

## **NOTICE TO BIDDERS**

Notice is hereby given by the Board of School Trustees that East Allen County Schools, New Haven, Indiana shall receive sealed bids from experienced and eligible contractors at the East Allen County Schools, Administration Building, located at 1240 State Road 930 East, New Haven, Indiana 46774, until 2:00:00 pm local time on February 29, 2024 for:

### **EACS Cedarville Elementary, New Haven Primary, & Leo Elementary Lighting Replacement**

Said bid proposal shall include all labor, material, and services necessary to complete the above project(s) in strict accordance with the drawings and specifications as prepared by Garmann Miller.

Bids for the project are to be prepared by a single prime contractor.

Bidders are to include with their sealed bid, a bid deposit of 5% of the total bid in the form of a bank draft, certified check, money order or bid bond.

All submitted bids will be opened publicly and read immediately after the 2:00:00 pm submission time at the East Allen County Schools, Administration Building, located at 1240 State Road 930 East, New Haven, Indiana 46774. Bids received after the published time will be returned unopened.

In the event any bidder withdraws their bid or fails to execute a contract and/or furnish all required bonds within ten (10) days after award of contract to the successful bidder by East Allen County Schools, East Allen County Schools may declare the successful bidder's bid deposit forfeited to East Allen County Schools as liquidated damages.

Bids are to be submitted in a sealed envelope, addressed to the School Corporation, with the name and address of the bidder and the name of the project to which the bid is for on the front of the envelope. Bids submitted by mail are to be addressed to:

Dr. Pat McCann, Assistant Superintendent of Administration Services  
East Allen County Schools  
1240 SR 930 East  
New Haven, IN. 46774

Complete and detailed Plans and Specifications for this work, including but not limited to, Instructions to Bidders, Bid Forms and General Conditions are on file and maybe reviewed at the following location:

Eastern Engineering's Virtual Planroom  
[www.easternengineering.com](http://www.easternengineering.com).

Contractors may also obtain copies of said plans, specifications, instructions to bidders and bid forms from Eastern Engineering office located at 1239 North Wells Street, Fort Wayne, Indiana 46808, Phone # (260) 426-3119.

A \$100.00 refundable deposit for each complete set of plans and specifications, with a limit of three (3) sets per each prime contractor and only complete sets of said plans and specifications will be distributed. Unsuccessful bidders, upon returning complete plans and specifications, that are in good and usable conditions within (10) days of the bid date, will be refunded their plan

deposit.

A Pre-bid meeting for this project will be held Thursday, February 15, 2024, at 10:00 am, local time at the East Allen County Schools Service Center Conference Room, located at 1322 Green Road, New Haven, IN 46774. Attendance at this Pre-bid meeting by a representative of each prime contractor, is mandatory for a complete bid proposal.

The East Allen County Schools reserves the right:

to at anytime reject any and all Bids;

to accept any Bid within sixty (60) days after the time of opening of the Bids, which during this sixty (60) day time period, NO Bids shall be withdrawn; and

to waive all formalities or irregularities in the bidding.

**Board of School Trustees  
East Allen County Schools**

End of Legal Notice