

Addendum 01

DOCUMENT 00 9100

DATE: January 2, 2025

PROJECT: EACS New Haven Primary, and Prince Chapman Academy Lighting Replacement
1445 Berwick Lane, New Haven, Indiana 46774 (New Haven)/
4808 E Paulding Rd., Fort Wayne, Indiana 46816 (Prince Chapman)

PROJECT #: 24065.00

OWNER: East Allen County Schools
Contact: Chris Baker
1322 Green Road
New Haven, Indiana 46774

ARCHITECT: Garmann Miller
38 South Lincoln Drive
P.O. Box 71
Minster, Ohio 45865

TO: Prospective Bidders

This addendum form is a part of the Contract Documents and modifies the Bidding Documents dated December 11, 2024, with amendments and additions noted below.

Acknowledge receipt of this Addendum on the Bid Form. Failure to do so may disqualify the Bidder.

This addendum consists of 1 page, and Pre-bid Meeting minutes.

FOR INFORMATION ONLY

1. Pre-bid meeting minutes and the pre-bid meeting sign-in sheet are attached.

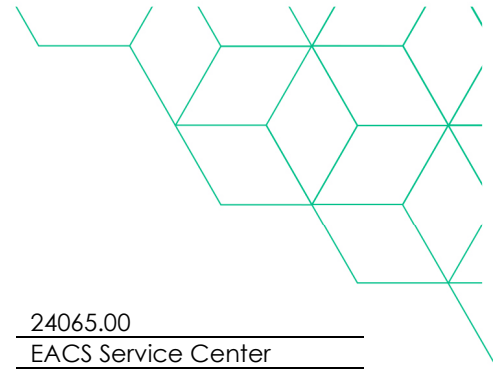
ATTACHMENTS

The following attachments are included and are part of this addendum:

Pre-bid meeting minutes and the pre-bid meeting sign-in sheet.

END OF ADDENDUM





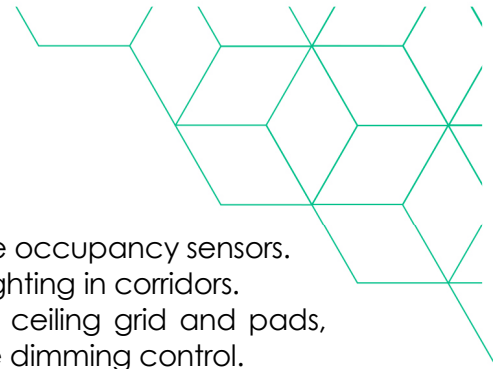
Pre-Bid meeting

Project name	<u>EACS 2022 Lighting Replacement</u>	GM project no.	<u>24065.00</u>
Meeting date	<u>12/20/2024</u>	Meeting location	<u>EACS Service Center</u>

Outline

1. Attendees: Sign in sheet attached
2. Introductions
3. Project overview: Replacing existing light fixtures in two (2) buildings (Prince Chapman Academy & New Haven Primary), upgrading lighting controls, with alternates to replace ceilings and exit/egress lighting.
 - a. **Base bid** is Prince Chapman lights and controls in corridors, entries, and group restrooms, everything else is an alternate bid.
4. Bidding
 - a. Date: **January 16, 2025, 2:00:00 pm local time**
 - b. Submitted in a sealed envelope:
EACS Administration Building
1240 State Road 930 East
New Haven, IN 46774

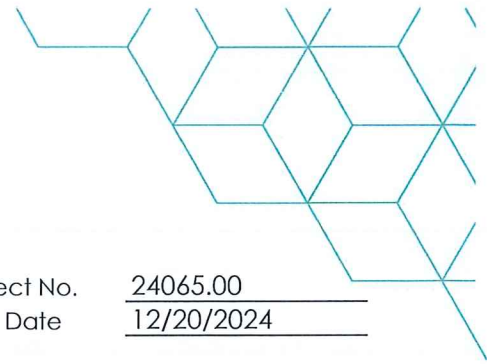
Bids submitted by mail are to be addressed to:
East Allen County Schools
Attn. **Dr. Pat McCann**
1240 SR 930 East
New Haven IN 46774
 - c. Use the bid form provided in the specifications
 - d. Permits will only be required if the alternates for ceilings are accepted.
5. Bid categories
 - a. Electrical Work
 - i. General Contractor for ceiling alternates
6. Alternates
 - a. **Alternate 1:** New Haven Primary: Unit C classrooms and restrooms – replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.
 - b. **Alternate 2:** New Haven Primary: Unit B Media Center Area – replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.



- c. **Alternate 3:** New Haven Primary: Unit B gymnasium – provide occupancy sensors.
 - d. **Alternate 4:** Prince Chapman Academy – Replace egress lighting in corridors.
 - e. **Alternate 5:** Prince Chapman Academy, Unit G - replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.
 - f. **Alternate 6:** Prince Chapman Academy, Unit D - replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.
 - g. **Alternate 7:** Prince Chapman Academy, Unit E - replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.
 - h. **Alternate 8:** Prince Chapman Academy, Unit F - replace ceiling grid and pads, provide new LED lights, provide occupancy sensors, provide dimming control.
7. Contingency amounts to be included in bid
 - a. Total: \$25,000.00
 8. Contracts will be administered by Garmann/Miller & Associates, Inc.
 - a. All questions and correspondence to go through Garmann Miller
 - b. All RFIs to go through Garmann Miller
 - c. Pay applications to go to Garmann Miller
 - d. Garmann Miller will schedule a preconstruction meeting with the contractor after the notice of award
 9. Schedule
 - a. Tentative award date – February 20, 2025
 - b. Start of construction – May 21, 2025
 - i. Work may be started prior to May 21st if the following conditions are met:
 1. Work is scheduled and coordinated with the owner.
 2. Work is done during 2nd shift.
 3. Workers get a background check and are cleared to work on site by the owner.
 4. Areas worked in are cleaned and ready for students prior to the start of the school day.
 - c. Substantial Completion date – August 5, 2025
 - i. Work may extend past August 5th if the following conditions are met:
 1. Work is scheduled and coordinated with the owner.
 2. Work is done during 2nd shift.
 3. Workers get a background check and are cleared to work on site by the owner.
 4. Areas worked in are cleaned and ready for students prior to the start of the school day.
 - d. Work in the corridors may be allowed during student occupied times if scheduled and coordinated with the owner.
 - i. Liquidated Damages – None
 10. General conditions
 - a. Waste Removal: Each contractor
 - b. Electrical/General Contractor
 - i. Responsible for construction schedule and general supervision



- ii. Submit preliminary schedule 10 days after notice to proceed
 - iii. Responsible for scheduling and administering job meetings; prepare agenda, responsible for meeting minutes and distributing copies
 - c. Responsible for field office (if needed)
 - d. Responsible for telephone service/fax to field office (if needed)
 - e. Responsible for sanitary facilities (building facilities may be used, reference specifications).
 - i. If the contractor chooses to use the existing school facilities, the facilities shall be cleaned and maintained by the contractor. Coordinate usage with the owner.
 - f. Barriers
11. Temporary electricity
- a. Building Electric may be utilized.
12. Temporary water
- a. Building water may be utilized.
13. Substitution request by 10 days prior to bid.
- a. Luminaires: no equals will be allowed for the listed luminaires, the fixtures shown on the schedule reflect the owner's standard fixtures.
14. Correspondence
- a. Correspondence to run through the Garmann Miller
 - i. Project Manager – **Kevin Rinderle**– krinderle@creategm.com
15. Open Meeting Discussion:
- a. Question #1: Will there be room for material storage inside the building?
 - i. This will need to be coordinated with the owner and will depend on if students are occupying the building. Chad stated that a single skid of material may be stored in a mechanical room if needed.



Sign-in Sheet

Project Name EACS 2025 Lighting Replacement GM Project No. 24065.00
 Meeting Location EACS Service Center Meeting Date 12/20/2024

Purpose Pre-Bid Meeting

Attendees

Name	Chris Baker	Phone	260-446-0119
Business/Title	Director of Facilities		
Email	cbaker@eacs.k12.in.us		
Name	Kevin Rinderle	Phone	419-628-4240
Business/Title	Project Manager		
Email	krinderle@creategm.com		
Name	MARK HAMILTON	Phone	260-489-1234
Business/Title	SHAWNEE CONSTRUCTION, INC		
Email	MARK@SHAWNEECONSTRUCTION.COM		
Name	JACE ELECTRIC INC	Phone	260-402-4238
Business/Title	CHUCK KOHRMAN - PRESIDENT		
Email	CKOHRMAN@JACEELECTRIC.COM		
Name	CLAYTON STOPPENHAGEN	Phone	260-415-1318
Business/Title	SERVICE ELECTRIC - MGR		
Email	CSTOPPENHAGEN@SERVICEELECTRIC.IN.COM		
Name	Tim Guinn	Phone	260-570-8741
Business/Title	Strahn Building Solutions Project Manager		
Email	tim@strahnsolutions.com		
Name	Chad Harshbarger	Phone	260-610-1111
Business/Title	EACS Electrician		
Email	CHarshbarger@EACS.K12.IN.US		
Name	Mike Butler	Phone	260-715-5054
Business/Title	EACS Asst. Dir. of Facilities		
Email	mbutler@eacs.k12.in.us		

@ creategm.com

Minster, OH | Columbus, OH | Indianapolis, IN | Fort Wayne, IN