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## **Huntington County Community School Corporation** **HNHS Flooring Restoration** **Pre-Bid Meeting Minutes**

**Project # 2025.0001**

**Meeting Date: April 8, 2025**

**Issue Date: April 9, 2025**

### **ADDENDUM NO. A-1**

This addendum is issued as a supplement to the plans and specifications and shall be considered an integral part of the same. Acknowledgement of receipt of this addendum is required on the Bid Form.

### **Those Present:**

Terry Thornsbury	Viridian	<a href="mailto:terry@viridian-design.net">terry@viridian-design.net</a>
Rick Stump	Viridian	<a href="mailto:rick@viridian-design.net">rick@viridian-design.net</a>
Rich Hertel	HCCSC	<a href="mailto:rhertel@hccsc.k12.in.us">rhertel@hccsc.k12.in.us</a>
Robb Fultz	ACB	<a href="mailto:rfultz@acbgeneralcontractor.com">rfultz@acbgeneralcontractor.com</a>
Noah Bollenbacher	Dancer	<a href="mailto:noah@dancer.design">noah@dancer.design</a>
Jacob Janssens	Dancer	<a href="mailto:jacobjanssens@dancerconcrete.com">jacobjanssens@dancerconcrete.com</a>

### **1. ITEMS DISCUSSED:**

- The Pre-Bid Meeting and Building walk-thru was held on April 8, 2025, beginning at 3:30PM.
- Introduction were made.
- The Project is a public bid project.
- The Project shall meet the requirements outlined in the Indiana Common Wage Act. Specification Section 007375.
- The Project is tax exempt.
- The bid form needs to be filled out completely and include all items listed on the bid checklist.
- The Project contains a \$50,000 Contingency Allowance that is to be included in the base bid.
- A Bid Bond and Performance and Payment Bond are required on the project.
- Drawing and Specifications: hardcopies are available on [\$250] deposit from Eastern Engineering at 1239 Wells Street, Fort Wayne. (1) electronic copy of Bid Docs at no cost.
- Questions during bidding are to be submitted to [rick@viridian-design.net](mailto:rick@viridian-design.net).
  - Last Day for questions is **Tuesday, April 15, at 12 noon.**
  - **NO SUBSTITUTIONS** will be considered after bids are received.
- **Wall Base**
  - All wall base adjacent to areas of flooring restoration is to be replaced.
  - The are areas of wall base that will need to be trimmed to fit existing conditions. This was discussed during the walk through.
  - Wall base for existing lockers in the hallways / corridors is to be 4" / match existing.
  - The [terrazzo] floors in Unit B and D are to be restored with new wall base. See drawings for additional information.
  - The entrance vestibule at Door 1 is to receive new walk-off carpet tiles over the existing concrete slab.

- The interior vestibule doors are to be undercut as needed to accommodate the existing threshold when raised to sit on the walk-off carpet tiles.
  - Preformed [inside and outside] corners are required. No exceptions. Contractor must provide mock-up installation for review and approval.
- **Arena Stairs**
  - The existing stairs in the four corners of the arena are to receive new rubber treads and risers. See Finish Plans for additional information.
  - Contact information for the Treads and Risers is.
 

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  - There is to be coordination between contractors of the Restroom Renovation project and the Flooring Restoration project regarding the stop and start of wall base at the new restroom additions located at Door 9 and Door 35.

## 2. **PROJECT DATES:**

- **Building Walk Through:** Bidders may coordinate additional site visits with Mr. Rich Hertel (RHertel@hccsk.k12.in.us).
  - Bid submission of contractors that have not / do not visit the site will be rejected.
- **Sealed Bids Due:** Tuesday, April 22, 2025, at 11:00am (EST), at the HCCSC Administrative Center, 1415 Flaxmill Road, Huntington, Indiana 46750
- **Anticipated Construction Start:** May 27, 2025 – to be coordinated with the school.
- **Substantial Completion:** Wednesday, November 26, 2025.

## 3. **TOUR:**

- Existing floor conditions were reviewed and discussed.
  - Divider strip / joint separations and failures are to be cleaned and patched.
    - There was discussion that terrazzo patches are to a contrast color TBD, when the joint extends the entire hallway / corridor width, and coordinated with the Architect.
- Floor transitions are to be removed and replaced where restored terrazzo and concrete meet different floor materials (i.e., vinyl tile, carpet, etc.).
  - The drawings attempt to identify all transition locations; however, the contractor is responsible to determine the extent to replacement requirements.
- Expansion Joint
  - The existing expansion joints were discussed and reviewed during the walk-through.
  - The new expansion joint to be used it noted in the drawings.
- Existing floor graphic in the corridor between the auditorium and music rooms are to be removed and not replaced.

## 4. **Meeting Adjourned.**