

**DOCUMENT 00 11 13 - ADVERTISEMENT FOR BIDS**

**Bids: November 13, 2024**

Project Name: Jones Elementary School – Mechanical Upgrades

Project Number: 224070.00

Fanning/Howey Associates, Inc.  
350 E. New York St, Suite 300  
Indianapolis, Indiana 46204  
Phone No.: 317/848-0966

Portage Township Schools Board, Portage, Indiana will receive sealed bids for the Jones Elementary School Mechanical Upgrades.

Separate prime bids for the following categories will be considered:

Base Bid "A" – Mechanical Equipment Procurement:  
Unit Ventilators, Air Handling Units, Vertical Unit Ventilators, fan coil and rooftop mechanical Units

Base Bid "B" – General Construction Work:  
General Construction, Mechanical, Temperature Controls, and Electrical Work.

Portage Township Schools will receive bids **on November 13, 2024 until 12:00 noon local time (central time) at the office of:**

**Rhame, Elwood, McClure  
Portage Professional Center  
3200 Willowcreek Road  
Suite A  
Portage, IN 46368**

Bids received after this time will not be accepted. Rhame, Elwood McClure will then bring the sealed Bids received to **Portage Township Schools Administration Office at 6240 US Highway 6, Portage, IN 46368**. The Bids will then be opened and publicly read aloud at 2:00 p.m. local time, central time. All interested parties are invited to attend.

By submitting Bid on enclosed Bid Form, Bidder satisfies requirement for Indiana Form No. 96 (Revised 2013), as prescribed by State Board of Accounts of Indiana. This shall clearly show Bidder's financial resources, construction experience, organization, and equipment available for Work contemplated.

A bid security in the form of AIA Document A310, a certified check, Indiana General Revised Form No. 86, "Contractors Combination Bid Bond and Bond for Construction," or a form from an acceptable surety shall accompany each bid. The bid security shall be in the penal amount of 10 percent of the total bid. Bid security shall be forfeited if bid is withdrawn after closing time on date for receiving bids.

Successful bidders are required to furnish separate satisfactory Performance and Payment Bond from an acceptable surety in an amount equal to 100 percent of the full contract sum.

To obtain documents, Bidders will be required to register at the Eastern Engineering, 317-598-0661, website (distribution.easternengineering.com) to become a plan holder for the Project. Once registered, Bidders can download the complete set of documents in .PDF form free of charge. Registered bidders will receive electronic distribution of addendums and other electronic communications during the bidding period. Bidders can purchase hard copies of the documents from Eastern Engineering for the cost of printing as established by the Printer. No partial sets will be issued.

A prebid conference will be held at **2:45 p.m. local time, central time, on October 17, 2024. Attendees shall meet at Jones Elementary School, 2374 McCool Road, Portage, Indiana 46368**. Visits to the other buildings will follow. Attendance by bidders is optional, but recommended, in order to clarify or answer questions concerning the Drawings and Project Manual for the Project.

The Owner reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids.

No bidder may withdraw their bid within 60 days after the actual date of the bid opening thereof.

Portage Township Schools  
Portage, Indiana

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