



Comm. #240174

Kokomo School Corp  
2025 Roofing and Roof Related Work at Various Locations

2/2025

## **NOTICE TO CONTRACTORS**

Notice is hereby given by the Board of School Trustees, Kokomo School Corporation, Kokomo, Indiana shall receive sealed bids from experienced and eligible contractors at the Kokomo School Corporation, Administrative Service Center, located at 1500 South Washington Street, Kokomo, Indiana 46902, until 2:00 pm local time on March 13, 2025 for:

### **2025 Roofing & Roof Related Work at Various Locations**

Said bid proposal shall include all labor, materials and services necessary to complete the above project in strict accordance with the drawings and specifications as prepared by The Etica Group, Inc.

Bids are to be received by a single prime contractor.

Bidders are to include with their sealed bid, a bid deposit of 5% of the total bid in the form of a bank draft, certified check, money order or bid bond.

All submitted bids will be opened publicly and read immediately after the 2:00 pm submission time at the Kokomo School Corporation, Administration Service Center, located at 1500 South Washington Street, Kokomo, Indiana 46902. Bids received after the published time will be returned unopened.

In the event any bidder withdraws their bid or fails to execute a contract and/or furnish all required bonds within ten (10) days after the award of contract to the successful bidder by Kokomo School Corporation, Kokomo School Corporation may declare the successful bidder's bid deposit forfeited to Kokomo School Corporation as liquidated damages.

Bids are to be submitted in a sealed envelope, addressed to Kokomo School Corporation, with the name and address of the bidder and the name of the project to which the bid is for on the front of the envelope. Bids submitted by mail are to be addressed to:

Mr. Mike Wade, Director of HR and Operations  
Kokomo School Corporation  
1500 South Washington Street  
Kokomo, Indiana 46902

Complete and detailed Plans and Specifications for this work, including but not limited to, instruction to Bidders, Bid Forms and General Conditions are on file and maybe reviewed at the following locations:

Kokomo School Corporation  
1500 South Washington Street  
Kokomo, Indiana 46902



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The Etica Group, Inc., Architects/Engineers  
10848 Rose Ave., Suite 4  
New Haven, Indiana 46774

McGraw-Hill Construction Dodge  
[www.dodge.construction.com](http://www.dodge.construction.com)

Eastern Engineering's Virtual Planroom  
[www.easternengineering.com](http://www.easternengineering.com)

Contractors may also obtain copies of said plans, specifications, instructions to bidders and bid forms from Eastern Engineering's office located at 1239 North Wells Street, Fort Wayne, Indiana 46808, Phone # (260) 426-3119.

A \$100.00 refundable deposit for each complete set of plans and specifications, with a limit of three (3) sets per each prime contractor and only complete sets of said plans and specifications will be distributed. Unsuccessful bidders, upon returning complete plans and specifications, that are in good and usable conditions within ten (10) days of the bid date, will be refunded their plan deposit.

A Pre-Bid meeting for this project will be held Friday, February 28, 2025, at 10:30 am, local time at the Kokomo School Corporation, Administrative Service Center, located at 1500 South Washington Street, Kokomo, Indiana 46902. Attendance at this Pre-Bid meeting by a representative of each prime contractor, is strongly encouraged.

The Kokomo School Corporation reserves the right:

to at anytime reject any and all Bids;  
to accept any Bid within sixty (60) days after the time of opening of the Bids, which at during this time NO Bids shall be withdrawn; and  
to waive all formalities or irregularities in the bidding.

**Board of School Trustees**  
**Kokomo School Corporation**  
Nicole Mundy, Secretary

End of Legal Notice