

**SECTION 00 11 13  
ADVERTISEMENT FOR BIDS**

1.01 SUMMARY

Notice is hereby given that SEALED BIDS will be received:

**BY AND AT: Hagerman, Inc.  
C/O Westfield Washington School Corporation  
Administration Building  
19500 Tomlinson Road  
Westfield, IN 46074  
Attn: Brian Tomamichel**

**FOR A NEW: Westfield Middle School West  
17707 Centennial Road  
Westfield, IN 46074  
(New Project Address)**

**Until: 4:00 P.M., local time, Thursday, August 29,  
2024**

**DESCRIPTION OF PROJECT:** Work includes Building Concrete Work, Steel, and Railing Work for New Middle School Project.

**RECEIPT OF BIDS:** Bids received by mail or other carrier must be addressed to: Hagerman, Inc. c/o Brian Tomamichel, Westfield Washington School Corp. Administration Building, 19500 Tomlinson Rd., Westfield, IN 46074 and received on or before 4:00 pm, Thursday, August 29, 2024, to be valid. Bids received after the designated day and time listed above will be returned unopened. Any postal/courier service is the agent of the Bidder.

**BID OPENING:** Bids will be publicly opened and read aloud on Thursday, August 29, 2024, at 4:00 P.M., local time, at Westfield Washington School Corp. Administration Building, 19500 Tomlinson Rd., Westfield, IN 46074.

**PRE-BID MEETING:** A pre-bid meeting for interested parties will be held on Tuesday, August 20, 2024, at 1:00 P.M., local time. The Meeting will be held at the Westfield Washington School Corp. Administration Building located at 19500 Tomlinson Road, Westfield, IN 46074.

**CONTRACT TYPE:** The project(s) will be constructed utilizing the Construction Manager as Constructor (CMc) delivery method for public work. The Construction Manager will contract with multiple First Tier Subcontractors for the Bid items listed below, with bids received on a lump sum basis for each bid item. Each proposal shall include all labor, equipment, and materials necessary to complete the project in strict accordance with the Construction Drawings, Project Schedule, Project Contract Manual and Technical Specifications and the Geotechnical Report.

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The Construction Manager will receive sealed Bids for the following Bid Items of work:

Bid Package #02, Bid Item #02 – Building Concrete Work  
Bid Package #02, Bid Item #03 – Steel Work and Railing Work

**SUBCONTRACTOR PREQUALIFICATION:** All prospective bidders for the new Westfield Middle School West project are required to complete the Hagerman Inc. Corporate Prequalification process as condition before the subcontract award or the issuance of the subcontract agreement. This includes safety, experience, and financials. Directions and the link for prequalification can be found online at <https://www.thehagermangroup.com/contact>. Prequalification information is required to be updated annually to maintain an active prequalification status. If you have prequalification-specific questions, please email them to Tammy Daily-Dean (Prequalification Manager) at [TDean@HagermanGC.com](mailto:TDean@HagermanGC.com) or call at (317) 577-6836. All prequalification documents must be submitted by subcontractors for this project by **August 22, 2024**.

**Documents Prepared by:**

CSO Architects Inc.  
8831 Keystone Crossing  
Indianapolis, IN 26240

Context Design  
5825 Lawton Loop E Drive  
Indianapolis, IN 46216

A & F Engineering  
8365 Keystone Crossing, Suite 201  
Indianapolis, IN 46240

**Construction Manager as Constructor (CMc)**

Hagerman, Inc.  
10315 Allisonville Road  
Fishers, IN 46038-2017

**BID DOCUMENTS:** Interested Prime Bidders may purchase Bidding Documents at Eastern Engineering. Documents will be available on or after August 5, 2024. Documents are available electronically by contacting:

Mike Holtkamp, Hagerman, [MHoltkamp@Hagermangc.com](mailto:MHoltkamp@Hagermangc.com) or Cell: (317) 627-2138  
Hagerman, Inc. Main Office (Fishers, IN): (317) 577-6836

Michael Uhrig, Hagerman, [MUhrig@Hagermangc.com](mailto:MUhrig@Hagermangc.com) or Cell: (317) 617-4937  
Hagerman, Inc. Main Office (Fishers, IN): (317) 577-6836

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Jessica Gipson, Hagerman, Inc., [JGipson@Hagermangc.com](mailto:JGipson@Hagermangc.com)  
Hagerman, Inc. Main Office (Fishers, IN): (317) 577-6836

Documents will also be available from Eastern Engineering  
<http://distribution.easternengineering.com/View/Default.aspx>

Contact at Eastern Engineering is:

Greg Holman

Email: [greg.holman@easternengineering.com](mailto:greg.holman@easternengineering.com) / Office: (317) 598-0661

Any questions concerning bidding this project, project completion, scheduling, project administration, etc. shall be directed to:

Mike Holtkamp, Hagerman, Inc., [MHoltkamp@Hagermangc.com](mailto:MHoltkamp@Hagermangc.com)  
Hagerman, Inc. Main Office (Fishers, IN): Cell Phone (317) 627-2138

Michael Uhrig, Hagerman, [MUhrig@Hagermangc.com](mailto:MUhrig@Hagermangc.com) or Cell: (317) 617-4937  
Hagerman, Inc. Main Office (Fishers, IN): (317) 577-6836

Jessica Gipson, Hagerman, Inc., [JGipson@Hagermangc.com](mailto:JGipson@Hagermangc.com)  
Hagerman, Inc. Main Office (Fishers, IN): (317) 577-6836

**BID DOCUMENTS - REVIEW:** Construction will be in accordance with the bid documents, which may be viewed at the following locations, as well as local plan rooms:

1. Westfield Washington School Corporation  
19500 Tomlinson Road  
Westfield, IN 46074
2. Hagerman, Inc  
10315 Allisonville Road  
Fishers, IN 46038  
317-577-6836
3. CSO Architects Inc.  
8831 Keystone Crossing  
Indianapolis, IN 26240

**BID SECURITY:** Bidders are required to submit a Bid Security in the form of a Bid Bond in the amount of 10% of the Base Bid or certified check in the amount of 10% of the Base Bid made payable to Hagerman, Inc.

**BID DOCUMENTS TO BE SUBMITTED:** Bidders are to submit one (1) hard copy of the following bid form and other documents enclosed in a sealed envelope addressed to Hagerman, Inc. C/O Westfield Washington School Corporation:

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1. One (1) copy of Hagerman Bid Form.
2. One (1) copy of Bid Security in the form of an AIA A310 Bid Bond in the amount of 10% of the Base Bid or a certified check in the amount of 10% of the Base Bid. Note: The Bid Bond and/or Certified check made payable to Hagerman, Inc.
3. One (1) copy of the Indiana State Board of Accounts Form 96 (revised 2013) including a signed Non-Collusion Affidavit.
4. Bid Submittal Checklist

**PERFORMANCE BOND AND PAYMENT BOND:** A Performance Bond and Payment Bond in the amount of one hundred percent (100%) of the Contract Amount may be required of the successful bidder. Bidders will provide a cost for this bond on the bid form.

**NOTE:** The Subcontractor Material and Supplier List will be due within 24 hours after the receipt of Bid.

**E-VERIFY AND BACKGROUND CHECKS:** The Contractor and subcontractors shall fully comply with all the E-Verify requirements set forth in Ind. Code 22-5-1.7. <https://www.uscis.gov/e-verify> and background checks.

**SAFETY:** All Contractors shall comply with OSHA and IOSHA rules and regulations regarding Safety for this project and All contractors shall abide by the 2020 Hagerman Safety manual. The safety manual can be found accessible at [www.thehagermangroup.com](http://www.thehagermangroup.com) using password "safety."

**TAXES, PERMITS, INSPECTIONS:** All Bids shall be submitted without inclusion in the bid price for the amounts, if any, of Indiana State Gross Retail and Use Tax (generally called the "Sales Tax") for materials and properties that are to be purchased by the Bidder that will become a permanent part of the Project. The Owner will provide a tax-exempt form.

END OF SECTION

# Prequalification Process



**Prequalifying with Hagerman is easy and completely online through BuildingConnected.**

Prequalification helps us better understand your business so that you get invited to bid work that is well suited to your firm's operational capabilities and capacity. To help us evaluate your company's work experience, capacity, and capital, we're using TradeTapp by BuildingConnected, to offer you a simple, secure, and user-friendly qualification experience. To begin, please ensure that your company has an account in BuildingConnected's contractor network.

1. If you have an existing BuildingConnected Account, sign in to your BuildingConnected account.
2. If you do not have an existing BuildingConnected Account, create a new account: **Create a BuildingConnected Account**
3. Click the following link to begin the prequalification process: [\*\*Prequalify Now\*\*](#)
4. In BuildingConnected, click "Qualifications" in the left navigation menu.
5. Click on the "TradeTapp Invites" tab in the top navigation menu.
6. Locate the invitation from The Hagerman Group and click "Open."
7. Complete all required fields and upload all required documents.
8. Once all sections are complete, click "Submit."

**If you need help:**

**For questions regarding TradeTapp or BuildingConnected, please contact the BuildingConnected support team at [support@buildingconnected.com](mailto:support@buildingconnected.com).**

**For questions regarding The Hagerman Group's prequalification questionnaire or required documentation, please contact Tammy Dean, Estimating Coordinator at [tdean@hagermangc.com](mailto:tdean@hagermangc.com).**