

**ADDENDUM NO. 1**

To the Contract Document and Project Specifications for the

**Wayne High School Baseball Field**  
**Fort Wayne Community Schools (FWCS)**  
**Fort Wayne, Indiana**  
**February 28, 2025**

To: All holders of the contract documents for the above project.

The items in this addendum are to become a part of the original documents as if included therein. The remainder of the original contract document is to remain in its entirety. This Addendum modifies the Contract Documents and Specifications as follows:

- Part 1 – General Clarifications
- Part 2 – Specifications
- Part 3 – Construction Drawings/Details
- Part 4 – Questions

**PART 1 – GENERAL CLARIFICATIONS**

1. This addendum includes meeting minutes from the pre-bid meeting along with plan and spec updates listed below
2. The minimum warning track depth to the fence shall be 15'. The warning track shall extend 1' beyond the fence as a mow line, for a total width of 16'.
3. The scoreboard electrical service shall be terminated at a disconnect switch installed on the existing scoreboard pole. This will be utilized when the scoreboard is replaced.

**PART 2 – SPECIFICATIONS (Replace - See Attached)**

1. 32 31 13 Chain Link Fence and Gates, Part 2, update fence fabric to be 9 gauge

2.1 CHAIN-LINK FENCE FABRIC

General: Provide fabric in one-piece heights measured between top and bottom of outer edge of selvage knuckle or twist. Comply with CLFMI Product Manual and with requirements indicated below:

Fabric Height: as indicated on drawings.

1. Steel Wire Fabric: Wire with a diameter of **0.148 inch. (9 gauge)**

Mesh Size: 2 inches.

- a. Aluminum-Coated Fabric: ASTM A 491, Type I, 0.40 oz./sq. ft.
- b. Zinc-Coated Fabric: ASTM A 392, Type II, Class 1, 1.2 oz./sq. ft. with zinc coating applied before weaving.
- c. Zn-5-Al-MM Aluminum-Mischmetal-Coated Fabric: ASTM F 1345, Type III, Class 1, 0.60 oz./sq. ft..
- d. Alternate - Polymer-Coated Fabric: ASTM F 668, Class 1 over aluminum - coated steel wire.

Color: Black, complying with ASTM F 934.

**PART 3 – CONSTRUCTION DRAWING / DETAILS (Replace - See Attached)**

1. None included

**PART 4 – QUESTIONS**

1. Is the shed being supplied and installed by the owner?  
*Yes, the owner will supply and install the shed, the contractor will responsible for installing the 6" thick compacted aggregate over compacted subgrade.*

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# Pre-Bid Meeting Agenda

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**SUBJECT:** Wayne High School Baseball Field: Pre-Bid Meeting  
**DATE/TIME:** February 24, 2025 – 10:00 AM  
**LOCATION:** FWCS Facilities Department Training Room (1519 Catalpa Street)

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## 1. Welcome and Introductions

- a. Sign-In
- b. Design Team
  - i. Jayde Steffen, Coordinator of Capital Projects (FWCS)  
Office: 260.247.2078; email: [jayde.steffen@fwcs.k12.in.us](mailto:jayde.steffen@fwcs.k12.in.us)
  - ii. John Hudson, Coordinator of Design Controls (FWCS)  
Office: 260.467.2893; [john.hudson@fwcs.k12.in.us](mailto:john.hudson@fwcs.k12.in.us)
  - iii. Andrew Cunningham, Project Manager (Jones Petrie Rafinski)  
Office: 574.232.4388; email: [acunningham@jpr1source.com](mailto:acunningham@jpr1source.com)

## 2. Scope of Work

- a. The scope of work includes renovating the infield, replacing the fencing and constructing new dugouts, a new press box, and installing a batting cage.

## 3. Timeline

- a. In order to fairly disseminate all information to all bidders in an Addendum, please address all questions to Jones Petrie Rafinski (JPR) by the end of business on March 5, 2025. **Be certain all questions have been asked, as the submission of bids by the contractor suggests there are no questions regarding ambiguity, and you are submitting bids that will result in a complete project. Failure to do so will result in contractor's compliance with the Owner or Engineers interpretation, at no contract increase.**
- b. Bids are due at FWCS Facilities Department (Door #1), 1519 Catalpa Street, Fort Wayne, IN 46802 before 2:00pm local time on March 12, 2025 as indicated on the advertisement for bid.
- c. It is the intent of the owner to begin work on **June 2, 2025** and achieve substantial completion on/or before **September 26, 2025** and final completion on/or before **October 31, 2025**. Final completion includes the completion of all the Punch List items (Owner and Engineer) and Close Out Paperwork (i.e. change orders, warranties, waiver liens, certification letters, etc.)

## 4. General Items

- a. Bidders may obtain bidding documents from Eastern Engineering (260.426.3119)
- b. The owner reserves the right to accept or reject any and all bids and to waive any informalities in bidding.
- c. Questions relating to the project should be directed to Andrew Cunningham at the office of JPR ([acunningham@jpr1source.com](mailto:acunningham@jpr1source.com)).

- d. It is the Contractor's responsibility to assure that they or their subcontractors visit the project site and verify existing conditions prior to the date of bid. If walking around property during school day, please ensure to check in at the office upon arrival. Please avoid arrival (7:20am) and dismissal (2:25pm) times.

## 5. Project Manual Items

- a. Section 00 01 26 – Background Check Requirements
  - i. Each contractor and sub-contractor providing services to the owner shall screen all employees providing services to the owner.
  - ii. FWCS SafeVendor Program – online registration of company and background checks required.
  - iii. FWCS may require random background checks to be performed.
  - iv. Submit certificate of compliance with background check requirement to be submitted within 30 days of contract execution, failure to do so is grounds for contract termination.
- b. Section 00 01 27 – FWCS Smoking Policy
  - i. Smoking is not permitted on any FWCS properties, including electronic vapor, or smokeless tobacco.
- c. Section 00 01 31 – FWCS Document Management (Procore)
  - i. FWCS shall use this software for web-based management tool.
  - ii. Training will be offered to awarded contractors.
  - iii. Use for: Submittals, Meeting Minutes, RFIs, PRs, ASIs/ESIs, Punch List, other project information as required.
- d. Section 00 01 33 – Liquidated Damages
  - i. Liquidated damages may be assessed for each calendar day beyond the specified Substantial and/or Final completion dates.
- e. Section 00 21 13 – Instruction to Bidders
  - i. Shall be AIA Document A701, a copy of which is bound within the specifications, will become a part of the Contract Documents.
- f. Section 00 22 13 – Supplementary Instruction to Bidders
  - i. Modify, delete, and supplement AIA Document A701, Instruction to Bidders.
  - ii. Bidding Procedures among other items are identified in this section.
- g. Section 00 41 71 – Bid Proposal Form
  - i. All bids shall be accompanied by the following completed documents identified on the Required Bid Checklist
    - 1. Supplement to Form 96
    - 2. State Form 96
    - 3. Bid Security – 5%
    - 4. List of Major Subcontractors, Suppliers and Manufacturers
    - 5. E-Verify Affidavit
    - 6. Contractor's Statement of Equal Employment Opportunity Policy
    - 7. Record of MBE, WBE, EBE
    - 8. Iran Certifications
    - 9. Submitted in Duplicate
    - 10. Sealed Envelope Marked with Name and Bid Account Numbers

- ii. The failure to fill out all items in the Bid Supplement to Form 96 will be considered justification for rejection of the bid.
- h. Section 00 43 43 – Responsible Bidder Requirements
  - i. All contractors must comply with ALL requirements of the Indiana Common Construction Wage as indicated.
  - ii. Contractor Pre-qualification requirements for Public Works Projects: All contractor's and major subcontractors **MUST** be pre-qualified through the IDOA Public Works Certification Board. Bidders must ensure their company is current as well as all subcontractors over \$300,000 need to be certified as well.
    - 1. <http://www.in.gov/idoa/2486.htm>
- i. Section 00 52 13 – Agreement Between Owner and Contractor
  - i. The Agreement shall be the FWCS Standard Construction Agreement, a copy of which is bound in these documents, and which when executed, will become a part of the Contract Documents of the successful bidder.
- j. Section 00 72 00 – General Conditions of the Contract
  - i. Shall be AIA Document A201, a copy of which is bound within these documents, and will become a part of the Contract Documents.
- k. Section 00 73 00 – Supplementary Conditions
  - i. Modify the AIA Document A201, General Conditions of the Contract.
  - ii. Contractors shall secure a Performance Bond and Labor and Material Bond in the amount of 100% of the work accepted.
  - iii. Insurance limits among other items are identified in this section.
- l. Section 01 21 00 – Allowances
  - i. Allowance No. 1: Contingency Allowance (\$45,000), the allowance shall be included in the base bid amount.
- m. Section 01 23 00 – Alternates
  - i. Alternate No. 1: Install Dura-Trax lava in all warning track areas
  - ii. Alternate No. 2: Perimeter fencing replacement

## 6. Review Drawings

- a. Bid project per drawings, specifications, and addenda. Contractors will be held accountable to the bidding documents.
- b. Contractor will need to coordinate public and private locates.

## 7. Coordination Items

- a. The Owner can aid in locating existing private utility lines. Provide a minimum of 48 hours notice and coordinate with Jayde Steffen.
- b. Prior to construction and securing of any materials, the Contractor shall field verify the items listed below. Field verification data shall be provided to Engineer for verification and resolution.
  - i. The existing watermain location
- c. The Contractor shall coordinate with the Owner to determine an acceptable lay down and staging area(s) throughout construction.
- d. Sodding and seeding should be complete with enough time for an overseed installation to be done prior to substantial completion.
- e. The contractor is responsible for watering and maintenance for full turf establishment.

## 8. Permits

- a. Site Plan/ILP Review for the site improvements is currently under review by Allen County
- b. Construction Desing Release is currently under review by the State
- c. SWPPP and Stormwater permits are approved
- d. Obtain the required ILP permit
- e. Contractor Responsibilities
  - i. Coordinating all required inspections with Allen County
  - ii. Provide a full topo as-built survey that includes the layout of all utilities and their associated inverts documentation
  - iii. Providing name, title, phone number, and email address for their “on-site erosion control supervisor” for the project
  - iv. Coordinating a pre-construction meeting with Allen County at least 48 hours prior to start of land disturbance per current SWPPP protocol. Contractor shall notify the Owner and Engineer of this meeting time as well.

## 9. Addendum #1

- a. Addendum #1 will be released in the coming days that will include the meeting minutes from this meeting along with any necessary plan or project manual revisions based on questions and discussions today.

## 10. Sign-In Reminder

## 11. Questions

- a. Direct all questions, in writing via email by **Wednesday at March 5, at 5:00pm (EST)** to: Andrew Cunningham Jones Petrie Rafinski, [acunningham@jpr1source.com](mailto:acunningham@jpr1source.com)

## 12. Questions and additional discussion during the meeting

- a. Is the shed being supplied and installed by the owner?
  - i. Yes the owner will supply and install the shed, the contractor will responsible for installing the 6” thick compacted aggregate over compacted subgrade.
- b. The Contractor will need to coordinate with baseball scoreboard installed by others. The contractor will run the electrical to a disconnect switch at the scoreboard.
- c. The owner will move the bleachers
- d. Start date for demolition will most likely be June 2<sup>nd</sup>, there’s a chance it could start earlier for depending on baseball season
- e. It’s critical that the grass gets installed quickly for establishment
  - i. Contractor responsible for watering and maintaining the grass

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