

SECTION 002000 - NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received for Bid Reference #26-18.

By: The Board of Commissioners of the County of Allen

For: Allen County War Memorial Coliseum Decorative Metal Security Fence
4000 Parnell Avenue
Fort Wayne, IN 46805

At: Allen County Department of Public Purchase
Citizens Square
200 East Berry Street, Suite 495
Fort Wayne, Indiana 46802

Until: 2:00 p.m. (local time) Tuesday, December 11, 2018
Bids received after 2:00 p.m. will remain unopened

Bid Opening: 2:01 p.m. (local time) Tuesday, December 11, 2018
Citizens Square
200 East Berry Street, 030 Council Discussion Room
Fort Wayne, Indiana 46802

Pre-Bid Meeting: 2:00 p.m. (local time) Tuesday, December 4, 2018
Allen County War Memorial Coliseum
4000 Parnell Avenue, Archer Room
Fort Wayne, IN 46805

Each bid proposal shall include all labor, material, tools, equipment, licenses and services necessary to complete this project in strict accordance with the drawings and specifications as prepared by MSKTD & Associates, Inc. and the Allen County War Memorial Coliseum and on file in the Allen County Department of Public Purchase, 200 East Berry Street, Suite 495, Fort Wayne, Indiana 46802.

The bids shall be lump sum and shall be received for a prime contract.

Bids shall be properly and completely executed in accordance with the Instructions to Bidders and shall be submitted on the Bid Form included in the Project Manual.

Contractors working on public works projects involving the construction, reconstruction, alteration, or renovation of a public building must be prequalified through the Public Works Certification Board if project is estimated to be greater than \$300,000.00. (IC 5-16-13-10 and 4-13.6-4)

The bid shall be accompanied by a bid bond in the amount of 10% of the bid. The bid bond must be present and attached to the top of original bid.

Bid envelope (minimum size 9" x 12") must be sealed and include company name and address, project name, bid reference number, and date and time of bid opening. Each bidder is required to include one (1) original and two (2) copies of their bid.

The following documents must be submitted with the bid:

Completed State Bid Form 96 (revised 2013) including the Non-Collusion Affidavit
Statement of Company Equal Employment Opportunity and Non-Discrimination Policy
Indiana Legal Employment Declaration (E-Verify)
Written plan for employee drug testing program

Contractors and suppliers shall conform to IC 5-16-13.

The successful bidder(s) will be required to furnish insurance covering Workmen's Compensation, Public Liability and Property Damage and any other which may be required, before the contract can be signed and issued.

A Performance Bond and Payment Bond in the amount of 150 % of the contract price shall be required upon notification of the successful bidder prior to signing of the contract.

Contractor is to include an allowance of \$6,000.00 in bid. Allowance is to be used for changes in scope resulting from unforeseen conditions at the site. Allowance can only be used with written approval by the Architect and Owner. Any unused allowance must be returned to the Owner.

Bids shall not be modified, withdrawn or canceled without the Owner's written consent for a period of sixty (60) calendar days after the date on which bids are opened.

The successful bidder(s) must submit their Federal Identification Number to the Department of Public Purchase at contract signing. In the absence of a FIN, a Social Security Number must be provided.

An out of state contractor shall have Indiana State Gross Income Tax withheld by Allen County, unless he can show proof that he is registered with the Indiana Secretary of State to conduct business in the State of Indiana.

No fee will be charged for permits required and issued by the Allen County Building Department for work done on any Board of Commissioners of the County of Allen, Indiana owned property.

Documents may be purchased from Eastern Engineering, 1239 Wells Street, Fort Wayne, Indiana, 46808. Contact Eastern Engineering at (260) 426-3119 for cost. Only full sets of documents will be printed, partial sets will not be allowed. The cost for purchasing the documents is non-refundable.

The Board of Commissioners of the County of Allen, Indiana reserves the right to reject any and all bids for failure to comply with applicable laws and/or with the Notice to Bidders and reserves the right to waive irregularities.

Documents will be available for inspection at the Allen County Department of Public Purchase, 200 East Berry Street, Suite 495, Fort Wayne, Indiana 46802 and the Allen County War Memorial Coliseum, 4000 Parnell Ave., Fort Wayne, IN 46802.

END OF NOTICE TO BIDDERS