

ADVERTISEMENT FOR BIDS

Separate sealed Bids for the construction of the **WWTP Service Building Addition Project** will be received by the City of Greencastle at the office of the Mayor's Executive Assistant, located at 1 North Locust Street, Greencastle, Indiana 46135 until 3:00 PM (local time) on September 8, 2026. Bids will be publicly opened and read aloud at the City of Greencastle Council Chambers of City Hall beginning as soon as possible on the same date. Any Bids received later than the above time and date will be returned unopened.

Description of Work:

The project involves the construction of a 40 ft. x 46 ft. service building addition at the City of Greencastle's wastewater treatment plant. The building will be extended from an existing maintenance building. The building will include a bathroom, sanitary lateral with grinder pump, ventilation fan system, and a natural gas heating system. The structure will require a Construction Design Release from the Indiana Department of Homeland Security by the approved builder/supplier.

A Pre-Bid Meeting is scheduled for 1:00 PM (local time) on August 27, 2026 at the Greencastle Wastewater Treatment Plant, located at 510 Columbia Street, Greencastle, IN 46135. This meeting is not mandatory, but attendance is strongly recommended.

All prime contractors, subcontractors, small, minority, disadvantaged and/or women business enterprises and other interested parties are invited and encouraged to submit a proposal.

The Bidding Documents may be examined at the following locations:

- United Consulting, 8440 Allison Pointe Blvd., Suite 200, Indianapolis, Indiana 46250
- City of Greencastle, 1 N. Locust Street, Greencastle, Indiana 46135
- Eastern Engineering Supply (Plan Room)

Copies of the Bidding Documents may be obtained from Eastern Engineering Supply, 9901 Allisonville Road, Fishers, Indiana 46038, (317) 598-0661. Documents are available in either printed or electronic form by registering as a plan holder and placing online orders at <https://distribution.easternengineering.com/>. Costs of downloading, printing, and shipping shall be the Contractor's responsibility. Any questions, comments, or requests for clarification should be made to United Consulting (Paul Glotzbach, PE, paul.glotzbach@ucindy.com).

No Bid will be considered unless submitted on a copy of the printed proposal form in the Bidding Documents. Bidders must obtain bid documents from Eastern Engineering Supply to be included in the project plan holders list to ensure proper notification of any Addendum. Failure to obtain Bidding Documents in this manner may be deemed as non-responsive and may result in Bid rejection.

Each bid must include the following completed and executed items:

1. Proposal Form
2. Form 96 (State Board of Accounts)
3. Bidder's Financial Statement (if required by Form 96)
4. Bid Bond or Certified Check (5% of bid amount)
5. E-Verify Affidavit
6. Bidder's written plan for a program to test Bidder's employees for drugs in accordance with IC 4-13-18.

The Bidder to whom the Work is awarded will be required to furnish, before commencing Work, Performance and Payment Bonds in an amount equal to the Contract Price, and Certificates of Insurance required in the specifications. All Bonds and liability insurance shall remain in effect for a period of twelve (12) months following completion and OWNER acceptance of construction.

Contractors and subcontractors performing public works with a value of \$300,000 or greater must be certified by the Indiana Department of Administration (IDOA) in accordance with IC 4-13.6-4.

Failure to execute a Contract and to furnish a Performance Bond, Payment Bond, Certificates of Insurance, and General Contractor IDOA Certification, as hereinafter set out will be cause for forfeiture to the OWNER of the amount of money represented by the certified check or Bidder's Bond, as and for liquidated damages. A conditional or qualified Bid will not be accepted. No Bid may be withdrawn after the scheduled closing time for receipt of Bids for at least 60 days to allow review of Bids before announcing award of Contract.

Bidders shall be required to meet all applicable State requirements including but not limited to those in IC 4-13.6-4, IC 4-13-18, 5-16-13, 22-5-1.7 and 36-1-12.

The OWNER reserves the right to reject any or all Bids, or to make such combination of Bids as may seem desirable, and to waive any and all informalities in the bidding. The OWNER may award Bids based upon selection of any combination of Bid line items as well as mandatory alternatives. Bids shall be awarded to the Bidder or Bidders deemed to be the lowest, responsible, and responsive by the OWNER.

By the order of the City of Greencastle,

Lynda R. Dunbar, Mayor
August 2026