloomington, IN 47403. There will be a tour of the project area immediately after the pre-bid meeting.

**CONTRACT TYPE:** Monroe County Board of Commissioners will contract with two prime contractors for the Bid Packages listed below, with bids received on a lump sum basis for each bid package. Each bid proposal shall include all labor, material, and services necessary to complete the project in strict accordance with the Construction Drawings, Project Schedule and Project Manual.

The Monroe County Board of Commissioners will receive sealed Bids for the following Bid Packages:

Bid Package #1 – Elevator  
Bid Package #2 – Cooling Tower, Pumps, & Piping

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**DOCUMENTS PREPARED BY:**

RQAW | DCCM  
8770 North Street, S110  
Fishers, IN 46037

**BID DOCUMENTS:** Interested Prime Bidders may order hard copy and/or electronic Bidding Documents at Eastern Engineering Plan Room, 9901 Allisonville Rd., Fishers, IN 46038, Phone (866) 884-4115 Fax (765) 288-8311 (<https://distribution.easternengineering.com>). To order a set of plans, please visit the website. Documents will be available on or after 3/7/2024.

**PRE-BID REQUESTS FOR INFORMATION:** Any questions concerning the scope of this project, project completion, scheduling, project administration, etc. shall be directed to Dustin Barth, RQAW, [dbarth@rqaw.com](mailto:dbarth@rqaw.com). Clarifications and responses to bidder questions will be issued via Addenda and/or Bid Information Letter.

**BID SECURITY:** Each bid must be accompanied by a Contractor's Bid Bond or certified check made payable to Monroe County Board of Commissioners in an amount equal to 5% of total of the base bid and any alternate bids. All checks of unsuccessful bidders shall be returned to them by Monroe County Board of Commissioners upon selection of successful bidders. Checks of successful bidders shall be held until delivery of the performance and payment bond.

**PERFORMANCE BOND AND PAYMENT BOND:** For each bid a Materials and Labor Payment Bond in the amount of one hundred percent (100%) of the contract price will be required upon notification to the successful bidder, and no contract shall be valid until receipt of bond, if so required. The cost of the aforementioned bond shall be included in the bid sum.

**DRUG TESTING & SAFETY:** In accordance with Indiana Code 4-13-18 as amended, each Contractor that submits a bid for a public works project is required to submit with the bid a written drug plan. Among other things, the law sets forth specific requirements that must be in the plan for a program to test the employees of the Contractor and Subcontractors for drugs. The successful Bidder must comply with all provisions of the statute or the contract is subject to cancellation.

Upon selection of successful bidders, bidder shall also provide a copy of the contractor's written safety plan and shall be expected to comply with all local, state and federal workplace laws for safety and health.

**CONSTRUCTION SCHEDULE:** A schedule will be provided as a basis for bidding. Each entity submitting a Bid indicates it can and will have its own workers, Subcontractors, materials and equipment available to keep its Work on or ahead of the Project Schedule. If a bidder has concern over meeting the requirement in the Project Schedule, the bidder shall notify the RQAW prior to submission of the bid.

**TAXES, PERMITS, INSPECTIONS:** All Bids shall be submitted without inclusion in the bid price for the amounts, if any, of Indiana State Gross Retail and Use Tax (generally called the "Sales Tax") for materials and properties that are to be purchased by the Bidder that will become a permanent part of the Project.

**E-VERIFY:** In accordance with IC 22-5-1.7-11.1, Contractors entering into a contract with the Monroe County

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Board of Commissioners will be required to enroll in and verify the work eligibility status of all newly hired employees through the E-Verify Program and execute an affidavit certifying compliance with the law in the form included in the Contract Documents.

**ACCEPTANCE OF BIDS:** Monroe County Board of Commissioners reserves the right to reject any bids or all bids, to make any combination thereof, to waive any informality therein, and to return any unopened bids received after the time fixed herein.

**VALIDITY OF BIDS:** Bids may be withdrawn prior to the designated time, but no bids shall be withdrawn for a period of sixty (60) days thereafter. (IC-36-1-12-6)

**CONTRACTOR'S PREQUALIFICATION:** In accordance with Indiana Code 5-16-13-10(c) as amended, each Contractor (all Tiers) with a contract value of \$300,000 or more shall be pre-qualified by the Indiana Department of Administration (IDOA) or Indiana Department of Transportation (INDOT) according to the type and value of the work to be performed. A copy of the Bidder's certification shall be submitted prior to award of the contract.

**ADDITIONAL DECLARATIONS:**

1. Bidder certifies for itself and all its subcontractors compliance with all existing laws of the United States and the State of Indiana prohibiting the discrimination against any employee or applicant for employment or subcontract work in the performance of the Work contemplated by the Agreement with respect to hire, tenure, terms, conditions, or privileges of employment or any matter directly or indirectly related to employment or subcontracting because of race, religion, color, sex, handicap, sexual orientation, gender identity, national origin, ancestry, age, disabled veteran status or Vietnam era veteran status. Monroe County Board of Commissioners reserves the right to collect a penalty as provided in IC §5-16-6-1 for any person discriminated against.
2. The Bidder certifies that he/she has thoroughly examined the site of the Project/Work and informed himself/herself fully regarding all conditions under which he/she will be obligated to operate and that in any way affect the Work, and knows, understands and accepts the existing conditions. The Bidder further certifies that he/she has thoroughly reviewed the Contract Documents, including all Addenda, and has had the opportunity to ask questions and obtain interpretations or clarifications concerning Contract Documents.