

**SECTION 00 10 00 - NOTICE TO BIDDERS**

Notice is hereby given that YWCA of Northeast Indiana will receive sealed Bids for the following:

YWCA Relocation, The Lofts  
1313 W. Washington Center Road  
Fort Wayne, IN 46825

This project will be constructed under a single Prime Contract with all Bids received on a lump sum basis Each proposal shall include all labor, material, and services necessary to complete the project in strict accordance with the Construction Drawings and Project Manual.

Bids will be received at the following place, date and time:

PLACE: YWCA of Northeast Indiana  
1313 W. Washington Center Road  
Fort Wayne, IN

DATE: Friday, January 10, 2025

TIME: 10:00 AM (local time)

All Bids received at such place, date and time will be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened.

Complete and detailed Bidding Documents are now on file and may be examined by prospective Bidders at the following locations:

Office of the Architect

ELEVATUS Architecture  
111 E. Wayne St., Suite 555  
Fort Wayne, IN 46802

Office of the Printer

Eastern Engineering  
1239 N. Wells Street  
Fort Wayne, IN 46808

Complete sets of Bidding Documents may be obtained by Bidders on or after October 09, 2024 from the office of printer, Eastern Engineering, 1239 N. Wells St., Fort Wayne, IN in accordance with the Instructions To Bidders.

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the Base Bid, in the required form and submitted in accordance with the Instructions to Bidders.

The Bidder to whom an award is made, shall furnish a 100% Performance Bond & Labor and Material Payment Bond in accordance with the Instructions to Bidders.

No bid shall be modified, withdrawn or canceled for a period of thirty (30) calendar days after the date and time set for receipt of Bids.

Each Bidder must submit with his bid the "Contractor's Statement of Equal Employment Opportunity Policy" and the "Record of Contacted MBE and EBE Enterprises", each completed and signed, as provided with the Supplementary Conditions.

The Bidder shall submit with the bid a properly executed Contractor's Qualification Statement, AIA Document A305.

**YWCA of Northeast Indiana**

YWCA Relocation

Bidders shall attend a pre-bid conference with representatives of the Owner and Architect to discuss demolition sequence, securities, contractor's work and storage areas and requirements for contractor's personnel working on the Project. A tour of the existing facilities will be held in conjunction with the pre-bid conference. No additional costs of any type will be allowed by the failure of the Bidder to avail himself of the privilege of on-site inspection and pre-bid conference.

Site inspection and pre-bid conference will be held on Tuesday, December 10, 2024 that starts at 2:30 PM (local time) at YWCA of NE Indiana, 1313 W. Washington Center Road, Fort Wayne, IN.

YWCA of Northeast Indiana reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any formalities in bidding procedure.

Date: November 27, 2024

By: YWCA of Northeast Indiana  
1313 W. Washington Center Road  
Fort Wayne, IN

END OF SECTION