

## NOTICE TO BIDDERS

Notice is hereby given that sealed bids for the **2025 ALPHA HVAC Upgrades** be received at the offices of the Brownsburg Community School Corporation, **Entry 7**, 310 Stadium Drive, Brownsburg, Indiana 46112.

Bids will be received until **10:00 a.m. local time, Thursday, May 1, 2025**. Bids received after that time will be returned unopened. Bids will be publicly opened and read aloud.

All work for the complete construction of the project shall be performed under the form of contract set forth in the Bidding Documents. Two copies of bid forms shall be submitted on forms provided in the project manual and shall be executed in accordance with the current edition of the Indiana Board of Accounts Form 96 – “Contractor’s Bid for Public Works”, with a financial statement complying with Section III of Form 96, and a satisfactory Bid Bond or certified check pursuant to I.C. 36-1-12-4.5, payable to the Brownsburg Community School Corporation. Bid Security shall be in the amount of not less than 5% of the total base bid price. Should a successful Bidder withdraw their Bid, fail to provide the required payment and performance bonds, or execute the contract, the Owner may then declare the Bid Security forfeited as liquidated damages.

Bids shall be delivered in a sealed envelope plainly labeled to indicate the following:

Addressed to:  
The Brownsburg Community School Corporation  
310 Stadium Drive  
Brownsburg, Indiana 46112

**Attn: 2025 ALPHA HVAC Upgrades**  
The name and return address of the Bidder

All bid proposals shall be in full compliance with the bid documents which are on file with the Owner and are available for examination at the following locations:

Copies of the Bidding Documents may be obtained from the Eastern Engineering plan room at <http://distribution.easternengineering.com> per the options and prices listed on the Order page. All charges for bidding documents are non-refundable.

**A Pre-Bid Meeting is scheduled for Wednesday, April 16, 2025 at 10:00 a.m. local time**, Brownsburg Community School Corporation, **310 Stadium Drive, Brownsburg, Indiana 46112, Entry #7**. Attendance at the Pre-Bid Meeting may be required for a Bid to be considered responsive.

Questions, or requests for equal status, shall be directed in writing (via email) to:

**Attention: Mike East**  
**R.E. Dimond**  
**317-634-4672**  
**mike.east@redimond.com**

[Board of School Trustees](#)  
[Brownsburg Community School Corporation](#)