

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS FOR A NEW EMERGENCY HOUSING FACILITY **SHALL BE RECEIVED** AT THE CENTER TOWNSHIP TRUSTEE'S OFFICE LOCATED AT 1200 E. MAIN STREET, MUNCIE, IN 47305 UNTIL 4:30 P.M. LOCAL TIME ON WEDNESDAY, APRIL 10th, 2024. BIDS RECEIVED AFTER THE STATED TIME AND DAY SHALL BE RETURNED UNOPENED.

BIDDERS MUST VISIT AND INSPECT THE SITE IN PREPARATION OF AND PRIOR TO THE SUBMISSION OF THEIR RESPECTIVE BID.

THE BIDS SHALL BE **PUBLICLY OPENED AND READ ALOUD** AT 4:30 P.M. LOCAL TIME ON WEDNESDAY, APRIL 10th, 2024 AT THE CENTER TOWNSHIP TRUSTEE'S OFFICE AT 1200 E. MAIN STREET, MUNCIE, IN. 47305; AND THEN TAKEN UNDER ADVISEMENT FOR THE OWNER / ARCHITECT'S REVIEW.

THE PROJECT SHALL BE BID AND CONSTRUCTED UNDER ONE LUMP-SUM CONTRACT BETWEEN THE SUCCESSFUL GENERAL CONTRACTOR AND THE OWNER.

BIDDERS SHALL ENCLOSE WITH EACH BID, THE BID PROPOSAL DOCUMENTS, INDIANA STATE BOARD OF ACCOUNTS FORM NO. 96, A CERTIFIED BID BOND, A NON-COLLUSION AFFIDAVIT, A LISTING OF SUB-CONTRACTORS AND A STATEMENT OF CALENDAR DAYS TO COMPLETE THE WORK.

A BID SECURITY (**BID BOND**) OR A CERTIFIED CHECK SHALL ACCOMPANY EACH BID. THE BID SECURITY SHALL BE IN THE PENAL AMOUNT OF FIVE PERCENT (5%) OF THE TOTAL BID, INCLUDING ALL ADD ALTERNATES. BID SECURITY SHALL BE FORFEITED IF BID IS WITHDRAWN AFTER CLOSING TIME ON THE DATE FOR RECEIVING BIDS.

BEGINNING MONDAY MARCH 4TH, 2024, THE CONSTRUCTION DOCUMENTS MAY BE OBTAINED FROM EASTERN ENGINEERING SUPPLY INC. AT 2810 N. WHEELING AVE., MUNCIE, IN, 47403 – TEL. 765-284-3119 BY DEPOSITING \$100.00 FOR EACH COMPLETE SET. NO PARTIAL SETS WILL BE ISSUED. DEPOSITS FOR COMPLETE SETS ARE FULLY REFUNDABLE TO EACH BIDDER WHO SUBMITS A BON-A-FIDE BID AND IF THE DOCUMENTS ARE RETURNED IN GOOD CONDITION WITHIN TEN (10) DAYS AFTER THE BID DATE. DEPOSIT CHECKS SHALL BE MADE PAYABLE TO CENTER TOWNSHIP TRUSTEE.

THE SUCCESSFUL BIDDERS SHALL BE REQUIRED TO FURNISH A **PERFORMANCE BOND** IN THE AMOUNT OF 105% OF THEIR FULL CONTRACT AMOUNT INCLUDING ALL ACCEPTED ALTERNATES PRIOR TO EXECUTION OF THEIR CONTRACTS. PERFORMANCE BONDS SHALL BE IN FULL FORCE AND IN EFFECT FOR A PERIOD OF AT LEAST 12 MONTHS AFTER THE DATE OF FINAL COMPLETION AND FINAL ACCEPTANCE OF THE WORK PROVIDED UNDER THE CONTRACTOR'S CONTRACT.

THE CONTRACT DOCUMENTS, INCLUDING DRAWINGS AND SPECIFICATIONS, ARE ON FILE FOR PUBLIC INSPECTION AT THE CENTER TOWNSHIP TRUSTEE'S OFFICE AND THE OFFICE OF THE ARCHITECT.

THE OWNER RESERVES THE RIGHT TO REJECT EACH AND EVERY BID, AND TO WAIVE INFORMALITIES, IRREGULARITIES, AND ERRORS IN THE BIDDING TO THE EXTENT PERMITTED BY LAW. THIS INCLUDES THE RIGHT TO EXTEND THE DATE AND TIME FOR RECEIPT OF BIDS.

IN THE EVENT THAT RESPONSIBLE BIDS ARE NOT RECEIVED OR IF IT IS DETERMINED THAT THE SUM OF RESPONSIBLE BIDS RECEIVED IS TOO HIGH, THE BIDS RECEIVED WILL BE REJECTED AND THE PROJECT WILL BE REVISED AND OR RE-BID.

NO BIDDER MAY WITHDRAW THEIR BID WITHIN THE 60 CALENDAR DAYS AFTER THE BID OPENING.

BIDS SHALL BE PROPERLY EXECUTED; ADDRESSED TO CENTER TOWNSHIP TRUSTEE ON THE FORMS REQUIRED (OR A FACSIMILE THEREOF), TOGETHER WITH THE OTHER DOCUMENTS REQUIRED BY THE INSTRUCTIONS TO BIDDERS.

THIS NOTICE AND REQUEST FOR BIDS IS DATED MARCH 4TH, 2024.

MARILYN KAY WALKER CENTER TOWNSHIP TRUSTEE

MICHAEL G. MILLER CENTER TOWNSHIP BOARD
KATHY CAREY CENTER TOWNSHIP BOARD
ASHLEY NICHOLS CENTER TOWNSHIP BOARD