

**SECTION 00 01 02
PROJECT INFORMATION**

PART 1 GENERAL

1.01 PROJECT IDENTIFICATION

- A. Project Name: Lawrenceburg Public Library - Renovation and Furniture Project, located at:
150 Mary Street, Lawrenceburg IN 47025.
Lawrenceburg, Indiana 47025.
- B. The Owner, hereinafter referred to as Owner: Lawrenceburg Public Library District

1.02 PROJECT DESCRIPTION

- A. Summary Project Description: This project consists of removal of existing flooring throughout the main level of the library, and replacing with new carpet and resilient flooring; as well as painting walls and providing some new casework. The contractor will be responsible for moving loose furniture for the carpet replacement, as well as some library shelving modifications as noted on the plans. Minor electrical work will be required. The work will be phased to allow continuous occupancy of the building.

1.03 PROJECT CONSULTANTS

- A. The Architect, hereinafter referred to as Architect: krM Architecture.
 - 1. Address: 1515 Pennsylvania Street.
 - 2. City, State, Zip: Indianapolis, IN 46202.
 - 3. Phone/Fax: (765) 649-8477.
 - 4. E-mail: kgrajewski@krMarchitecture.com.

1.04 PROCUREMENT TIMETABLE

- A. Pre-Bid Site Tour: Thursday, September 4, 2025 at 11:00 AM (EST).
- B. Last Request for Substitution Due: 7 days prior to due date of bids.
- C. Last Request for Information Due: 7 days prior to due date of bids.
- D. Bid Opening: Tuesday, September 16, 2025, 11:00 AM (EST) local time.
- E. Notice to Proceed: Following the Library Board meeting scheduled for Tuesday, September 23, 2025.
- F. Bids May Not Be Withdrawn Until: 45 after due date.
- G. The Owner reserves the right to change the schedule or terminate the entire procurement process at any time.

1.05 PROCUREMENT DOCUMENTS

- A. Availability of Documents: Complete sets of procurement documents may be obtained:
 - 1. From Owner at the Project Manager's address listed above.

1.06 BID SECURITY

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.
 - 2. Security made payable to Owner in an amount of five percent of proposer's maximum proposal sum.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION