SECTION 001116 - INVITATION TO BID

1.1 PROJECT INFORMATION

A. Notice to Bidders: Notice is hereby given that **Huntington County Community School Corporation (HCCSC)** will be receiving sealed bids from Contractors for the **Salamonie School Pool and Locker Rooms Demo** project, located at 1063 E 900 S, Warren, Indiana 46792. Bidders are invited to submit bids for the Project as described in this Document and according to the Instructions to Bidders.

B. Project Identification: **Salamonie School HVAC Replacement & Renovation**

Location: **Salamonie Elementary School**
1063 E 900 S
Warren, Indiana 46792

C. Owner: **Huntington County Community School Corporation (HCCSC)**
1415 Flaxmill Road
Huntington, Indiana 46750

D. Architect: **Viridian Architectural Design, Inc**.
6435 West Jefferson Blvd. #144
Fort Wayne, IN 46804

E. Project Description: Base Bid complete removal and replacement of Mechanical and Plumbing Systems and related Electrical systems per Drawings and Specifications in 3 Phases. Alternates to demolish portions of the building in their entirety and provide new work shown in the Drawings and Specifications.

F. Construction Contract: Bids will be received for the following Work:

1. General Contract (all trades). Bids shall be received from one prime contractor for all work as outlined in the Specifications and Construction Drawings.

2. The Contract form for the project will be AIA Document A101. See Supplementary Conditions for complete details.

3. Award will be made to the low, responsive, responsible bidder for the project. The low, responsive, responsible bidder must be approved by the Owner and Architect upon review of the bids.

4. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

5. **Contractors shall note that the project is subject to the Common Construction Wage Act (effective July 1, 2015) for record keeping and all terms of this Act shall be followed in their entirety.**

6. The **Huntington County Community School Corporation** is tax exempt. The Owner will provide appropriate documentation to the successful Bidder.

1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed bids at the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: **Tuesday November 24, 2026**
2. Bid Time: **11:00am**, local time.
3. Location: **Huntington County Community School Corporation Admin. Office**
   1415 Flaxmill Road
   Huntington, Indiana 46750

B. Bids will be opened **publicly** after time for receipt of Bids.

C. Bids shall be submitted on the forms provided by the Architect with all blanks filled in. Bid Form and other documents required to be submitted with the Bid shall be enclosed in a sealed envelope with the Bidders name, addressed to **Huntington County Community School Corporation**, and shall be identified as **"Salamonie School Pool and Locker Rooms Demo."**

1.3 BID SECURITY

A. **Each bid must be accompanied by a non-collusion affidavit as provided by law. Each Bid shall be accompanied by a certified Cashier's Check or Financial Surety Bond in the amount of five percent (5%) of the amount of the Bid, made payable to the Huntington County Community School Corporation to guarantee the School Corporation against default by such Bidder in complying with the terms of this notice and of its Bid.**

B. Bids received after the designated time for closing will be returned unopened.

C. Bids may be withdrawn prior to the designated time, but no bids may be withdrawn for a period of **90** days after opening of bids.

1.4 PRE-BID CONFERENCE

A. A pre-bid conference for all bidders will be held at **Salamonie School Cafeteria** on **Tuesday November 10, 2026 at 3:30pm**, local time. Prospective bidders are requested to attend.

B. Online Procurement and Contracting Documents: Obtain access after **Tuesday, November 03, 2026 at 12:00 PM** by contacting **Eastern Engineering, 1239 N Wells St., Fort Wayne, IN 46808**. Contractors will be allowed one (1) electronic copy set of Bid Documents at no cost, which they may retain throughout bidding. Hard copies can be obtained for a deposit of **$400.00**. Deposit is refundable if clean set of complete documents are returned to Eastern Engineering within seven (7) days of bid opening.

1.5 BIDDER'S QUALIFICATIONS

A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. **A 100% Performance Bond, will be required as part of each bid.**

B. Each bid proposal shall include all labor, material and services necessary to complete each project in strict accordance with the Contract Documents as prepared and on file in the office of Viridian Architectural Design, Inc. The Owner reserves the right to reject any or all bids.

C. Each bidder is responsible for inspecting the Project site and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure of omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to their bid.

END OF DOCUMENT 001116