

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received:

By: Hamilton East Public Library
For: Interior Renovations
Deliver to: 5 Municipal Dr, Fishers, IN 46038
Date & Time: October 9, 2025, at 2:00pm (local time)

Bids received after that time will be returned unopened. Bids will be publicly opened and read aloud.

All work for the complete construction of the project shall be performed under the form of contract set forth in the Bidding Documents. One copy of the bid forms shall be submitted on forms provided in the project manual and shall be executed in accordance with the current edition of the Indiana Board of Accounts Form 96 – “Contractor’s Bid for Public Works,” with a financial statement complying with Section III of Form 96, and a satisfactory Bid Bond or certified check pursuant to I.C. 36-1-12-4.5, payable to Meyer Najem. Bid Security shall be in the amount of not less than 5% of the total base bid price. Should a successful Bidder withdraw their Bid, in full to provide the required payment and performance bonds, or execute the contract, Meyer Najem may then declare the Bid Security forfeited as liquidated damages. Reference the Bidders Check List for all other items required at the time of bid.

The Hamilton East Public Library – Interior Renovations project is inclusive of select interior remodeling and minimal added exterior amenities. The project includes (8) Bid Packages. Refer to Section 01 12 00 Bid Package Scopes of Work for additional information and breakdown of the individual Bid Packages.

Bids shall be placed in a sealed envelope plainly labeled to indicate the following:

Addressed to:
Hamilton East Public Library
5 Municipal Dr, Fishers, IN 46038

Attn. HEPL Interior Renovations
Bid Package Number & Name
Name and return address of the Bidder

Copies of the Bidding Documents may be obtained from the Eastern Engineering plan room at <http://distribution.easternengineering.com> per the options and prices listed on the Order page. All charges for bidding documents are non-refundable. Bid Invitations inclusive of the Bid Documents will be sent out via Meyer Najem Construction, LLC’s SmartBid – Document Management Software. Please contact Meyer Najem for access to the Meyer Najem online plan room. (Contacts listed below)

All bid proposals shall be in full compliance with the bid documents. To obtain access to the bid documents please reach out to the below contact. Invitations inclusive of the Bid Documents will be sent out via Meyer Najem Construction, LLC’s SmartBid – Document Management Software.

A Pre-Bid Meeting is scheduled for **September 24, 2025, at 2:00pm local time at Hamilton East Public Library – Fishers, 5 Municipal Dr, Fishers, IN 46038**. Attendance at the pre-bid meeting will be considered in determining bidder responsiveness.

Questions, or requests for equal status, shall be directed in writing (via email) to (please copy each):

Attention: Eric Harris
Meyer Najem Construction, LLC
317-967-1125
eharris@meyer-najem.com

Attention: Austin Gregor
Meyer Najem Construction, LLC
317-847-5514
agregor@meyer-najem.com