

Huntington County Community School Corporation
HNHS Ceiling, Lights, PA, Piping Systems Replacement
Pre-Bid Meeting Minutes

Project # 2024.0003

Meeting Date: September 10, 2024

Issue Date: September 17, 2024

Those Present:

Terry Thornsburg	Viridian	terry@viridian-design.net
Rick Stump	Viridian	rick@viridian-design.net
Rich Hertel	HCCSC	rhertel@hccsc.k12.in.us
Jason Brand	SCO Engineering	jbrand@sco-llc.com
Jim Hyde	C-H-I Engineering	chiengineering@frontier.com
Robb Flutz	ACB	rfultz@acbgeneralcontractor.com
Zach Goldsberry	Fairchild	zgoldsberry@fairchildcommunications.com
Todd Marek	Brown & Brown	todd@bbgc.us
Bryan Guffey	Pridemark	bguffey@pridemarkconstruction.com
Brad Jenkins	A. Hattersley	bjenkins@ahattersley.com
Kurt Prosser	A. Hattersley	kprosser@ahattersley.com
Denver Rowland	Yager Electric	denver.r@yagerelectric.com

1. ITEMS DISCUSSED:

- The Pre-Bid Meeting and Building walk-thru was held on September 10, 2024, beginning at 3:30PM.
- School officials and the design team were introduced.
- The Project is a public bid project.
- The Project shall meet the requirements outlined in the Indiana Common Wage Act. Specification Section 007375.
- The Project is tax exempt.
- The bid form needs to be filled out completely and include all items listed on the bid checklist.
- The Project contains a \$250,000 Contingency Allowance that is to be included in the base bid.
- A Bid Bond and Performance and Payment Bond are required on the project.
- Drawing and Specifications: hardcopies are available on [\$400] deposit from Eastern Engineering at 1239 Wells Street, Fort Wayne. (1) electronic copy of Bid Docs at no cost.
- Questions during bidding are to be submitted to rick@viridian-design.net.
 - Last Day for questions **Tuesday, September 17, 2024, at 12 noon.**
 - Requests for substitutions must be presented during the bidding process.
 - **NO SUBSTITUTIONS** will be considered after bids are received.
- Piping Replacement.
 - Piping replacement may begin no sooner than 2 weeks before the end of the 2025 school year coordinating with the school accordingly.
 - ALL CEILING MOUNTED devices including but not limited to FIRE ALARM STROBES and HORNS / SPEAKERS, PA SPEAKERS, WI-FI HUBS, SECURITY CAMERAS, SMOKE DETECTORS, etc. must be protected and suspended in a manner that maintains complete operational function while students are in the building before the end of the school year.

- Contractor shall use all means necessary to (100%) complete the piping replacement including but not limited to 24 / 7 work hours / shifts.
 - All systems affected by piping replacement shall be 100% operational no later than Friday, July 18, 2025.
- ACM Engineering & Environmental Services will do abatement.
 - Abatement is not in the Contract, but the contractor will coordinate abatement with demolition.
- The Owner will remove school items as necessary ahead of the construction work. The contractor shall coordinate accordingly with the school.
- Existing ceiling mounted devices (fire alarms, cameras, wi-fi, etc.) are to be reused and reinstalled in the new ceiling. The contractor shall take all measures necessary to protect and prevent damage to devices during construction.
- The piping and PA replacement do not apply to the deduct alternates.
- There was discussion / explanation of electrical replacement for demountable wall systems.
- There was discussion / explanation of the PA system replacement.
- There was explanation of the PA [ceiling mounted] speaker replacement alternate.

2. **PROJECT DATES:**

- **Building Walk Through:** Bidders may coordinate additional site visits with Mr. Rich Hertel (RHertel@hccsk.k12.in.us).
- **Sealed Bids Due:** Tuesday, September 24, 2024, at 11:00am (EST), Salamonie School – Admin Office 1063 E 900S, Huntington, IN 46792
- **Anticipated Construction Award / Start:** October 2024 – to be coordinated with the school.
- **Substantial Completion:** Wednesday, November 26, 2025.

3. **TOUR:**

- Reviewed plenum space for piping installation in Unit G, west hallway.
- Reviewed ceiling access in Unit F, Band Instrument storage room.
 - School is to relocate instruments prior to construction.
 - Instrument storage shelves shall remain.
- Reviewed typical classroom ceiling.
- Noted the wall mounted speakers that are to remain.

4. **Meeting Adjourned.**