

ADDENDUM NO. 1

Portage High School – Competition Baseball and Softball Improvements

Portage Township Schools  
Portage, Indiana

Project No. 224030.00

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Addendum No. 1, 4 items, 2 pages  
Revised Project Manual Section 00 41 16 – Bid Form  
Revised Drawing Sheet: C110  
Synthetic Grass Surfacing Product Data Sheets  
Pre-Construction Meeting Agenda  
Pre-Construction Meeting Sign-in Sheet

Date: January 20, 2025

FANNING/HOWEY ASSOCIATES, INC.  
ARCHITECTS/ENGINEERS/CONSULTANTS

TO: ALL BIDDERS OF RECORD

ADDENDUM NO. 1 to Drawings and Project Manual, dated December 20, 2024 for Portage Township Schools, Portage, Indiana; as prepared by Fanning/Howey Associates, Inc., Indianapolis, Indiana.  
This Addendum shall hereby be and become a part of the Contract Documents the same as if originally bound thereto.

The following clarifications, amendments, additions, revisions, changes, and modifications change the original Contract Documents only in the amount and to the extent hereinafter specified in this Addendum.

Each bidder shall acknowledge receipt of this Addendum in his proposal or bid.

NOTE: Bidders are responsible for becoming familiar with every item of this Addendum. (This includes miscellaneous items at the very end of this Addendum.)

RE: ALL BIDDERS

ITEM NO. 1. PROJECT MANUAL, SECTION 00 41 16 – BID FORM

- A. The Bid Form has been revised for this Project. This revised form, dated 1/20/25, is the applicable form to be used by all bidders and is included with and hereby made a part of this Addendum. Revision includes the creation of three Base Bids.

These revisions will be reflected on the Bid Forms provided for the convenience of the bidders.

ITEM NO. 2. PROJECT MANUAL, SECTION 01 10 00 - SUMMARY

- A. Replace 1.3, B., as follows:

“B. Type of Contract:

1. Three single lump sum bids have been identified on the Bid Form for all work within the bidding documents with the inclusion of a specific Synthetic Grass Surfacing Manufacturer.
  - a. The specific single lump sum bid (No. 1, 2, or 3) Contract shall include all work within the bidding documents and Project Manual.
  - b. Bid proposals shall include additional information regarding the Synthetic Grass Surfacing as outlined in Section 32 18 13.

ITEM NO. 3. PROJECT MANUAL, SECTION 32 18 13 – SYNTHETIC GRASS SURFACING

- A. Replace 1.4, A., as follows:

“A. Bid Period Submittals: All manufacturer’s for the baseball and softball systems shall submit the following specific information about the products included in the bid proposals with the bids. These items shall be included within the bid proposal envelope.”

Note: Subparagraphs 1., through 4., as written are still applicable to 1.4, A.

- B. Replace 1.8, A., as follows:

“A. Turf Manufacturer’s Standard Warranty: Manufacturer shall warrant synthetic grass surfacing against defects in the material provided, including ultraviolet degradation, excessive fading, wrinkling, panel movement, shock absorbency, etc.

1. The warranty should have the following provisions:
  - a. Warranty Period: Minimum of eight (8) years from the date of Substantial Completion.

- b. Warranty shall include materials and workmanship.
  - c. Must have provisions to repair or replace such portions of installed materials that are no longer serviceable to maintain a serviceable and playable surface.
  - d. Warrant that the yarn used to make the grass-like tufts will maintain its UV stability and tensile strength such that the strength of the fiber when measured in accordance with ASTM D-2256 will not decrease by more than 50% during the warranty period due to breakdown of UV stability.
2. Submit copy of Manufacturer's standard warranty form with bid proposal.

C. Replace 2.1, A., as follows:

"A. Manufacturers:

- 1. Basis of Design: Sprinturf, Atlanta, Georgia
  - a. Ultrablade 52 DFE Extreme – Infield and Clay
  - b. Ultrablade 42 DFE Extreme – Outfield and Grass
  - c. Ultrablade 42 DFE Extreme – Warning Track
  - d. Ultrablade 60 with Thatch – Pitching and Batting areas
- 2. Fieldturf, Tarkett, Calhoun, Georgia
  - a. Doubleplay Baseball – Natural Clay and Natural Grass
  - b. Triple Threat Softball – Natural Clay and Natural Grass
  - c. Easy Change removable panels
- 3. Motz Group, Cincinnati, Ohio
  - a. Tripleplay HP Turf – Infield Clay
  - b. Tripleplay Turf – Outfield and Grass
  - c. Tripleplay Turf – Warning Track

Note: Product data sheets included in this Addendum for Fieldturf and Motz Group.

ITEM NO. 4. REVISED DRAWING SHEET

- A. Drawing Sheet C110 has been revised, dated 1/20/25 and is included with and hereby made a part of this Addendum. This Drawing supersedes the original documents.

END OF ADDENDUM

**DOCUMENT 00 41 16 - CONTRACTOR'S BID FOR PUBLIC WORKS – FORM 96**

**PART I**

(To be completed for all bids. Please type or print)

Date: \_\_\_\_\_

- 1. Governmental Unit (Owner): \_\_\_\_\_
- 2. County: \_\_\_\_\_
- 3. Bidder (Firm): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_
- 4. Telephone Number: \_\_\_\_\_
- 5. Agent of Bidder (if applicable): \_\_\_\_\_

Pursuant to notices given, the undersigned offers to furnish labor and materials necessary to complete the public works project of Portage High School – Competition Baseball and Softball Improvements for Portage Township Schools (Governmental Unit) in accordance with plans and specifications prepared by Fanning Howey Associates, Inc., Indianapolis, Indiana and dated December 20, 2024:

**Base Bid 1: All Work with Synthetic Grass Surfacing by Sprinturf:**

\_\_\_\_\_ \$ \_\_\_\_\_  
(sum in words) (sum in numbers)

**Base Bid 2: All Work with Synthetic Grass Surfacing by Fieldturf**

\_\_\_\_\_ \$ \_\_\_\_\_  
(sum in words) (sum in numbers)

**Base Bid 3: All work with Synthetic Grass Surfacing by Motz Group**

\_\_\_\_\_ \$ \_\_\_\_\_  
(sum in words) (sum in numbers)

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Bidder has reviewed the Construction Schedule and the intent of the schedule can be met.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

Bidder has included the necessary materials, products, labor, special conditions and costs to comply with the intent of the schedule.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

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PROPOSAL TIME

Bidder agrees that this Bid shall remain in force for a period of sixty (60) consecutive calendar days from the due date, and Bids may be accepted or rejected during this period. Bids not accepted within said 60 consecutive calendar days shall be deemed rejected.

The undersigned acknowledges receipt of the following Addenda:

Receipt of Addenda No(s). \_\_\_\_\_

Attended pre-bid conference	YES	NO
Has visited the jobsite	YES	NO

The undersigned further agrees to furnish a bond or certified check with this Bid for an amount specified in the notice of the letting. If alternate bids apply, the undersigned submits a proposal for each in accordance with the notice. Any addenda attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

CERTIFICATION OF USE OF UNITED STATES STEEL PRODUCTS  
(If applicable)

I, the undersigned Bidder or agent as a Contractor on a public works project, understand my statutory obligation to use steel products made in the United States (I.C. 5-16-8-2). I hereby certify that I and all subcontractors employed by me for this Project will use U.S. steel products on this Project if awarded. I understand that violations hereunder may result in forfeiture of contractual payments.

**ACCEPTANCE**

The above bid is accepted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, subject to the following conditions: \_\_\_\_\_

Contracting Authority Members:


**PART II**

(For projects of \$100,000 or more – IC 36-1-12-4)

Governmental Unit: \_\_\_\_\_

Bidder (Firm): \_\_\_\_\_

Date: \_\_\_\_\_

These statements to be submitted under oath by each Bidder with and as a part of his bid. Attach additional pages for each section as needed.

**SECTION I - EXPERIENCE QUESTIONNAIRE**

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Expected Completed Date	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you? \_\_\_\_\_ If so, where and why?

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4. List references from private firms for which you have performed work.

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### **SECTION II - PLAN AND EQUIPMENT QUESTIONNAIRE**

1. Explain your plan or layout for performing proposed Work. (Examples could include a narrative of when you could begin work, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)

2. Please list the names and addresses of all subcontractors (i.e. persons or firms outside your own firm who have performed part of the work) that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

3. If you intend to sublet any portion of the Work, state the name and address of each subcontractor, equipment to be used by the subcontractor, and whether you will require a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify all governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

4. What equipment do you have available to use for the proposed project? Any equipment to be used by subcontractors may also be required to be listed by the governmental unit.

5. Have you entered into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which would corroborate the prices listed.

### **SECTION III CONTRACTOR'S FINANCIAL STATEMENT**

Attachment of Bidder's financial statement is mandatory. Any Bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the Contract must be specific enough in detail so that said governing body can make a proper determination of the Bidder's capability for completing the Project if awarded.

**SECTION IV – CONTRACTOR'S NON-COLLUSION AFFIDAVIT**

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

**SECTION V OATH AND AFFIRMATION**

I HEREBY AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Name of Organization)

By \_\_\_\_\_

\_\_\_\_\_  
(Title of Person Signing)

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )  
  ) SS:  
COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public, personally appeared the above-named \_\_\_\_\_ and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_



BIDDER REMINDER LIST TO BE COMPLETED AND INCLUDED  
IN BID PACKAGE FOR REVIEW AT BID OPENING

	YES	NO
Have you properly and completely executed the Form No. 96 (Format) Bid Form (Section 004116)?		
Have you included your company's Financial Statement (Part II, Sect. III)?		
Note that the Non-Collusion Affidavit is part of the new Bid Form and is to be notarized.		
Have you enclosed a certified check or Bid Bond? (Note: bond must be signed by Surety and Principal)		
Have you indicated the Project Name, Bid Category No., and Description on the outside of your Bid envelope?		
Have you provided the additional information required by Section 32 18 13 – Synthetic Grass Surfacing.		

NOTE: IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

END OF DOCUMENT 00 41 16

# DOUBLEPLAY Baseball

## TECHNICAL SPECIFICATION



Natural Clay

PROPERTY	VALUE	UNITS	METHOD
Product Stock Code	XT-50-3/8		
Pile Yarn Type	UV-resistant polyethylene		n/a
Yarn Structure	Slit-Film		n/a
Yarn Denier	10000+	Denier	D1577
Tape Thickness	100+	Microns	D3218
Pile Height	2	inches	D5823
Pile Weight	42	oz/yd <sup>2</sup>	D5848
Primary Backing Weight	7+	oz/yd <sup>2</sup>	D5848
Secondary Backing Weight (Perforated)	16+	oz/yd <sup>2</sup>	D5848
Total Carpet Weight	65	oz/yd <sup>2</sup>	D5848
Stitch Gauge	3/8 inch centers		D5793
Tuft Bind	8+	lbs/force	D1335
Grab Tear Length	>200	lbs/force	D5034
Grab Tear Width	>200	lbs/force	D5034
Pill Burn Test	Pass		D2859
Water Permeability	>40	inch/hour	DIN 18-035
Ambient Rubber	1.5	Lbs/ft <sup>2</sup>	
Sand	5.4	Lbs/ft <sup>2</sup>	
Total Product Weight	1059	oz/yd <sup>2</sup>	

Issue Date: 9/11/2019

**Disclaimer:** Variation of +/-5% on above listed property values is within normal manufacturing tolerances



# DOUBLEPLAY Baseball

## TECHNICAL SPECIFICATION



### Natural Grass

PROPERTY	VALUE	UNITS	METHOD
Product Stock Code	FTVT-50		
Pile Yarn Type	UV-resistant polyethylene		n/a
Yarn Structure 1	Ridged Monofilament		n/a
Yarn Denier 1	12000+	Denier	D1577
Tape Thickness 1	360	Microns	
Yarn Structure 2	Slit-Film		
Yarn Denier 2	5000	Denier	D1577
Tape Thickness 2	100+	Microns	
Pile Height	2	inches	D5823
Pile Weight	39	oz/yd <sup>2</sup>	D5848
Primary Backing Weight	7+	oz/yd <sup>2</sup>	D5848
Secondary Backing Weight (Perforated)	16+	oz/yd <sup>2</sup>	D5848
Total Carpet Weight	62	oz/yd <sup>2</sup>	D5848
Stitch Gauge	3/4 inch centers		D5793
Tuft Bind	8+	lbs/force	D1335
Grab Tear Length	>200	lbs/force	D5034
Grab Tear Width	>200	lbs/force	D5034
Pill Burn Test	Pass		D2859
Impact Attenuation (Gmax)	<200	gmax	F1936
Water Permeability	>40	inch/hour	DIN 18-035
Ambient Rubber	2.6	Lbs/ft <sup>2</sup>	
Sand	3.65	Lbs/ft <sup>2</sup>	
Total Product Weight	962	oz/yd <sup>2</sup>	

Issue Date: 2/9/2021

Disclaimer: Variation of +/-5% on above listed property values is within normal manufacturing tolerances



# TRIPLETHREAT *Softball*

## TECHNICAL SPECIFICATION



### Natural Clay

PROPERTY	VALUE	UNITS	METHOD
Product Stock Code	Vintage 40		
Pile Yarn Type	UV-resistant polyethylene		n/a
Yarn Structure 1	Slit-Film		n/a
Yarn Denier 1	10000+	Denier	D1907
Yarn Structure 2	Texturized Thatch		
Yarn Denier 2	5000	Denier	D1907
Pile Height	1.6	inches	D5823
Pile Weight	50	oz/yd <sup>2</sup>	D5848
Primary Backing Weight (3-Layer)	8+	oz/yd <sup>2</sup>	D5848
Secondary Backing Weight (Perforated)	20	oz/yd <sup>2</sup>	D5848
Total Weight	78	oz/yd <sup>2</sup>	D5848
Stitch Gauge	3/8 inch centers		D5793
Tuft Bind	8+	lbs/force	D1335
Water Permeability	>40	inch/hour	F1551; DIN 18-035
Grab Tear (Length)	>200	lbs/force	D5034
Grab Tear (Width)	>200	lbs/force	D5034
PureSelect Olive Infill	1.5	lbs/ft <sup>2</sup>	
Sand	3.5	lbs/ft <sup>2</sup>	
Total Product Weight	798	oz/yd <sup>2</sup>	

Issue Date: 9/14/2021

**Disclaimer:** Variation of +/-5% on above listed property values is within normal manufacturing tolerances



# TRIPLETHREAT *Softball*

## TECHNICAL SPECIFICATION



### Natural Grass

PROPERTY	VALUE	UNITS	METHOD
Product Stock Code	FTVT-50		
Pile Yarn Type	UV-resistant polyethylene		n/a
Yarn Structure 1	Ridged Monofilament		n/a
Yarn Denier 1	14500	Denier	D1577
Tape Thickness 1	360	Microns	
Yarn Structure 2	Slit-Film		
Yarn Denier 2	5000	Denier	D1577
Tape Thickness 2	100+	Microns	
Pile Height	2	inches	D5823
Pile Weight	39	oz/yd <sup>2</sup>	D5848
Primary Backing Weight	7+	oz/yd <sup>2</sup>	D5848
Secondary Backing Weight (Perforated)	16+	oz/yd <sup>2</sup>	D5848
Total Carpet Weight	62	oz/yd <sup>2</sup>	D5848
Stitch Gauge	3/4 inch centers		D5793
Tuft Bind	8+	lbs/force	D1335
Grab Tear Length	>200	lbs/force	D5034
Grab Tear Width	>200	lbs/force	D5034
Pill Burn Test	Pass		D2859
Water Permeability	>40	inch/hour	DIN 18-035
Ambient Rubber	1.5	Lbs/ft <sup>2</sup>	
Sand	5.4	Lbs/ft <sup>2</sup>	
Total Product Weight	1056	oz/yd <sup>2</sup>	

Issue Date: 9/14/2021

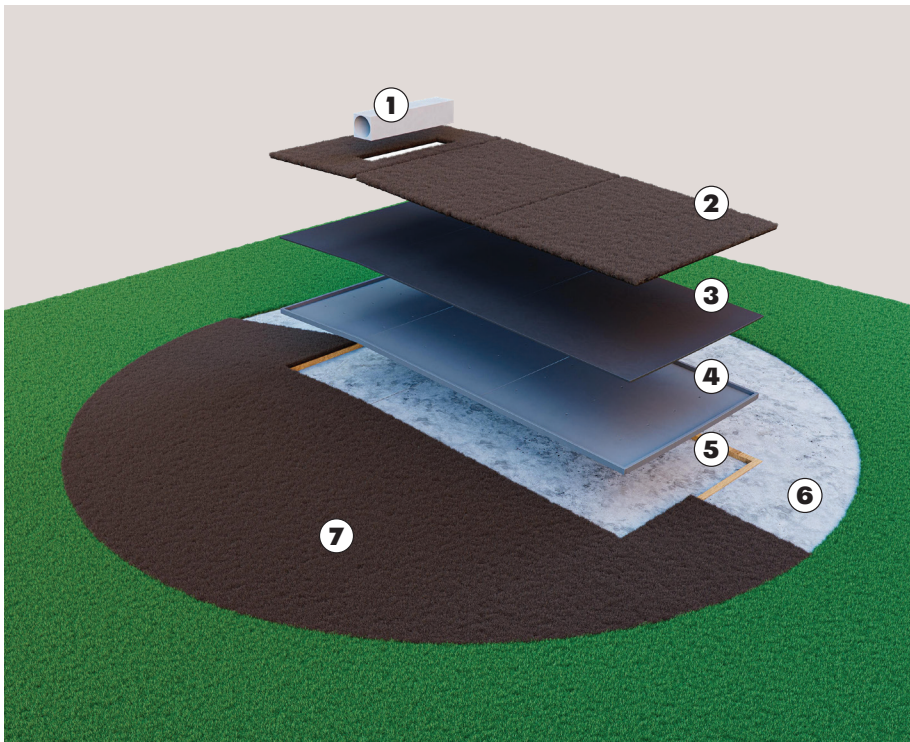
**Disclaimer:** Variation of +/-5% on above listed property values is within normal manufacturing tolerances



# A MOUND YOUR PITCHERS & FIELD MANAGERS WILL LOVE



Meet **EasyChange** by FieldTurf – An **innovative baseball mound system** designed exclusively for FieldTurf DoublePlay fields. Engineered to deliver **leading performance, durability, and ease of use**, EasyChange is a leading solution for your facility. EasyChange is more than just a mound; it's a testament to FieldTurf's **commitment to quality and innovation**. Redefine your home field advantage with **FieldTurf DoublePlay**.



- 1** PITCHING RUBBER
- 2** FIELDTURF  
3 REPLACEABLE SECTIONS
- 3** ATHLETIC MAT  
PRE-ASSEMBLED WITH  
REPLACEABLE FIELDTURF SECTIONS
- 4** HIGH-GRADE TRAY INSERT
- 5** EXTERIOR 2" X 4" PRESSURE-TREATED NAILER BOARD
- 6** CONCRETE BASE MOUND
- 7** FIELDTURF  
PERMANENT FIELDTURF MOUND

## STABILITY

At the center of the EasyChange mound is a robust molded tray that ensures stability and alignment. This integral component stays firmly in place, offering a consistent pitching experience.

## VELCRO-FREE DESIGN

Breaking away from traditional mound systems, EasyChange was designed without the use of velcro. This innovative approach not only enhances the mound's structural integrity but also simplifies the installation and replacement process.

## PRE-ASSEMBLED

The FieldTurf carpet and athletic mat are pre-assembled to deliver leading longevity and resilience.

## SIMPLE REPLACEMENT

EasyChange is designed to make the replacement easy. Requiring just two staff members, the process becomes a quick and simple task, ensuring minimal downtime and maximum playability.

The images shown herein are intended for illustrative purposes only and are not exact representations of the actual products. Size, colors, and materials may vary.  
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Infield "Clay" Areas including  
Pitcher's Mound, Batter's/Catcher's  
Boxes, and base paths



### TRIPLEPLAY HP TURF SYSTEM SPECIFICATIONS

<b>PILE YARN*</b>	9,000 DENIER PE SLIT FILM
<b>YARN THICKNESS**</b>	110 MICRONS
<b>THATCH YARN*</b>	4,500 DENIER PE
<b>FACE WEIGHT**</b>	50 OZ
<b>PRIMARY BACKING**</b>	8 OZ ULTRALOC
<b>SECONDARY BACKING~</b>	20 OZ POLYURETHANE
<b>PILE HEIGHT**</b>	1.75"
<b>TUFT GAUGE</b>	1/4"
<b>TOTAL WEIGHT***</b>	78 OZ
<b>INFILL</b>	RUBBER / SAND 50/50
<b>DRAINAGE</b>	1/4" x 3" x 4" PERFORATION
<b>TUFT BIND</b>	> 10 LBS WITHOUT INFILL
<b>GRAB TEAR STRENGTH</b>	> 200 LBS
<b>PILL FLAMMABILITY</b>	PASS
<b>PERFORMANCE WARRANTY</b>	8 YEARS

Except where noted as a minimum or maximum, the above specifications are nominal.

\*All values are ± 8%

\*\*All values are ± 5%

\*\*\*All values are ± 10%

~All values are ± 3 oz.





### TRIPLEPLAY TURF SYSTEM SPECIFICATIONS

<b>PILE YARN #1</b>	7,200 DENIER PE MONOFILAMENT
<b>YARN DIMENSION #1</b>	300 MICRONS
<b>PILE YARN #2</b>	5,000 DENIER PE SLIT FILM
<b>YARN DIMENSION #2</b>	100 MICRONS
<b>FACE WEIGHT</b>	41 OZ
<b>PRIMARY BACKING</b>	ULTRALOC
<b>SECONDARY BACKING</b>	20 OZ POLYURETHANE
<b>TUFT HEIGHT</b>	2.00"
<b>TUFT GAUGE</b>	1/2"
<b>TOTAL WEIGHT</b>	69 OZ
<b>INFILL</b>	RUBBER / SAND 70/30
<b>INFILL DEPTH</b>	1.50"
<b>DRAINAGE</b>	1/4" x 3" x 4" PERFORATION
<b>TUFT BIND</b>	≥ 8 LBS WITHOUT INFILL
<b>PILL FLAMMABILITY</b>	PASS
<b>GRAB TEAR STRENGTH</b>	≥ 200 LBS
<b>PERFORMANCE WARRANTY</b>	8 YEARS







TRIPLEPLAY TURF SYSTEM SPECIFICATIONS	
<b>PILE YARN #1</b>	8,000 DENIER PE SLIT FILM
<b>FACE WEIGHT</b>	23 OZ
<b>PRIMARY BACKING</b>	ULTRALOC
<b>SECONDARY BACKING</b>	20 OZ POLYURETHANE
<b>TUFT HEIGHT</b>	1.625"
<b>TUFT GAUGE</b>	1/2"
<b>TOTAL WEIGHT</b>	51 OZ
<b>INFILL</b>	SAFESHELL / SAND 16/84
<b>INFILL DEPTH</b>	1.125"
<b>DRAINAGE</b>	1/4" x 3" x 4" PERFORATION
<b>TUFT BIND</b>	≥ 8 LBS WITHOUT INFILL
<b>PILL FLAMMABILITY</b>	PASS
<b>GRAB TEAR STRENGTH</b>	≥ 200 LBS
<b>PERFORMANCE WARRANTY</b>	8 YEARS



## PREBID CONFERENCE AGENDA

Portage Township Schools  
Portage, Indiana

Date: January 6, 2025 at 2:45 p.m.

Re: Portage High School Competition Baseball and Softball Improvements  
Portage Township Schools  
Portage, IN  
Project No. 224030.00

Present: Refer to attached Prebid Sign-in Sheet

1. Advertisement to Bidders: Per the information contained in the Advertisement to Bidders in the Project Manual, bids will be received until **12:00 noon on January 27, 2025 local time (central time)** at the Offices of:

**Rhame, Elwood, McClure**  
**Portage Professional Center**  
**3200 Willowcreek Road**  
**Suite A**  
**Portage, IN 46368**

Bids received after this time will not be accepted. Rhame, Elwood, McClure will then bring the sealed Bids to **Portage Township Schools Administration Office at 6240 US Highway 6, Portage, IN 46368**. The Bids will then be opened and read aloud at 2:00 p.m. local time, central time. All interested parties are invited to attend.

2. Obtaining Bid Documents: To obtain documents Bidders will be required to register at the **Eastern Engineering, 317-598-0661, website ([distribution.easternengineering.com](http://distribution.easternengineering.com))** to become a plan holder for the Project. Once registered, Bidders can download the complete set of documents in .PDF form free of charge. Registered bidders will receive electronic distribution of addendums and other electronic communications during the bidding period. Bidders can purchase hard copies of the documents from Eastern Engineering for the cost of printing as established by the Printer. No partial sets will be issued.
3. Instructions to Bidders: Per the information contained in the Project Manual, Bids shall be executed on the Bid Proposal Form provided. Other information to be included with the bid form is outlined in the Instructions to Bidders. Each bidder is required to bid every item called for on the bid form, including alternates, and allowances.
  - a. Base Bid: Include following amounts in Base Bid for inclusion in Contract Sum:
    - Allowance No. 1: \$50,000.00 - Contingency
    - Allowance No. 2: \$150,000.00 - Rerouting of unknown electrical under turf fields
    - Allowance No. 3: \$200,000.00 - Baseball field underground stormwater system
    - Allowance No. 4: \$100,000.00 - Softball field underground stormwater system
4. Identification of Submission of Bid Proposal: Per the Instructions to Bidders, the Bid Proposal shall be submitted in an envelope identified with the name of the project, name of the bidder, base bid package, and the date and closing time of bids. Photocopies of the bid form are

Prebid Conference Agenda  
Portage High School Competition Baseball and Softball Improvements  
Portage Township Schools  
Portage, IN  
Project No. 224030.00  
January 6, 2025 at 2:45 p.m.  
Page 2

- acceptable. Refer to the checklist in the Instructions to Bidders and Bidder Reminder List to make sure all required documents are submitted with the Bid. Be sure to submit the subcontractor and manufacturer lists with the bid.
5. Bonds: See the Instructions to Bidders and the Advertisement to Bidders for the requirements of bid securities and bonds required. Performance and Payment Bonds are for 100% of the bid.
  6. Time of Commencement and Completion of Project: The Board will be asked to award a Contract at the Board Meeting on **February 10, 2025** after which a Preconstruction Conference will be scheduled. Construction operations on site can begin after the completion of Baseball and Softball seasons in June of 2025. All Work must achieve Substantial Completion in all areas by **September 30, 2025**. The schedule for the Work will be confirmed at the Preconstruction Meeting referenced above.
    - a. All contractors are advised to include multiple labor shifts and overtime to if/as necessary to accommodate the Scope of Work within the Project Schedule.
    - b. Refer to Project Manual Section 01 10 00, Summary, Article 1.3 Work Covered by Contract Documents.
  7. Temporary Facilities and Controls: Information on temporary facilities and controls are listed in Section 015000 of the Project Manual.
  8. Addenda: – If required, any addenda should be issued by **January 20, 2025**.
  9. Questions and Clarifications: Per the instructions in the Project Manual, questions should be emailed to the appropriate contact person at Fanning Howey and followed up with a telephone call. Contacts and telephone numbers are listed in the Instruction to Bidders. Questions requiring clarifications or revisions will be addressed in an addendum. Any questions can be directed in writing to Mike Schipp at [mschipp@fhai.com](mailto:mschipp@fhai.com) and Stephan Howick at [showick@fhai.com](mailto:showick@fhai.com) and/or Nick Van Wieren at [nvanwieren@fhai.com](mailto:nvanwieren@fhai.com).
  10. Permits, Fees, and Notices: All permits, fees, and notices are the responsibility of the Contractor. The building permit for this Project will be secured by the Contractor once the Board awards the Contract.
  11. Review of Project Scope / Site Tour:
    - a. Project Scope:
      1. Demolition and disposal of the existing chain link perimeter fence and backstops at the competition baseball and softball fields.

Prebid Conference Agenda  
Portage High School Competition Baseball and Softball Improvements  
Portage Township Schools  
Portage, IN  
Project No. 224030.00  
January 6, 2025 at 2:45 p.m.  
Page 3

2. Grubbing of existing fields to establish subgrade and the placement of drainage geotextile across entire area of both fields.
  3. Installation of new storm water drainage system including underdrains for both fields.
  4. Establishment of new aggregate base for infill turf at both fields.
  5. New concrete perimeter curb around entirety of both fields, including new bull pens at the softball field.
  6. New Black PVC coated chain link perimeter fence and backstops, matching existing heights at both fields.
  7. New foul poles along with new fence topper and wind screen on the outfield fence between the foul poles at both fields.
  8. New infill turf at both fields.
- b. Site Tour.
12. Discussion Items and Questions:
- a. To be included from pre-bid meeting.

Nick Van Wieren, AIA  
Project Executive

nvw

Project Name PORTAGE TOWNSHIP SCHOOLS  
 PORTAGE HIGH SCHOOL COMPETITION BASEBALL  
 AND SOFTBALL IMPROVEMENTS

Project No. 224030.00

Meeting Date JANUARY 6, 2025

PLEASE PRINT CLEARLY. YOUR NAME AND  
 TITLE WILL BE INCLUDED IN THE MEETING  
 REPORT.

THANK YOU!

**SIGN-IN SHEET**

NAME (Please print)	TITLE	COMPANY	PHONE/ FAX	E-MAIL
Nick Van Wieren	Project Executive/Manager	Fanning Howey	317.627.5557	nvanwieren@fhai.com
Mile Mavrovic	Director of Buildings and Grounds	Portage Township Schools	219.764.6299	mile.mavrovic@portage.k12.in.us
James Gilliland	Regional PM	Sprinturf	(219)-851-2360	james.gilliland@sprinturf.com
Bob McKeiver	Project Mgr	A-Turf	440-668-6092	BRMcKeiver@aturf.com
Matt Vctor	Estimator	Gough	219-756-7200	M.vctor@goughm.com
Robert Miller	Estimator	Austgen Equipment	219-213-2387	miller@austgenequipment.com
BLAILE CENTERS	REG. SALES MGR	FIELDTURF	773-569-6814	BLAILE.CENTERS@FIELDTURF.COM