

Project No. F25079

Fort Wayne, Indiana

**ADDENDUM #01**

Fort Wayne Community Schools 2026 Misc Masonry Repairs at Various Locations:  
Project M1  
1200 South Clinton Street  
Fort Wayne, Indiana 46802

**MARTINRILEY** architects • engineers  
221 West Baker Street  
Fort Wayne, Indiana 46802  
260-422-7994

Commission No.: F25079  
Addendum Date: February 05, 2026

**Conditions:** The following clarifications, amendments, additions, deletions, revisions and modifications are a part of the contract documents and change the original documents only in the manner and to the extent stated.

Copies of the Addendum shall be bound with all contract sets of drawings and specifications.

**Receipt:** Addendum Number #01 shall be acknowledged by Bidders on their Bid Form.

**CLARIFICATIONS:****CHANGES TO THE SPECIFICATIONS: N/A**

Replace Summary of Work Pages 002213-1 thru 002213-5 with the new pages attached. **The Alternate Work language has been updated to match the prints.**

Replace Supplement to Form 96 Pages 004171-1 thru 004171-8 with the new pages attached. **The Alternate Work language has been updated to match the prints.**

Replace Summary of Work Pages 011000-1 thru 011000-7 with the new pages attached. **The Alternate Work language has been updated to match the prints.**

**CHANGES TO THE DRAWINGS:**

**Abbett ES;** Plan Work Description Note #6 on M112 states (11) glass blocks to be replaced. This should be (+/-11) and should be assessed on site for an actual replacement count.

**Abbett ES;** Photo 2 on M113 shows a horizontal limestone band sealant repair in a dashed red line. This has been disregarded and is not to be included in the scope. (Shown below in yellow)



**END OF ADDENDUM NUMBER #01**

**Attachments:**

Pre-Bid Sign In Sheet  
Prebid Meeting Minutes M1



## SECTION 002213 – SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

The provisions of this Attachment shall delete, modify and supplement the provisions contained in the "Instructions to Bidders", AIA Document A701-2018 Edition, Electronic Format. In case of conflict, the Supplementary Instructions to Bidders shall govern where any part of the AIA 701 Instructions to Bidders remain unaltered or not referred to herein, the unaltered provisions shall remain in effect.

### ARTICLE 1 - DEFINITIONS

#### 1.1 Definitions

Add the following paragraphs:

1.10 The **Owner** is:  
Fort Wayne Community Schools  
1200 South Clinton Street  
Fort Wayne, Indiana 46802

1.11 The **Architect or Engineer** is:  
Martin-Riley Architects Engineers  
221 West Baker Street  
Fort Wayne, Indiana 46802  
260.422.7994; martin-riley.com

1.12 The **Contractor** is the Bidder whose bid or proposal is accepted by the Owner and is as defined in AIA 201-2017, Article 3.1.1.

1.13 The work is as defined in AIA 201-2017, Article 1.1.3.

1.14 The project is as defined in AIA 201-2017, Article 1.1.4 and consists of and not limited to the following:

#### **Project M-1:**

#### **FWCS 2026 Miscellaneous Masonry Repairs at Various Locations**

**Base Work M-1:** The project Base Work M-1 bid consists of miscellaneous masonry repairs at Abbott Elementary, Forest Park Elementary, Harrison Hill Elementary, Blackhawk Middle School, Northside High School, & Family and Community Engagement Center.

**Alternate Work M-1-A:** The project Alternate Work M-1-A consists of sealant replacement at the masonry to the metal window frame and window frame to lintel conditions at **Harrison Hill ES**.



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**Alternate Work M-1-B:** The project Alternate Work M-1-B consists of painting all (32) window lintels prior to the new sealant at **North Side HS**.

**Alternate Work M-1-C:** The project Alternate Work M-1-C consists of cleaning the entirety of all masonry on the perimeter of the building at **Blackhawk MS**.

1.15 The Contractor awarded shall be the single-prime contractor.

## ARTICLE 2 - BIDDER'S REPRESENTATION

### 2.1 Bidder's Representations

Add the following Paragraphs:

- 2.1.7 No bidder, after the award of the contract, shall be allowed any extra compensation for reason of his failure to inform himself fully, prior to his bidding, of all requirements of the contract documents, drawings, specifications and the circumstances of the building site.
- 2.1.8 Bidders represent that at the time Bids are submitted for consideration, they have no questions regarding ambiguity and are submitting Bids that will result in a project completed as per the intent of the plans and specifications.

## ARTICLE 3 - BIDDING DOCUMENTS

### 3.1 Distribution

Add the following paragraph:

- 3.1.1 Plans, specifications, instructions to bidders and bid forms are on file and available at Eastern Engineering's Virtual Plan Room: <http://www.easternengineering.com> or are available at the office of Eastern Engineering located at 1239 North Wells Street, Fort Wayne, Indiana, 46802, P: (260) 426-3119, F: (260) 426-3101.

### 3.2 Modification of Interpretation of Bidding Documents

Add the following paragraph:

- 3.2.2.1 Requests for clarification or interpretation shall be emailed to the Architect.

### 3.3 Substitution Process

Delete paragraph 3.3.2.3 in its entirety.

### 3.4 Addenda



Add the following paragraph:

3.4.1 Addenda will be issued to plan holders via Eastern Engineering's Virtual Plan Room: <http://www.easternengineering.com> or are available at the office of Eastern Engineering located at 1239 North Wells Street, Fort Wayne, Indiana, 46802, P: (260) 426-3119, F: (260) 426-3101.

## ARTICLE 4 - BIDDING PROCEDURES

### 4.1 Preparation of Bids

Replace 4.1.1 with the following paragraph:

4.1.1 Bids shall be submitted on State Form 96 Revised 2010 with the Supplemental Bid Form. (Supplementary Bid Form included.) Bids shall be submitted in duplicate.

Replace 4.1.2 with the following paragraph:

4.1.2 All blanks on the bid form shall be filled in by typewriter or manually printed in by ink.

Add the following paragraph:

4.1.5.1 Failure to bid requested alternates may be considered justification for rejection of the entire bid.

### 4.2 Bid Security

4.2.1 Insert the following sentence into Paragraph 4.2.1 as the second sentence:

Each bid shall be accompanied by either a bid bond or a certified check drawn in favor of the Board of School Trustees, Fort Wayne Community Schools for an amount totaling 5% of the bid, including all alternates.

Add the following paragraphs:

4.2.3.1 Additionally, Bid Bond must be drawn against a surety company with a Best Insurance Rating of A or better and shall be written by a surety company acceptable to the Owner.

Add the following paragraphs:

4.2.5 Should Bidder fail to execute a contract within ten (10) days of notice of award, or fail to provide Performance and Labor and Material Payment Bonds in amount required, the Bid Security shall become the absolute property of the Fort Wayne Community Schools.

### 4.3 Submission of Bids



4.3.1 Insert the following sentence into Paragraph 4.3.1 as the last sentence:

Deliver copies of the bid and any other documents required in duplicate on or before the time and at the location specified in the legal advertisement or Notice to Bidders.

4.4 Modification or Withdrawal of bids

4.4.3 Insert the following sentence into Paragraph 4.4.3 as the last sentence:

The bid security shall be returned to the Bidder.

**ARTICLE 5 - CONSIDERATION OF BIDS**

5.2 Rejection of Bids

Add the following paragraph:

5.2.1 A bid not accompanied by a required bid security or by other date required by the Bidding documents, or a bid which is in any way incomplete or irregular is subject to rejection.

5.3 Acceptance of Bid (Award)

5.3.1 Insert the following sentence into paragraph 5.3.1 as the last sentence:

Notice of acceptance or rejection of bids by Owner shall be given within sixty (60) days of the receipt of bids.

**ARTICLE 7 - PERFORMANCE AND PAYMENT BONDS**

7.2 Time of Delivery and Form of Bonds

7.2.2 Insert the following sentence into paragraph 7.2.2 as the last sentence:

The bonds shall meet the requirements of the State of Indiana.

**ARTICLE 8 – FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR**

8.1 Replace paragraph 8.1 with following:

The contract between Owner and Contractor shall be written using Owner's standard contracting Procedures and Forms. Reference Specifications section 00 52 13, Agreement Between Owner and Contractor. The Contractor has ten (10) days after the Owner's governing board's approval to execute the contract between Owner and Contractor. This date shall be fixed in a Notice to Proceed. Contractor shall submit the following items prior to the execution of a contract:

a. Schedule of Values in a format suitable to the Engineer/Architect and Owner.



- b. All Bonds required.
- c. All Insurance Certificates required.
- d. Completed E-Verify affidavit.
  - 1. Compliance with E-Verify Program. Pursuant to IC 22-5-1.7, Contractor shall enroll in and verify the work eligibility status of all newly hired employees of Contractor through the E-Verify Program ("Program"). Contractor is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists.
  - 2. Contractor and its subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that Contractor or its subcontractor subsequently learns is an unauthorized alien. If Contractor violates this Section, FWCS shall require Contractor to remedy the violation not later than thirty (30) days after FWCS notifies Contractor. If Contractor fails to remedy the violation within the thirty (30) day period, FWCS shall terminate the contract for breach of contract. If FWCS terminates the contract, Contractor shall be liable to FWCS for actual damages in addition to any other contractual remedies. There is a rebuttable presumption that Contractor did not knowingly employ an unauthorized alien if Contractor verified the work eligibility status of the employee through the Program.
  - 3. If Contractor employs or contracts with an unauthorized alien but FWCS determines that terminating the contract would be detrimental to the public interest or public property, FWCS may allow the contract to remain in effect until FWCS procures a new contractor.
  - 4. Prior to performing any work, Contractor shall require each subcontractor to certify to Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. Contractor shall maintain on file a certificate from each subcontractor throughout the duration of the Project. If Contractor determines that a subcontractor is in violation of this Section, Contractor may terminate its contract with the subcontractor for such violation.
  - 5. Pursuant to IC 22-5-1.7 a fully executed affidavit affirming that the business entity does not knowingly employ an unauthorized alien and confirming Contractor's enrollment in the Program, unless the Program no longer exists, shall be filed with FWCS prior to the execution of this Agreement. This Agreement shall not be deemed fully executed until such affidavit is filed with the FWCS.
  - 6. The Affidavit must be notarized.

**END OF SECTION**



### **BID PROPOSAL FORM – SUPPLEMENT TO FORM 96**

PROJECT NAME: FWCS 2026 Misc. Masonry Repairs at Various Locations  
P/B# BD101866

OWNER: Board of School Trustees  
FORT WAYNE COMMUNITY SCHOOLS

BID DATE: February 19, 2026

TIME: 2:00pm (local time)

LOCATION: Fort Wayne Community Schools  
Facilities Department  
1519 Catalpa Street  
Fort Wayne, IN 46802

I have received, carefully reviewed, and understand the Contract Documents. I propose to furnish all materials and labor necessary to complete the Work according to the Contract Documents as prepared by:

**Martin-Riley Architects / Engineers**

BIDDER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

P.O.BOX/ZIP: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**BASE BID AMOUNT:** \$ \_\_\_\_\_

(Written) \_\_\_\_\_



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**ALTERNATE BIDS:** The following lists an enumeration of Alternate Bids and are indicated on the Drawings and within these specifications. Owner reserves the right to choose any alternate as part of the "scope of work."

**ALTERNATE No. M-1-A:** **HARRISON HILL ES:** State the amount to complete the additional misc masonry work identified in the drawings at Harrison Hill ES.

Alternate ADD / DEDUCT: \_\_\_\_\_ Dollars \$ \_\_\_\_\_  
(amount in words)

**ALTERNATE No. M-1-B:** **NORTHSIDE HIGH SCHOOL:** State the amount to complete the additional misc masonry work identified in the drawings at Northside High School.

Alternate ADD / DEDUCT: \_\_\_\_\_ Dollars \$ \_\_\_\_\_  
(amount in words)

**ALTERNATE No. M-1-C:** **BLACKHAWK MS:** State the amount to complete the additional misc masonry work identified in the drawings at Blackhawk MS.

Alternate ADD / DEDUCT: \_\_\_\_\_ Dollars \$ \_\_\_\_\_  
(amount in words)

**UNIT PRICE:** The following lists an enumeration of Unit Prices and are indicated on the Drawings and within these specifications.

**UNIT PRICE No. 1:** The bidder shall state the amount to remove existing deteriorated masonry sealant joints and provide new foam backer rod and new tooled elastomeric sealant joint.

\$ \_\_\_\_\_ / Lineal Foot

**UNIT PRICE No. 2:** The bidder shall state the amount to remove existing deteriorated brick mortar joints and provide new foam backer rod and new tooled elastomeric sealant joint.

\$ \_\_\_\_\_ / Lineal Foot

**UNIT PRICE No. 3:** The bidder shall state the amount to remove and replace existing damaged brick with new to match exg in size, color and texture.

\$ \_\_\_\_\_ / Brick



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**UNIT PRICE No. 4:** The bidder shall state the amount to grind out existing deteriorated brick mortar joints for complete removal of all deteriorated mortar (3/4" min) and re-point with new mortar to match color and texture of existing mortar joints to remain.

\$ \_\_\_\_\_ / Square Foot

**UNIT PRICE No. 5:** The bidder shall state the amount to grind out existing deteriorated brick mortar joints for complete removal of all deteriorated mortar (3/4") and re-point with new mortar to match color and texture of existing mortar joints to remain.

\$ \_\_\_\_\_ / Lineal Foot

**ADDENDA RECEIVED:** I have received Addenda as noted below and have included their provisions in my Proposal.

Addenda No. \_\_\_\_\_ Dated: \_\_\_\_\_

Addenda No. \_\_\_\_\_ Dated: \_\_\_\_\_

Addenda No. \_\_\_\_\_ Dated: \_\_\_\_\_

<b>REQUIRED BID CHECKLIST</b>	
	BID PROPOSAL FORM – SUPPLEMENT TO FORM 96
	STATE FORM 96 (Revised 2010) as prescribed by <i>Indiana State Board of Accounts</i>
	BID SECURITY - 5%
	LIST OF MAJOR SUBCONTRACTORS, SUPPLIERS AND MANUFACTURERS
	E-VERIFY AFFIDAVIT – SIGNED AND EXECUTED
	CONTRACTOR'S STATEMENT OF EQUAL EMPLOYMENT OPPORTUNITY POLICY
	RECORD OF CONTACTED MBE, WBE, & EBE ENTERPRISES
	IRAN CERTIFICATION
	SUBMITTED IN DUPLICATE
	SEALED ENVELOPE MARKED WITH NAME & BID ACCOUNT NUMBERS



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**LIST OF MAJOR SUBCONTRACTORS AND MANUFACTURERS: (to be submitted in its entirety in the space below)**

Each bidder, with their bid, shall submit a complete list of major subcontractors, suppliers and manufacturers furnishing and/or installing materials and products specified on this project.

**PRINCIPAL SUBCONTRACTORS & MATERIAL SUPPLIERS (Use Base Bid as criteria for determinations)**

MASONRY \_\_\_\_\_

SHEET METAL \_\_\_\_\_

SUPPLIERS \_\_\_\_\_

OTHER \_\_\_\_\_



## **INDIANA LEGAL EMPLOYMENT DECLARATION**

The State of Indiana has enacted a law (I.C. 22-5-1.7) requiring all state agencies and political subdivisions request verification from their contractors that their employees are legally eligible to work in the United States. This Declaration serves as notice that all Contractors doing business with the Fort Wayne Community Schools must, as a term of their contract:

1. Enroll in and verify the work eligibility status of newly hired employees of the contractor through the E-Verify programs (but is not required to do this if the E-Verify program no longer exists); and
2. Verify, by signature below, that the Contractor does not knowingly employ unauthorized aliens.

I, \_\_\_\_\_, a duly authorized agent of \_\_\_\_\_ (name of Company), declare under penalties of perjury that \_\_\_\_\_ (name of Company) does not employ unauthorized aliens to the best of its knowledge and belief.

\_\_\_\_\_  
(Name of Company)

By: \_\_\_\_\_  
(Authorized Representative of Company)

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_

\_\_\_\_\_  
Notary Public – Signature

\_\_\_\_\_  
Notary Public – Printed Name

**PLEASE SEE <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES> FOR INSTRUCTIONS AND ELECTRONIC REGISTRATION FOR E-VERIFY.**

Submit with bid package



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## **BID PROPOSAL FORM SIGNATURE SHEET**

**USE THIS FORM IF BIDDER IS SOLE PROPRIETOR:**

IN TESTIMONY WHEREOF, the Bidder has hereunto set his hand this  
day of \_\_\_\_\_, 20\_\_\_\_\_.)

(signature)

(printed name)

**USE THIS FORM IF BIDDER IS A PARTNERSHIP:**

IN TESTIMONY WHEREOF, the Bidder, (a firm) has hereunto set its hand this  
day of \_\_\_\_\_, 20(\_\_\_\_).

**FIRM NAME**

---

(signature)

---

(printed name)

**USE THIS FORM IF BIDDER IS A CORPORATION:**

IN TESTIMONY WHEREOF, the Bidder, (a corporation) has caused this proposal to be signed by its President and Secretary and affixed its corporate seal this day of \_\_\_\_\_, 20\_\_\_\_\_.)

**CORPORATION NAME**

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(signature of President)

---

(printed name)

---

(signature of Secretary)

(SEAL)

---

(printed name)



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**CONTRACTOR'S STATEMENT OF  
EQUAL EMPLOYMENT OPPORTUNITY POLICY**

The undersigned contractor declares to Fort Wayne Community Schools that the following is its policy with respect to equal employment opportunity:

1. That in the hiring of employees for the performance of work under any contract or any subcontract with Fort Wayne Community Schools, neither it nor any of its subcontractors, nor any person acting on behalf of it or any of its subcontractors, shall, by reason of race, religion, color, sex, national origin or ancestry, discriminate against any citizen of the State of Indiana who is qualified and available to perform the work to which the employment relates.
2. That neither it nor any of its subcontractors, nor any person or behalf of it or any of its subcontractors, shall in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, religion, color, sex, national origin or ancestry.
3. That it understands and agrees that there may be deducted from the amount payable to it by Fort Wayne Community Schools under any contract with Fort Wayne Community School a penalty of five dollars (\$5.00) for each person for each calendar day during which such person was discriminated against or intimidated.
4. That it understands and agrees that any contract with Fort Wayne Community Schools may be cancelled or terminated by Fort Wayne Community Schools and all money due or to become due thereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this policy.

\*\*\*\*\*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed



\*\*\*\*\*

### **RECORD OF CONTACTED MINORITY, WOMEN & EMERGING BUSINESS ENTERPRISES**

We, the undersigned bidder, have contacted qualified MBE, WBE and EBE enterprises during this bidding period and have informed them of the opportunities to participate in the bidding process for the project. This record shall be submitted with the bid as a part of the bid documents. The following are the names of the enterprises contacted, the name of the person contacted and the date of the contact.

NAME OF ENTERPRISE CONTACTED	NAME OF PERSON CONTACTED	DATE CONTACTED



\*\*\*\*\*

#### **IRAN CERTIFICATION**

The undersigned contractor hereby certifies in accordance with I.C. 5-22-16.5-1 et seq. to Fort Wayne Community Schools that the undersigned is not engaged in investment activities in Iran as defined in the above cited statute.

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Signature

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Name Printed

**END OF SECTION**



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## SECTION 011000 – SUMMARY OF WORK

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to Work of this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Work by Owner.
4. Work under separate contracts.
5. Future work.
6. Owner-furnished products.
7. Contractor-furnished, Owner-installed products.
8. Access to site.
9. Coordination with occupants.
10. Work restrictions.
11. Specification and drawings conventions.
12. Miscellaneous provisions.

- B. Related Requirements:

1. Section 015000 “Temporary Facilities and Controls” for limitations and procedures governing temporary use of Owner’s facilities

#### 1.3 PROJECT SUMMARY

- A. Project Identification:

1. **FWCS 2026 Misc. Masonry Repairs at Various Locations – M-1**

*Abbett Elementary School*: 4325 Smith St., Fort Wayne, IN 46806

*Forest Park Elementary School*: 2004 Alabama Ave., Fort Wayne, IN 46805

*Harrison Hill Elementary School*: 355 South Cornell Cir., Fort Wayne, IN 46807



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Blackhawk Middle School: 7200 State Blvd., Fort Wayne, IN 46815

North Side High School: 475 E State Blvd., Fort Wayne, IN 46805

Family and Community Engagement Center: 230 E Douglas Ave., Fort Wayne, IN 46802

- B. Owner: Fort Wayne Community Schools
  - 1. Owner's Representative: Travis Searles, Coordinator (260) 438-0122
- C. Lead Design Consultant: MartinRiley Architects/Engineers
- D. Consultants: MartinRiley Architects/Engineers has retained the following design professionals who have prepared designated portions of the contract documents:
  - 1. Mike Hamilton (Principle, RRO, RRC): (260) 422-7994
  - 2. Don Schmidt (Project Manager): (260) 422-7994
- E. The Owner maintains tax exempt status and all work shall be tax free. Owner shall provide tax exempt documentation to Contractor.
- F. All permits and fees associated with the construction are the responsibility of the Contractor to pay.
- G. All work performed by the Contractor shall comply with local and state codes/regulations.
- H. Web-Based Project Software: Project software administered by Owner will be used for purposes of managing communication and documents during the construction phase.
  - 1. See Section 0113100 "Project Management and Coordination" for requirements for using web-based Project software.

#### 1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The work of the Project is defined by the Contract Documents and consists of the following:
- B. Base Bid: The Projects Base Bid work consists of One (1) project identified as Project M-1

- a. Project M-1:

**Base Work M-1:**

Glass block replacement, window/masonry sealant replacement, and painting window mullions at **Abbett Elementary School**. Brick replacement, brick re-pointing, and masonry sealer at **Forest Park Elementary School**. Masonry, window, and door frame sealant joint replacement, brick replacement and re-pointing at **Blackhawk Middle School**, **Harrison Hill Elementary School**, and **North Side High School**. Lintel modifications at **Family and Community Engagement Center**.

**Alternate Work M-1-A:** The project Alternate Work M-1-A consists of sealant replacement at the masonry to the metal window frame and window frame to lintel conditions at **Harrison Hill ES**.



**Alternate Work M-1-B:** The project Alternate Work M-1-B consists of painting all (32) window lintels prior to the new sealant at **North Side HS**.

**Alternate Work M-1-C:** The project Alternate Work M-1-C consists of cleaning the entirety of all masonry on the perimeter of the building at **Blackhawk MS**.

C. Type of Contract:

1. Projects will be constructed under a single prime contract for:

**Project M-1**

**Construction Commencement: May 22, 2026**

**Substantial Completion: July 22, 2026**

**Final Completion: September 18, 2026**

1.5 WORK BY OWNER

- A. General: Cooperate fully with Owner so work may be carried out smoothly, without interfering with or delaying work under this Contract or by Owner. Coordinate the Work of this Contract with work performed by Owner.

1.6 WORK UNDER SEPARATE CONTRACTS

- A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying Work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.
  1. Asbestos abatement shall be provided under separate contract. All contractors must coordinate schedules and it is the responsibility of the General Contractor to incorporate the work schedule of the abatement contractors into the master project schedule with allocated time for removal and air testing.

1.7 ACCESS TO SITE

- A. Bidding: Each contractor and sub-contractor shall be responsible to visit the project site to verify existing conditions prior to the bidding date and be aware of the conditions of the existing building. The Owner will make the building available for inspection as follows:
  1. Site visits will be permitted prior to bid dates Monday thru Friday after. Check into the office prior to accessing the site.
- B. General: Each Contractor shall have limited use of Project site for construction operations as indicated on Drawings by the Contract limits and as indicated by requirements of this section.



- C. Use of Site: Limit use of Project site to Work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
  - 1. Driveways, Walkways and Entrances: Keep driveways, loading areas and entrances serving premises clear and available to Owner, Owner's employees and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrance by construction operations.
    - b. Schedule deliveries to minimize space and time requirements for storage of material and equipment on site.
- D. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
  - 1. Protect staff and students from dangerous conditions that might result from construction activities.
- E. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.
- F. Each Contractor shall limit the use of the premises for work and storage to allow work by other Contractors and Owner occupancy. Storage of materials for construction activities in existing buildings is permissible only upon approval by the assigned Owner Project Coordinator.
  - 1. Each Contractor shall assume complete responsibility for the protection and safekeeping of products under his contract, stored at the site.
  - 2. Each Contractor shall move his stored products that interfere with the operation of the Owner or other Contractors.
  - 3. On site storage will be permitted starting **May 25, 2026** at all school locations. Material storage prior to that is to be off site. Cost associated with storage, delivery and transfer of materials from off site is the responsibility of the contractors.

#### 1.8 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy site and existing building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.
  - 1. Maintain access to existing walkways, corridors and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.



2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.
3. Note that the primary functions of this school facility must continue and cannot be interrupted by the construction activities. Special considerations for noise/dust/odor control must be provided to prevent disruption of the academic environment.
4. Contractors shall maintain an atmosphere of professionalism while on school grounds.
  - a. Use of profane or lewd language by workers will not be tolerated.
  - b. Any worker wearing clothing containing vulgar or inappropriate content will be asked to leave the premises immediately.
  - c. Use of radios/cell phones to play loud music will not be permitted.

#### 1.09 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
  1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 6:00 a.m. to 10:00 p.m., Monday through Friday, unless otherwise indicated.
  1. School Year Hours: NONE of the phased work occurring during the school year will take place while school is in session. Typical shift work during the school year will be 3:30 p.m. to 11:00 p.m. Shiftwork after 11:00 p.m. will be on an as needed basis and coordinated with the Owner.
  2. Weekend Hours: With Owner's prior approval, weekend hours may be permitted. Notification of need for weekend hours must be submitted no later than the Monday preceding weekend needed for work.
  3. Hours for Utility Shutdowns: Power shutdowns must occur when the building is not occupied and must be scheduled with the Owner in advance. Extended shutdowns lasting more than 4 hours must occur on a weekend and utilize overnight periods to be scheduled with the Owner.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to the requirements indicated:
  1. Notify Owner not less than seven (7) days in advance of proposed utility interruptions.
  2. Obtain Owner's written permission before proceeding with utility interruptions.
- D. Noise, Vibration and Odors: Coordinate operations that may result in high levels of noise and vibration, odors or other disruption to Owner occupancy with Owner.



1. Notify Owner not less than seven (7) days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.
3. Each Contractor and Sub-contractor shall take reasonable measures to limit activities which cause undue noise during 2<sup>nd</sup> shift work which may affect neighboring residents.
  - a. Refrain from using telescoping forklifts to dump trash after 9:00 pm.
  - b. Take special care in closing storage containers at the end of the work shift (do not slam container doors).
  - c. Schedule material and equipment deliveries during late afternoon hours only.
- E. I-LEARN/Achievement Testing: Testing will occur in the spring and fall of each school year. Contractor shall verify exact dates with Owner. NO work shall be permitted in the building during the school day during testing without prior written approval. The Owner reserves the right to allow specific trades and activities in limited areas depending on the potential for noise and disturbance during these times.
  1. Any inspection work occurring during testing periods must be completed either before or after school is in session.
- F. Restricted Substances: Use of tobacco products, e-cigarettes (vaping) and other controlled substances on Project site is not permitted on Fort Wayne Community Schools property.
- G. Employee Identification: Provide identification in the form of clothing or hard hats with company logos for all Contractor and Sub-contractor personnel working on Project site. Require personnel to wear identification at all times.

#### 1.10 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words and phrases when used in particular situations. These conventions are as follows:
  1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall", "shall be" or "shall comply with", depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:



1. Terminology: materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by the typical generic terms as part of the U.S. National CAD Standard and scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

#### 1.11 MISCELLANEOUS PROVISIONS

##### A. Asbestos Containing Materials (ACM)

1. Any ACM shall be removed by the Owner prior to the start of work schedule by the Contractor.
2. If any other suspect ACM is discovered during the course of work, Contractor shall promptly notify the Owner. Owner shall perform testing and, if determined to be regulated asbestos containing building materials, Category I or Category II non-friable asbestos containing materials, the Owner will be responsible to remove materials in compliance with regulatory standards.
3. Contact FWCS designated Project Manager at (260) 467-2075.

##### B. Existing Conditions

1. Each Contractor is responsible to field verify existing conditions and dimensions. The Contractor requiring said verification for the construction or fabrication of his material shall be the Contractor responsible for procurement of the field information.
2. Notify the design architect/engineer promptly if existing field conditions differ from those indicated on the bid documents. Do not remove or alter structural components without prior written approval.
- C. Each Contractor shall be responsible for securing his work and equipment at the close of each work day.
- D. Fire alarms: If the work requires repair, modifications or replacement of fire alarm systems or components, the Contractors shall provide notification to the Owner a minimum of 72 hours before a fire alarm is rendered inactive.
  1. If a fire alarm device is fouled with construction debris/duct/dirt and activates the alarm system, the Contractor shall be solely responsible for all costs associated with false fire truck dispatch and shall replace the soiled device with a new device matching the device that initiated the alarm. Cleaning a triggering device is not acceptable.

#### PART 2 - EXECUTION (Not Applicable)

**END OF SECTION**



## PREBID MEETING AGENDA

Project: Fort Wayne Community School 2026 Misc Masonry Replacement at Various Locations

**Project M1** (Abbott ES, Blackhawk MS, FACE Administration, Forest Park ES, Harrison Hill ES & North Side HS)

Meeting Date: February 4, 2026

Commission No: F25079.06

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### I. Design Team Introduction:

1. Travis Searles, Coordinator  
Office: 260.467.2075; Cell: 260.438.0122; email: [travis.searles@fwcs.k12.in.us](mailto:travis.searles@fwcs.k12.in.us)
2. Mike Hamilton, Principal, **MARTINRILEY architects•engineers**  
Office: 260.422.7994; Cell: 260.223.9014; email: [mhamilton@martin-riley.com](mailto:mhamilton@martin-riley.com)
3. Don Schmidt, Project Manager, **MARTINRILEY architects•engineers**  
Office: 260.422.7994; Cell: 260.750.2420; email: [dschmidt@martin-riley.com](mailto:dschmidt@martin-riley.com)
4. Aaron Price, Production Draftsman, **MARTINRILEY architects•engineers**  
Office: 260.422.7994; Cell: 317.794.5143; email: [aprice@martin-riley.com](mailto:aprice@martin-riley.com)

### II. General Scope of Work:

The scope of masonry work includes (1) project identified as Project M-1. The project includes misc. masonry work at (6) school locations.

#### Project M-1: (6) Locations

##### **Abbott ES**

- **Base Work M-1** Sealant replacement at glass block windows, new sealant and painting steel mullions, limestone band and windowsill head and bed sealant replacement and glass block replacement on the West and South sides of the building.

##### **Forest Park ES**

- **Base Work (Courtyard) M-1:** Repoint, clean and seal South elevation at the courtyard, new sealant at limestone band and chimney cap with some brick replacement.

##### **Harrison Hill ES**

- **Base Work (East Elevation) M-1:** Sealant replacement at limestone sills, copings, water tables, ornamental pieces, and bands. Deteriorated limestone repair, brick repair and replacements.
- **ALT M-1-A:** Sealant replacement at brick or limestone to window frames and lintel to window conditions.

**North Side HS**

- **Base Work (South Elevation) M-1:** Sealant replacement at brick or limestone to windows and window frame to metal frame and lintels. Sealant replacement at limestone sills, water tables, bands and pilasters. Deteriorated limestone repair, brick repair, repoint and replacements.
- **ALT M-1-B:** Paint all existing window lentils.

**Blackhawk MS**

- **Base Work (Full School) M-1:** Head and bed joint sealant replacement at all limestone windowsill, reseal MEJ and NEJ, limestone repair, brick repair and replacements. Lintel painting, abandoned electrical box omission and interior CMU repair.
- **ALT M-1-C:** Clean full exterior of the building with chemical masonry cleaner.

**FACE**

- **Base Work M-1:** Clean, prime, paint and conceal existing steel lintels.

1. **By the end of the business, according to the following schedule, be certain all questions have been asked, as the submission of bids by the contractor suggests there are no questions regarding ambiguity, and you are submitting bids that will result in a complete project. Failure to do so will result in contractor's compliance with the Owner or Architects' interpretation, at no contract increase.**
  - **M-1: February 13, 2025**
2. Bids are due at FWCS, Maintenance and Operations Facility, Facilities Department, located at 1519 Catalpa Street, Fort Wayne, Indiana before 2:00 p.m. local time as indicated on the advertisement for bid and as follows:
  - **M-1: February 19, 2026**
3. Project M-1 Project Dates
  - It is the intent of the owner to begin work on **May 22, 2026** for the projects with substantial completion on/or before **July 22, 2026**, and final completion on/or before **September 18, 2026**.
  - Final completion includes the completion of all of the Punch List items (Owner and Architect) and Close Out Paperwork (i.e. change orders, warranties, waiver of liens, certification letters, etc.)

III. General Items

1. Bidders may obtain bidding documents from Eastern Engineering (260) 426-3119.
2. The owner reserves the right to accept or reject any and all bids and to waive any informalities in bidding.
3. Questions relating to the project should be directed to **Don Schmidt** at the office of **MARTINRILEY architects•engineers**
4. It is the Contractor's responsibility to assure that they or their subcontractors visit each project and verify existing conditions prior to the date of bid. Contractors will be required to sign-in at main office prior to site visit. The buildings will be open to Contractor's for field investigation after the following times:
  - **Elementary Schools: 3:30pm**
  - **High School and Middle Schools: 2:25 pm**

IV. Additional items

1. **Section 00 01 26 – Background Check Requirements**

- Each contractor and sub-contractor providing services to the owner shall screen all employees providing services to the owner.
- FWCS SafeVendor program – online registration of company and background checks required
- Submit certificate of compliance with background check requirement to be submitted within 30 days of contract execution, failure to do so is ground for contract termination

2. **Section 00 01 27 – FWCS Smoking Policy**

- Smoking is not permitted on any FWCS properties, including electronic vapor, or smokeless tobacco.

3. **Section 00 01 31 – FWCS Document Management (Procore)**

- FWCS shall use this software for web-based management tool
- Use for: Submittals, Meeting Minutes, RFIs, PRs, ASIs/ESIs, Punch List, other project information as required

4. **Section 00 01 33 – Liquidated Damages**

- Liquidated damages may be assessed for each calendar day beyond the specified Substantial and/or Final completion dates

5. **Section 00 21 13 – Instruction to Bidders**

- Shall be AIA Document A701, a copy of which is bound within the specifications, will become a part of the Contract Documents.

6. **Section 00 22 13 – Supplementary Instruction to Bidders**

- Modify, delete and supplement AIA Document A701, Instruction to Bidders.
- Bidding Procedures among other items are identified in this section.

7. **Section 00 41 71 – Bid Proposal Form**

- All bids shall be accompanied by the following completed documents identified on the Required Bid Checklist
  - Supplement to Form 96
  - State Form 96
  - Bid Security – 5%

- List of Major Subcontractors, Suppliers and Manufacturers
- Roofing Contractor's Installer's Certificate
- Roofing Contractor's Manufacturer's Certificate
- E-Verify affidavit
- Contractor's Statement of Equal Employment Opportunity Policy
- Record of MBE, WBE, EBE
- Iran Certifications
- Submitted in Duplicate
- Sealed Envelope Marked with Name and Bid Account Numbers
- The failure to fill out all items in the Bid Supplement to Form 96 will be considered justification for rejection of the bid.

**8. Section 00 43 43 – Responsible Bidder Requirements**

- Contractor Pre-qualification requirements for Public Works Projects: All contractor's and major subcontractors **MUST** be pre-qualified through the IDOA Public Works Certification Board
  - <http://www.in.gov/idoa/2486.htm>

**9. Section 00 52 13 – Agreement Between Owner and Contractor**

- The Agreement shall be the FWCS Standard Construction Agreement, a copy of which is bound in these documents, and which when executed, will become a part of the Contract Documents of the successful bidder.

**10. Section 00 72 00 – General Conditions of the Contract**

- Shall be AIA Document A201, a copy of which is bound within these documents, a will become a part of the Contract Documents.

**11. Section 00 73 00 – Supplementary Conditions**

- Modify the AIA Document A201, General Conditions of the Contract
- Contractors shall secure a Performance Bond and Labor and Material Bond in the amount of 100% of the work accepted.
- Insurance limits among other items are identified in this section.

**12. Section 01 21 00 – Allowances**

- Contingency allowances shall be included as follows:
  - **Project M-1: \$ 7,500.00**
- Contingency Allowance shall be used only as directed for Owner's purposes and only by approved designate amounts to be charged to the contingency allowance.
- Contractor's combined profit & overhead limits are listed in section 01 2600 contract modification procedures.

**V. Review Drawings**

1. Review drawings.
2. Bid project per drawings, specifications, and addendum(s). Contractors will be held accountable to the bidding documents.

- List of Major Subcontractors, Suppliers and Manufacturers
- Roofing Contractor's Installer's Certificate
- Roofing Contractor's Manufacturer's Certificate
- E-Verify affidavit
- Contractor's Statement of Equal Employment Opportunity Policy
- Record of MBE, WBE, EBE
- Iran Certifications
- Submitted in Duplicate
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1. Review drawings.
2. Bid project per drawings, specifications, and addendum(s). Contractors will be held accountable to the bidding documents.

## PRE-BID ATTENDEE LIST

Fort Wayne Community Schools 2026 Misc Masonry Repairs at Various Locations

**Project M-1** (Abbett ES, Forest Park ES, Harrison Hill ES,  
North Side HS, Blackhawk MS, FACE)

The following individuals have registered their attendance at the Pre-Bid held at 10:00am, local time, February 04, 2026, at Fort Wayne Community Schools Facilities Department Training Room.

Mike Hamilton

(printed name)

Martin-Riley Architects & Engineers

(firm/company)

Don Schmidt

(printed name)

Martin-Riley Architects & Engineers

(firm/company)

Aaron Price

(printed name)

Martin-Riley Architects & Engineers

(firm/company)

Jimmy R. Starr

(printed name)

Hagerman

(firm/company)

W. H. Bowes

(printed name)

Quarry Masonry Company

(firm/company)

MICHAEL P. BING

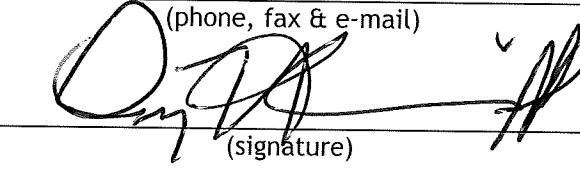
(printed name)

Heritage Masonry, Restoration

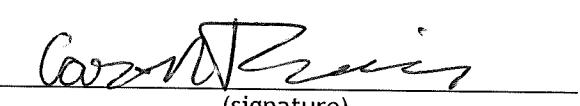
(firm/company)

  
(signature)

260-422-7994 mhamilton@martin-riley.com

  
(phone, fax & e-mail)

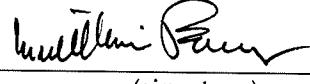
260-422-7994 dschmidt@martin-riley.com

  
(phone, fax & e-mail)

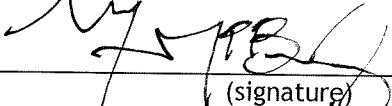
  
(signature)

260-422-7994 aprice@martin-riley.com

  
(phone, fax & e-mail)

  
(signature)

740 387 6720 office@QuarryMasonry.com  
(phone, fax & e-mail)

  
(signature)

858 349 7382 mobile@heritagemasonryrest.com  
(phone, fax & e-mail)

MARTINRILEY  
Project No. F25079

FWCS 2026 M1 Misc Masonry Repairs  
Fort Wayne, Indiana

ROB CHAPMAN  
(printed name)

MMI  
(firm/company)

Jerome Morris  
(printed name)

Arms  
(firm/company)

Phory Finegan  
(printed name)

Berglund Construction  
(firm/company)

Travis Seales  
(printed name)

FWCS  
(firm/company)

Kevin Thomas  
(printed name)

FWCS  
(firm/company)

John Hudson  
(printed name)

FWCS  
(firm/company)

Jacob Paulus  
(printed name)

BCR  
(firm/company)

(printed name)

(firm/company)

Rob Chapman  
(signature)

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Jerome Morris  
(signature)

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513-525-2620 JPAULVS@BCRMCO.COM  
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(phone, fax & e-mail)