

**NOTICE TO BIDDERS**

Notice is hereby given that the Northwest Allen County School Corporation, located at 12913 Coldwater Road, Fort Wayne, IN 46845, will receive sealed Bids for the Carroll Middle School Reroofing Project Phase I located at 4027 Hathaway Road, Fort Wayne, Indiana 46818.

The Projects consist of work necessary to reroof Carroll Middle School Phase 1 as shown within Construction documents.

The project will be a unified bid with a single prime contractor.

The Bids will be received on a lump sum basis. Each proposal shall include all labor, material; and services necessary to complete the project in strict accordance with the Construction Drawings.

Bids will be received at the following place, date and time:

PLACE: Northwest Allen County Schools Administration Office  
12913 Coldwater Road  
Fort Wayne, IN 46845

DATE: January 15, 2026

TIME: 11:30 a.m. (local time)

PROPOSALS ADDRESSED TO: Dr. Brandon Bitting, Assistant Superintendent  
Northwest Allen County School Corporation  
12913 Coldwater Road  
Fort Wayne, IN 46845  
Telephone: 260-637-0064

All Bids received at such place, date and time will be publicly opened and read aloud in the Northwest Allen County School Corporation Administration Building, 13119 Coldwater Road, Fort Wayne, IN 46845. Bids received after such time will be returned to the respective Bidder, unopened.

Complete and detailed Bidding Documents are now on file and may be examined by prospective Bidders at the following locations:

Office of the Architect

MOAKE PARK GROUP, INC.  
7223 Engle Road, Suite 200  
Fort Wayne, Indiana 46804

Owner

Northwest Allen County School Corporation  
12913 Coldwater Road  
Fort Wayne, IN 46845

Complete sets of Bidding Documents may be obtained by Bidders from the office of Eastern Engineering Supply, located at 1239 Wells Street, Fort Wayne, Indiana 46808. Phone: (260) 426-3119, Fax: (260) 426-3101, Trey Thompson, [Trey.Thompson@easternengineering.com](mailto:Trey.Thompson@easternengineering.com). The Contractor is responsible for the cost of all bid documents.

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the Base Bid, in the required form and submitted in accordance with the Instructions to Bidders.

The Bidder, to whom an award is made, shall furnish a 100% Performance Bond & Labor and Material Payment Bond in accordance with the Instructions to Bidders.

No Bid shall be modified, withdrawn or canceled for a period of sixty (60) calendar days after the date and time set for receipt of Bids.

Bidders and sub-contractors shall not discriminate in employment practices.

The Bidder shall submit a properly executed Contractor's Qualification Statement, AIA Document A305.

All Bidders are required to be licensed in Allen County Indiana at the time of bidding as contractors to perform the work required.

Buildings will be available for walk through to Prime Bidders. School visits must be coordinated in advance by calling:

Brandon Bitting 260-637-3155

No additional costs of any type will be allowed by the failure of the Bidder to avail themselves of the privilege of on-site inspection and pre-bid conference.

All Bidders warrant that they have conducted a thorough inspection of the job site, existing facility, and all existing conditions including the drawings and specifications. Bidder also represents by making their bid on this project that they have included everything in their bid that is required to complete this Project as the owner intends. Bidder also acknowledges he has no questions regarding the bid documents where he has not asked in writing and gotten a response in writing from the Architect, regarding any inconsistencies and/or ambiguities regarding said documents.

The Northwest Allen County School Corporation reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any formalities in bidding procedures.

Northwest Allen County School Corporation Board of Trustees

Northwest Allen County School Corporation

12913 Coldwater Road

Fort Wayne, IN 46845

**END OF NOTICE TO BIDDERS**

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