



**Addendum #2**  
**Lawrenceburg Public Library District**  
**Lawrenceburg Public Library Renovation**

**Date:** September 9, 2025  
**Project:** Lawrenceburg Public Library Renovation  
**Project #:** 25011  
**Pages:** 4  
**Bid Dates:** **THURSDAY, September 18, 2025 at 11:00 am EST**

**General Note:**

The original Specifications and Drawings dated August 26, 2025 for the project referenced above are amended as noted in this Addendum No. 2. Receipt of this Addendum and any subsequent Addenda must be acknowledged on the Bid Form. Items changed or added by this addendum are to take precedence over the items or descriptions of the work in the project manual and the drawings. Items not mentioned in this addendum are to remain as described in the original plans and specifications.

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**Attachments:**

1. Pre-Bid Minutes (2 pages)
2. Pre-Bid Sign In Sheet

END



## PRE-BID CONFERENCE Minutes

**Date:** September 4, 2025

**Project:** Lawrenceburg Public Library  
Renovation and Furniture Project  
Project Number – 25011

**Owner:** Lawrenceburg Public Library District  
Jake Moore, Director

**Architect:** krM Architecture+  
Katie Grajewski, Architect

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### Agenda Items:

#### List of Attendees:

- All attendees must sign-in (sheet to be circulated).

#### Scope of Work:

- This project consists of removing the existing flooring throughout the main level of the library and replacing it with new carpet and resilient flooring, as well as painting walls and providing some new casework. The contractor will be responsible for moving loose furniture for the carpet replacement and making some library shelving modifications, as noted on the plans. Minor electrical work will be required. The work will be phased to allow continuous occupancy of the building.
- The Contract is a single prime contract. All trades required for the Work are to be engaged as sub-contractors.

#### Expectations

- Scheduling the work—In general, the construction areas are to be phased to minimize work in occupied areas. Interior work to occur in non-occupied areas may happen at any time. Work to occur in occupied areas shall be coordinated with the Library to happen before or after open hours.
- A preliminary phasing plan is included in the bid documents. This shall be reviewed with the Owner and Contractor to finalize the phasing schedule and plan. Fewer or more phases may be needed.
- The Contractor and construction personnel are allowed to use on-site parking.
- All Contractor-related items (material storage, etc.) are to be located in the project area.
- Use of tobacco products is prohibited on the Owner's property.

#### Bid Date:

- **Thursday, September 18, 2025 at 11:00 AM EDT.**
- All bid proposals will be received in care of Jake Moore, Lawrenceburg Public Library, 150 Mary Street, Lawrenceburg IN 47025.

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- The bids will be opened in public and taken under advisement by the Owner and Architect prior to notifying the successful bidder.

Bid Proposals:

- All bid proposals must be submitted on Form 96 with required financial documentation.
- All bid proposals must be submitted with a 5% Bid Bond or certified check.
- 100% Performance, Labor & Material Payment Bond is required.

Special Notes:

- All questions must be submitted, in writing via email, to the Architect seven days prior to bid, in order to be included in an Addendum. Contractor questions are to be submitted by September 11, by 5:00 PM EDT.
- Send all question to [kgrajewski@krMarchitecture.com](mailto:kgrajewski@krMarchitecture.com)
- If clarifications are not confirmed and included in Addendum, then they CANNOT be assumed correct.
- Bid Documents (including addenda) can be downloaded from the Eastern Engineering Plan Room.

Comments/Questions – Bidders

- The project is tax-exempt.
- Prevailing wages are not required.
- The construction start date is anticipated around October 1, following board approval and contract execution.
- Contractors may use restrooms in the facility.
- Contractors may use the Library's parking lot, and street parking is available around the site. Final parking plans shall be discussed with the Library and the City if necessary.
- The South end of the parking lot may be used for a dumpster or storage unit if needed.

Tour Site

