

**SECTION 00 10 00 - NOTICE TO BIDDERS**

- A. Notice is hereby given that Garrett-Keyser-Butler Community School District will receive sealed Bids for the following:
1. Garrett Keyser Butler - Roof Renovations, 801 E. Houston St., Garrett, Indiana, 46738
- B. This project will be constructed under a Single Prime Contract with the Owner, with Prime Contract Bids received each on a lump sum basis. Each Bid Proposal shall include all labor, material, construction, and services necessary to complete the project in strict accordance with the Bidding Contract Documents.
1. Bids will be received at the following place, date and time:  
  
PLACE: **Garrett-Keyser Butler Community Schools Administration Building  
900 E Warfield St,  
Garrett, IN 46738**  
  
DATE: **Friday, February 14, 2025**  
  
TIME: **2:00 PM**
- C. All Bids received at such place, date and time will be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened.
- D. Complete and detailed Bidding Documents are now on file and may be examined by prospective Bidders at the following locations:
- | <b><u>Office of the Architect</u></b>  | <b><u>Office of the Owner</u></b>  |
|--|--|
| Elevatus Architecture<br>111 East Wayne, Suite 555<br>Fort Wayne, IN 46802<br>260-424-9080 | Garrett-Keyser-Butler Community School District<br>801 E. Houston St.<br>Garrett, Indiana, 46738<br>260-357-3185   |
| <b><u>Office of the Printer</u></b>  |  |
| Eastern Engineering<br>2810 North Wheeling Ave.<br>Muncie, IN 47303<br>(800) 884-4115      | Eastern Engineering Plan Room<br><a href="http://distribution.easternengineering.com/View/Default.aspx">http://distribution.easternengineering.com/View/Default.aspx</a> |
- E. Complete sets of Bidding Documents may be obtained by Bidders on or after from the office of Printer, indicated above, in accordance with the Instructions to Bidders.
- F. Each Bid must be accompanied by a Bid Security, which shall not be less than five percent (5%) of the Base Bid, in the required form and submitted in accordance with the Instructions to Bidders. Bid Security shall be a Bid Bond from a surety company, a certified check or a cashier's check. See the Instructions to Bidders for additional information.
- G. No bid shall be modified, withdrawn or canceled for a period of thirty (30) calendar days after the date and time set for receipt of Bids.
- H. All bidders shall be a Certified Garland Roof installer.

Garrett Keyser Butler - Roof  
Renovations  
Garrett, Indiana

- I. The Bidder shall submit a properly executed Contractor's Qualification Statement, AIA Document A305 with the Bid Proposal.
  - J. Bidders may attend a pre-bid conference with representatives of the Owner and Architect to discuss demolition sequence, securities, contractor's work and storage areas and requirements for contractor's personnel working on the Project. No additional costs of any type will be allowed by the failure of the Bidder to avail himself of the privilege of on-site inspection and pre-bid conference.
  - K. Pre-bid meetings will be by appointment only, call **Brittany Treesh @ 260-357-7004** to schedule.
  - L. Garrett-Keyser-Butler Community School District, Garrett, Indiana reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any formalities in bidding procedure.
  - M. Date: January 29, 2025
  - N. By: Dan Durrwachter, Superintendent
- First Public Notice: 1/29/25
- Second Public Notice: 2/05/25

END OF ADVERTISEMENT FOR BIDS