

NOTICE TO BIDDERS

The City of Marion, Indiana Board of Public Works will receive sealed bids for the Next Level Trails Project until the hours of 9:00 A.M. local time on the sixteenth (16th) day of September 2024. They shall be marked Attn: Mike Graft, Director of Engineering and Planning, and shall be delivered to the Engineering and Traffic Department, Marion Municipal Building, 301 S. Branson St., Marion, IN 46952, for the completion of the work required for the project. All bids received by said time will be held unopened and then taken to the meeting of the City of Marion, Indiana Board of Public Works in the City Hall Council Chambers, Marion Municipal Building, 301 S. Branson St., Marion, IN 46952 and there be publicly opened and read aloud at 10:00 am.

Lump Sum Bids will be received from General Contractors for all work for the Base Bid and Alternates as shown on the Drawings and hereinafter specified and as set forth on the Contractors Bid Form.

Contractor's sealed Bid Packages shall include the following properly executed documents submitted in triplicate:

Indiana State Board of Accounts Form 96 (Parts I & II)
Base Bid
Contractor's Qualification Statement
Bid Guarantee

A Pre-Bid Conference will be held at 2nd Floor Conference Room, Marion Municipal Building, 301 S. Branson St., Marion, IN 46952, at 10:00 A.M. (Prevailing Local Time) on the twenty-ninth (29th) day of August 2024. All bidders, including subcontractors, are encouraged to attend. Prior to the Pre-Bid Conference, bidders should visit the project site.

Copies of the Contract Documents are on file and open to public inspection at the following locations during regular office hours:

Rundell Ernstberger Associates
618 E Market Street
Indianapolis, IN 46202
Phone: (317) 263-0127

City of Marion, Indiana
Engineering & Traffic Department
301 S. Branson St.
Marion, IN 46952

Contractors may purchase complete sets of Drawing and Specification bid packets from Eastern Engineering, 2810 Wheeling Ave., Muncie, IN 47303, 765-283-3119. Contractors may initially review the packet during regular business hours at the Office of the Architect.

- A. All Contractors considering submitting bids shall verify with the Architect, the total number of addenda issued on a project prior to the bid date. Addenda may be viewed at the Architect's Office or obtained from Eastern Engineering. Failure to do this could result in rejection of the bid.
- B. Copies of the Contract Documents may be obtained from:

Eastern Engineering
2810 Wheeling Ave.
Muncie, IN 47303
765-283-3119

The work for which bids are requested includes all labor, materials, equipment and items of materials and services required to provide the proper and complete construction of this project. The work shall be constructed in accordance with this Notice to Bidders, Project Manual, and Drawings, as prepared for this project.

Bid and Bid Guarantees shall be placed in sealed envelopes and addressed to Mike Graft, Director of Engineering and Planning, City of Marion, 301 S. Branson St., Marion, Indiana 46952, and shall list the name and address of the Bidder. The envelope containing the bid shall be marked on its outside with "Next Level Trails."

Should any Bidder withdraw his bid or bids within 60 (Sixty) days after the time of Bid Opening or if issued a Letter of Intent, withdraw his bid or bids after the issuance of such Letter of Intent, or fail to execute a Form of Agreement if presented, the Owner may declare the Bid bonds forfeited to the Owner as liquidated damages.

The Owner reserves the right to (1) accept any bids by a Letter of Intent within 60 (Sixty) days after the time of Bid Opening and a presentation of a Form of Agreement within 30 (thirty) days from the date of such Letter of Intent (2) at any time reject all bids and (3) waive all informalities, irregularities, or errors in the bidding, provided it is not in violation of the Notice to Bidders or the Statutes of the State of Indiana.

Bidders not issued a Letter of Intent will have their Bid Guarantees returned within five (5) days after the issuance of the Letter of Intent. Bid Guarantee: Each bid shall be accompanied by a certified check, cashier's check, money order or a satisfactory bid bond executed by the bidder and an acceptable surety, payable to the City of Muncie, in an amount equal to 5% of the maximum bid. The attorney-in-fact who executes the Bond on behalf of the Surety shall affix to the Bond a certified and current copy of his Power-of-Attorney.

Bids shall be executed on Indiana State Board of Accounts Form No. 96 (Revised 2013) with Non-Collusion Affidavit, with all sections completely filled in and sworn to as required by the Statutes of Indiana for all bids.

All prices quoted, are to be free of all Federal Excise Taxes and State Sales Tax, and upon request of supplier, tax exemption certificate will be executed by the Owner to the successful bidder to cover all items subject to this tax.

Contractors receiving awards shall furnish an approved Performance Bond, Labor and Material Payment Bond for 100% of the contract which shall be in full force and effect for 12 months from date of acceptance of the work. Bond shall be furnished at time of written notice to proceed with the work.

Bidders may inspect the existing site conditions during normal business hours only.

Questions concerning the contract documents or bidding procedures shall be directed to the following:

Patrick Dierkes
Rundell Ernstberger Associates (REA)
618 E. Market St.
Indianapolis, IN 46202
Telephone: (317) 263-0127

Attention is called to the fact that the Contractor must take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin.

The Contractor shall submit with his bid a completed Contractor's Qualification Statement, AIA Document A305.

The Owner reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by Law. This includes the right to extend the date and time for receipt of bids.

END OF ADVERTISEMENT