



**Addendum #1  
Pendleton Community Public Library  
Renovation Project**

**Date:** March 17, 2020  
**Project:** Pendleton Community Public Library  
**Project #:** 19109  
**Pages:** 1 of 5 (8-1/2x11) pages  
**Bid Dates:** **Tuesday, April 7, 2020 at 2:00 pm (prevailing local time)**

**General Notes:**

The original Specifications and Drawings dated March 10, 2020 for the project referenced above are amended as noted in this Addendum No. 1. Receipt of this Addendum and any subsequent Addenda must be acknowledged on the Bid Form. Items changed or added by this addendum are to take precedence over the items or descriptions of the work in the project manual and the drawings. Items not mentioned in this addendum are to remain as described in the original plans and specifications.

**The Pre-Bid Conference scheduled for March 19 is planned to occur as scheduled. The Library is closed to the public, but the building will be available for contractors to tour.**

Please print and review the pre-bid agenda prior to the conference; paper copies will not be provided.

**Due to limitations on group gathering sizes, the Pre-Bid meeting will be conducted in small groups to be determined in accordance with CDC recommendations. Use the East entrance and meet in the Community Room. Please take every opportunity to practice good hygiene and maintain social distancing as recommended by the CDC at this time.**

A final addendum is planned for issuance on March 31. All bidder questions must be submitted by March 27; questions submitted after that date will not be responded to.

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**Specifications Items:**

**Section 00 11 13 Notice to Bidders**

1. Reissue section its entirety as attached with revised bid delivery instructions.

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**Attachments:**

1. Specification Section 00 11 13 Notice to Bidders
2. Pre-Bid Conference Agenda

END

## SECTION 00 11 13 – NOTICE TO BIDDERS

Notice is hereby given that the **Pendleton Community Public Library** in Pendleton, Indiana is requesting sealed bids from interested firms for furnishing all labor, materials, tools, equipment and transportation necessary for the interior remodel of the Pendleton Community Public Library.

**The submitted bid package will be received until April 7th at 2:00 PM (prevailing local time).**

All bid proposals shall be delivered **VIA EMAIL** before 2:00, April 7, 2020 to:

[wwilliams@krmarchitecture.com](mailto:wwilliams@krmarchitecture.com) and

CC: [lhobbs@pendleton.lib.in.us](mailto:lhobbs@pendleton.lib.in.us)

Please additionally send paper copies of bids for verification, arriving no later than April 8, 2020

**VIA MAIL** to:

krM Architecture, attn: Winifrid Williams

1020 Jackson Street

Anderson, IN

krM will compile the results and send out the official breakdown of bids via addendum to all plan holders on Wednesday, April 8.

All work shall be in accordance with plans, specifications, and intent prepared by krM Architecture+, 1020 Jackson Street, Anderson, Indiana 46016 T: (765) 649-8477.

Interested parties may acquire plans and specifications in the following methods:

As printed or electronic download plans and specifications through Eastern Engineering  
<https://distribution.easternengineering.com/View/MultiPlanroomJobList.aspx>

A one hundred percent (100%) labor and materials performance bond will be required of the successful bidder.

A five percent (5%) bid security in the form of an acceptable bid bond or certified check shall be submitted with all bids. Bonds shall be payable to the Pendleton Community Public Library.

Each bidder will be required to comply with all applicable equal employment opportunity laws and regulations of the United States of America and the State of Indiana.

Any contract to be entered into shall contain provisions of non-discrimination by contractor in the hiring and employment as set forth and the equal employment opportunity provisions as required by the regulations of The United States of America and The State of Indiana.

All bids shall be executed on the Indiana form 96 bid form which is included in the specification manual.

**Due to limitations on group gathering sizes, the Pre-Bid meeting will be conducted in small groups to be determined in accordance with CDC recommendations. Use the East entrance and meet in the Community Room. Please take every opportunity to practice good hygiene and maintain social distancing as recommended by the CDC at this time.**  
All bidders are encouraged to attend.

Additional bidding requirements are contained in the Project Manual.



## PRE-BID CONFERENCE AGENDA

**Date:** March 19, 2020

**Project:** Pendleton Community Public Library  
Renovation Project  
#19109

**Owner:** Pendleton Community Public Library  
Lynn Hobbs, Director

**Architect:** krM Architecture+  
1020 Jackson St.  
Anderson, IN 46016  
Winifrid Williams, Architect

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### Agenda Items:

**\*NOTE\* PLEASE PRINT THIS AGENDA PRIOR TO THE MEETING, PAPER COPIES WILL NOT BE PROVIDED.**

**In lieu of a paper sign-in sheet, all attendees must EMAIL Winifrid Williams at the meeting to sign-in. A list of attendees will be compiled by krM and issued by addendum.**

**Due to limitations on group gathering sizes, the Pre-Bid meeting will be conducted in small groups to be determined in accordance with CDC recommendations. Use the East entrance and meet in the Community Room. Please take every opportunity to practice good hygiene and maintain social distancing as recommended by the CDC at this time.**

### Scope of Work:

- The work consists of the following scope: interior renovation of several spaces and flooring replacement throughout most of the building. The work to be completed by alternate includes: the addition of an exterior patio and installation of a generator. Construction is planned to begin following the successful award of the bid. The Contract is a single prime contract. Other trades required for the Work are to be engaged as sub-contractors. The Contractor shall coordinate with the Owner for the sequencing of work to be completed by the Owner, including furniture and shelving moving and mechanical systems upgrades by Perfection Group.
- The Contractor shall include a \$25,000.00 cash allowance in the bid.

### Alternates:

1. Alternate Bid No. 1 – ADD Alternate – Add to scope of work associated with adding backup generator.  
Add to scope work new standby generator with sub-base tank and enclosure, Automatic transfer switch, and rework of conduit and conductors between utility transformer and main switchboard. Work includes 8” concrete slab
2. Alternate Bid No. 2 – ADD Alternate – Add to scope work associated with new exterior patio on the east end of the building.



- Add to scope work new exterior patio in its entirety on the east of the building connected to the existing Community room. See AS1-2 for scope of the concrete slab, masonry retaining low and high walls. Work includes all landscaping and electrical components found in drawings. Electrical scope can be found on E2-2.
3. Alternate Bid No. 3 – DEDUCT Alternate – Remove from scope work in Breakroom #131 and Staff Restroom #133  
Deduct from scope ANY work associated with (2) staff rooms #131 Breakroom, and #133 Restroom. All Demo and new work associated with finishes, cabinetry, plumbing, ceiling and MEP work. These spaces will remain in current condition with NO work associated with this remodel project.
  4. Alternate Bid No. 4 – ADD Alternate – Milling and Re-surfacing the parking lot  
Change in scope to Add the work to mill down the existing parking lot and re-surface the parking lot in its entirety.

#### Expectations

- Phasing – The building shall remain open during construction and work is anticipated to be phased. Contractor shall provide a phasing plan to review with the Owner and the Owner’s contractors.
- Scheduling the work. The Library is willing to close for a week or two to allow the flooring replacement to be completed quickly.
- The Contractor shall provide all restroom, temporary utilities, communication and other facilities, as required to complete the Work.
- The Contractor and construction personnel may use on-site parking.
- All Contractor related items (trailer, material storage, etc.) shall be located in the employee parking area on the North side of the building.
- Use of tobacco products is prohibited on the Owner’s property.

#### Bid Date:

- **Tuesday, April 7, 2020 at 2:00 p.m. (prevailing local time)**
- All bid proposals shall be delivered **VIA EMAIL** before 2:00, April 7, 2020 to:  
[wwilliams@krmarchitecture.com](mailto:wwilliams@krmarchitecture.com) and  
CC: [lhobbs@pendleton.lib.in.us](mailto:lhobbs@pendleton.lib.in.us)
- Please additionally send paper copies of bids for verification, arriving no later than April 8, 2020 VIA MAIL to:  
krM Architecture, attn: Winifrid Williams  
1020 Jackson Street  
Anderson, IN
- krM will compile the results and send out the official breakdown of bids via addendum to all plan holders on Wednesday, April 8.

#### Bid Proposals:

- All bid proposals must be submitted on Form 96 with required financial documentation, in duplicate.
- All bid proposals must be submitted with a 5% Bid Bond or certified check.
- 100% Performance, Labor & Material Payment Bond is required.



Special Notes:

- All questions must be submitted, in writing (email preferred), to the Architect in order to be included in an Addendum. Contractor questions submitted after March 27, 2020 will not be considered or responded to.
- The final Addendum will be issued no later than March 31, 2020.
- Send all question to [wwilliams@krMarchitecture.com](mailto:wwilliams@krMarchitecture.com)
- If clarifications are not confirmed and included in Addenda, then they CANNOT be assumed correct.
- Bid Documents (including Addenda) are available for download or purchase from Eastern Engineering's plan room.

Comments/Questions – Bidders

Tour Site