

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that BROWNSTOWN CENTRAL COMMUNITY SCHOOL CORPORATION ("School"), is requesting proposals from responsible offerors to provide services for construction, reconstruction, alteration, repair, maintenance, and renovation of its sewer facilities ("Services").

The proposals will be received until October 20, 2026 by 10:00 AM EST Proposals must be delivered to Jade Peters, BROWNSTOWN CENTRAL COMMUNITY SCHOOL CORPORATION, 608 W Commerce St, Brownstown, IN 47220 or via jpeters@btownccs.k12.in.us All proposals received after such time will not be considered and returned to the submitter unopened.

Services will be performed under a contract with School. The form of the contract is set forth in the RFP. The offeror must submit a financial statement, a statement of experience, a proposed plan or plans for performing the Services, and the resources, labor, technology, materials, supplies, and equipment the offeror has available for the performance of Services. The financial statement must be submitted on SBOA Form 96 (<https://forms.in.gov/Download.aspx?id=6422>).

Evidence of financial responsibility ("offeror security") in the amount of 1% of the offeror's total contract price must be payable to BROWNSTOWN CENTRAL COMMUNITY SCHOOL CORPORATION in the form of an irrevocable letter of credit, certified check, cashier's check, or a bond acquired from an IN DOI registered surety. Should a successful offeror within ten (10) days after written notice of contract award withdraw its proposal, fail to provide required bonds, or execute a satisfactory contract, School may then declare that offeror security forfeited as liquidated damages, not as a penalty.

Discussions may be conducted with, and best and final offers obtained from, responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award. If School later determines to proceed with the project, School may enter into negotiations with the offeror whose proposal has been selected by an evaluation committee considering: (1) the responses to the RFP; (2) any interviews with selected offerors; and (3) evaluation of fees.

Contracts may be made with offerors whose proposals are determined to be advantageous to School, taking into consideration price and other evaluation factors set forth in the RFP. The RFP includes the criteria, process, and procedures including consideration of qualifications and fees, by which: an offeror will be evaluated; a contractor will be selected; and contracts will be awarded.

The RFP documents for the Services are on file with School and may also be examined at <https://www.btownccs.k12.in.us/> Bidders must send an email to jpeters@btownccs.k12.in.us in order to be added to a distribution list to allow that bidder to receive communications, notices, and addendums related to the bidding documents.

All offerors must comply with applicable laws including but not limited to requirements of Ind. Code § 5-16-6; 5-16-13; and 36-1-12 and as outlined in the RFP. Offerors must also be able to meet all requirements found in applicable public contract and public work project statutes.

Prior to approval and execution of the contract, the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility and it can faithfully perform the contract and all obligations arising hereunder.

School expects to award the contract(s) for the Services at its October 20, 2026 board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP. School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

A mandatory meeting for discussion of the Services, reviewing the scope of work, project specifications and drawings, RFP documents, qualifying requirements, and other important matters will be virtually and/or held at 608 W Commerce St, Brownstown, IN 47220 on October 13, 2026 at 10:00 AM EST. Immediately following the meeting, an opportunity to tour the project site(s) will be offered. All prospective offerors must attend this important meeting. Offerors will be responsible for complying with items discussed at the meeting.

One question per day regarding the contract(s) or requests for fair and equal treatment, can be directed in writing to jpeters@btownccs.k12.in.us