

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS FOR THE CONSTRUCTION AND RENOVATION WORK FOR THE EXPANSION OF SPACE AND SERVICES AT THE **OPEN DOOR HEALTH SERVICES FACILITY AT 2600 W. WHITE RIVER BLVD.**, MUNCIE, INDIANA SHALL BE RECEIVED AT THE OPEN DOOR HEALTH SERVICES OFFICES LOCATED AT ON THE SECOND FLOOR OF 220 S. WALNUT STREET, MUNCIE, IN 47305 **UNTIL 12:00 P.M. (NOON)** LOCAL TIME ON **TUESDAY APRIL 23RD, 2024**. BIDS RECEIVED AFTER THE STATED TIME AND DAY SHALL BE RETURNED UNOPENED.

THE BIDS SHALL BE **PUBLICLY OPENED AND READ ALOUD** AT 12:15 PM LOCAL TIME ON TUESDAY APRIL 23RD, 2024 AT THE OPEN DOOR HEALTH SERVICES OFFICE AT 220 SOUTH WALNUT STREET (SECOND FLOOR), MUNCIE, IN. 47305; AND THEN TAKEN UNDER ADVISEMENT FOR THE OWNER / ARCHITECT'S REVIEW.

BIDDERS MUST VISIT AND INSPECT THE SITE IN PREPARATION OF AND PRIOR TO SUBMISSION OF RESPECTIVE THEIR BID. THE PROJECT SITE WILL BE OPEN AND AVAILABLE FOR REVIEW AND INSPECTION BETWEEN 10:00 AM AND 12:00 PM (NOON) ON TUESDAY APRIL 9TH, 2024 AND AGAIN AT THE PRE-BID MEETING AS LISTED BELOW.

A PRE-BID MEETING WILL TAKE PLACE ON SITE TUESDAY APRIL 16TH AT 2:00 PM LOCAL TIME. CONTRACTORS WILL HAVE ACCESS TO THE SITE AT THIS TIME AND GENERAL PROCEDURES AND EXPECTATIONS WILL BE REVIEWED.

THE PROJECT SHALL BE BID AND CONSTRUCTED UNDER ONE LUMP-SUM CONTRACT BETWEEN THE SUCCESSFUL GENERAL CONTRACTOR AND THE OWNER .

BIDDERS SHALL ENCLOSE WITH EACH BID, THE BID PROPOSAL DOCUMENTS, INDIANA STATE BOARD OF ACCOUNTS FORM NO. 96, A CERTIFIED BID BOND, A NON-COLLUSION AFFIDAVIT, A LISTING OF SUB-CONTRACTORS AND A STATEMENT OF CALENDAR DAYS TO COMPLETE THE WORK; IN ADDITION TO ANY OTHER REQUIREMENTS OUTLINED IN THE INSTRUCTIONS TO BIDDERS.

A BID SECURITY (**BID BOND**) OR A CERTIFIED CHECK SHALL ACCOMPANY EACH BID. THE BID SECURITY SHALL BE IN THE PENAL AMOUNT OF FIVE PERCENT (5%) OF THE TOTAL BID, INCLUDING ALL ADD ALTERNATES. BID SECURITY SHALL BE FORFEITED IF BID IS WITHDRAWN AFTER CLOSING TIME ON THE DATE FOR RECEIVING BIDS.

BEGINNING FRIDAY MARCH 29TH IN THE AFTERNOON, THE CONSTRUCTION DOCUMENTS MAY BE OBTAINED FROM EASTERN ENGINEERING SUPPLY INC. AT 2810 N. WHEELING AVE., MUNCIE, IN, 47403 (TEL. 765-284-3119) BY DEPOSITING \$100.00 FOR EACH COMPLETE SET. NO PARTIAL SETS WILL BE ISSUED. DEPOSITS FOR COMPLETE SETS ARE FULLY REFUNDABLE TO EACH BIDDER WHO SUBMITS A BON-A-FIDE BID AND IF THE DOCUMENTS ARE RETURNED IN GOOD CONDITION WITHIN TEN (10) DAYS AFTER THE BID DATE. DEPOSIT CHECKS SHALL BE OUT TO OPEN DOOR HEALTH SERVICES.

THE SUCCESSFUL BIDDERS SHALL BE REQUIRED TO FURNISH A **PERFORMANCE BOND** IN THE AMOUNT OF 105% OF THEIR FULL CONTRACT AMOUNT INCLUDING ALL ACCEPTED ALTERNATES PRIOR TO EXECUTION OF THEIR CONTRACTS. PERFORMANCE BONDS SHALL BE IN FULL FORCE AND IN EFFECT FOR A PERIOD OF AT LEAST 12 MONTHS AFTER THE DATE OF FINAL COMPLETION AND FINAL ACCEPTANCE OF THE WORK PROVIDED UNDER THE CONTRACTOR'S CONTRACT.

THE CONTRACT DOCUMENTS, INCLUDING DRAWINGS AND SPECIFICATIONS, ARE ON FILE FOR PUBLIC INSPECTION AT THE OFFICE OF THE ARCHITECT.

THE OWNER RESERVES THE RIGHT TO REJECT EACH AND EVERY BID, AND TO WAIVE INFORMALITIES, IRREGULARITIES, AND ERRORS IN THE BIDDING TO THE EXTENT PERMITTED BY LAW. THIS INCLUDES THE RIGHT TO EXTEND THE DATE AND TIME FOR RECEIPT OF BIDS.

IN THE EVENT THAT A RESPONSIBLE BIDS ARE NOT RECEIVED OR IF IT IS DETERMINED THAT THE SUM OF RESPONSIBLE BIDS RECEIVED IS TOO HIGH, THE BIDS RECEIVED WILL BE REJECTED AND THE PROJECT WILL BE REVISED AND OR RE-BID.

NO BIDDER MAY WITHDRAW THEIR BID WITHIN THE 60 CALENDAR DAYS AFTER THE BID OPENING.

BIDS SHALL BE PROPERLY EXECUTED; ADDRESSED TO OPEN DOOR HEALTH SERVICES ON THE FORMS REQUIRED (OR A FACSIMILE THEREOF), TOGETHER WITH THE OTHER DOCUMENTS REQUIRED BY THE INSTRUCTIONS TO BIDDERS.

THIS NOTICE AND REQUEST FOR BIDS IS DATED FRIDAY MARCH 29TH, 2024.

OPEN DOOR HEALTH SERVICES
220 S. WALNUT ST.
MUNCIE, IN 47305