

CITY OF GREENCASTLE
WWTP Service Building Addition Project

Addendum #1
September 3, 2026

Bid Date: September 8, 2026
Bid Time: 3:00 p.m. (local time)
Owner: City of Greencastle
Engineer: United Consulting
8440 Allison Pointe Blvd., Suite 200
Indianapolis, IN 46250
Telephone: (317) 895-2585

The following items are revisions to the requirements of the Bidding Documents for this Project. The articles contained in this Addendum take precedence over the requirements of the previously published Bidding Documents. Where any article of the Specifications or any detail of the Drawings is modified or deleted by the article contained in the Addendum, the unaltered provisions of that article paragraph, subparagraph, or clause shall remain in effect.

The Bidder must acknowledge receipt of this Addendum by acknowledgement on the proposal form. Failure to do so can be cause for bid rejection.

Item #1: **Clarification** – Plan Sheet 3 - Relocation of Electrical Box

The plan note on Sheet 3, Keynote 3, stating "Existing Electric Box (To Be Relocated)," applies only to the existing electrical service junction mounted on the exterior of the building. This note does not require or indicate relocation of any electrical box located within the existing building.

Item #2: **Clarification** – Specification Section 00710 - Supplementary General Conditions

Article 7: Other Work. For the 51% self-performance requirement referenced in Supplementary General Conditions 00710-10, material costs shall not be included in the calculation. Due to the nature of this Project and the significant scope associated with the building package, the 51% self-performance requirement shall be waived.

Item #3: **Clarification** – Specification Appendix A – Building Design Standards

Specification Sections 07200 Insulation (3.4 Exterior Envelope) and 08018 Fiberglass Doors and Frames (3.5 Doors and Openings) referenced in Appendix A were removed from the Project Specifications. Material requirements for these items are included in Appendix A only. No additional specification sections will be provided.

Item #4: **Revision** – Specification Section 02530 - Force Mains

Specification Section 02530, Paragraph 3.1.G. is revised to require a minimum of 48 inches of cover over the force main.

Item #5: **Clarification** – Plan Sheet 3 - Proposed Sanitary Manhole

The proposed sanitary manhole (Sheet 3, Keynote 13) indicated on the plans shall be a 48-inch diameter precast sanitary manhole.

Item #6: **Revision** – Specification Section 11305 – Grinder Pump Stations

Specification Section 11305, Paragraph 2.11 Stainless steel Curb Stop/Check Valve assembly are not required for this project.

Item #7: **Clarification** – Plan Sheet 7 - Underdrain Pipe Detail

The Underdrain Pipe Detail on Sheet 7 is to apply to the building downspout drain system discharging to daylight, as identified by Keynotes 12 and 15 on Sheet 3. Detail notes are not applicable to this project.

Item #8: **Addition** - Specification Appendix A – Building Design Standards

Appendix A, Paragraph 3.4 Exterior Envelope. Provide ice breaker on roof slopes. Ice breaker systems shall be compatible with the metal roofing system, installed in accordance with the manufacturer's recommendations.

Item #9: **Clarification** – Specification Appendix A – Building Design Standards

Appendix A, Paragraph 3.4 Insulation requirements. Provide spray foam insulation with a fire-resistant protective coating.

Item#10: **Addition** – Specification Appendix A – Building Design Standards

Appendix A, Paragraph 3.5 Doors and Openings. Each overhead garage door shall be equipped with an electric door opener. Provide four remote control units for each overhead door.

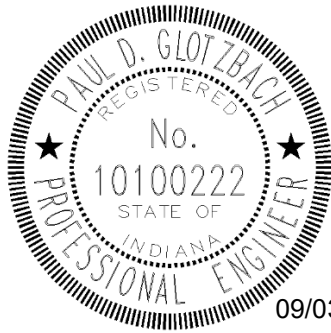
Item#11: **Addition** – Specification Appendix A – Building Design Standards

Appendix A, Paragraph 3.8 Electrical work. Provide wall-mounted lighting switches at each man door. Lighting controls shall permit independent operation of each row of LED fixtures. Provide weatherproof LED wall-mounted exterior light fixtures at each man door.

Item #12: **Information** – Pre-Bid Meeting Minutes

A copy of the minutes from August 27, 2026, Pre-Bid Meeting is attached herein. These minutes are for information purposes only.

This Addendum reviewed and approved by:



09/03/2026

A handwritten signature in black ink, appearing to read "Paul D. Glotzbach".

Paul D. Glotzbach, P.E.
Reg. Engineer No. 10100222
State of Indiana

END OF ADDENDUM #1

Meeting Minutes

8440 Allison Pointe Blvd., Suite 200, Indianapolis, IN 46250 (317) 895-2585 www.ucindy.com



September 2, 2026

Mr. Oscar King, Jr.
Wastewater Superintendant
City of Greencastle WWTP
510 W Columbia Street
Greencastle, Indiana 46135

RE: Greencastle WWTP Service Building Addition Project
Pre-Bid Meeting

Dear Mr. King:

A voluntary pre-bid meeting was held on August 27, 2026 at Greencastle WWTP. The following people were in attendance. A copy of the sign-in sheet is attached for reference.

- | | |
|---------------------|-------------------------------|
| • Paul Glotzbach | United Consulting (UNITED) |
| • Dharani Malisetty | United Consulting |
| • Oscar King | City of Greencastle (CITY) |
| • Duane Campbell | City of Greencastle |
| • Seth Gage | Keymark |
| • Eric Amstutz | Brand Electric |
| • Nick Cunningham | Cunningham Construction Group |
| • Kevin Marlin | Hannig Construction |
| • Chris Laros | Rain for Rent |
| • Andrew Graves | Graves Construction |

The objective of the meeting was to review aspects of the project and provide prospective bidders and opportunity to ask questions related to the project and bidding documents and tour the site and existing buildings. During the meeting, the following information was discussed:

1. Project Scope
 - a. The project involves the construction of a 40 ft. x 46 ft. service building addition at the City of Greencastle's wastewater treatment plant.
 - b. The building will include a bathroom, sanitary lateral with grinder pump, ventilation fan system, and a natural gas heating system.
 - c. The structure will require a Construction Design Release from the Indiana Department of Homeland Security by the approved builder/supplier.
2. Schedule
 - a. Bid Date: September 8, 2026, 3:00 PM local time. Bids will be received by the City of Greencastle, at the Office of Mayor's Executive Assistant, located at 1 North Locust Street, Greencastle, Indiana 46135
 - b. Substantial Completion: 210 days from Notice to Proceed
 - c. Final Completion: 240 days from Notice to Proceed
3. Bid requirements
 - a. Refer to Information to Bidders. Required bid submittal items include:
 - i. Proposal Form
 - ii. Form 96 (State Board of Accounts)

- iii. BIDDER'S Financial Statement (as required by Form 96)
- iv. Bid Bond or Certified Check (5% of bid amount)
- v. E-Verify Affidavit
- vi. BIDDER's written plan for a program to test BIDDER's employees for drugs in accordance with IC 4-13-18.
- vii. Any addendum issued – acknowledged

b. IDOA Certification

- i. Contractors and subcontractors performing public works with a value greater than \$300,000 must be certified by the Indiana Department of Administration (IDOA) in accordance with IC 4-13.6-4.
- ii. It is critical for general contractors to make application now if they have not or are not IDOA registered. Certification submittal is required prior to Agreement. Failure to have in place in order to award the project within a couple of weeks post bid, could result in the rejection of the apparent low-bidder.

c. Bid Hold Time: 60 Days

- d. Notice of Award anticipated in September 2026. Agreement and Notice to Proceed anticipated in September/October 2026.

4. Permit Requirements

- a. Construction Design Release – Indiana Department of Homeland Security by the approved builder/supplier.

5. Financing – Local

6. Other

- a. Contractor shall be responsible to field locate all existing utilities including private underground utility locating service at the plant site.
- b. Directional drill low-pressure force main to avoid removal of existing pavement. Locate sanitary service lines to confirm low-pressure force main alignment and connection point.
- c. Relocation of existing electrical service between existing buildings shall be done prior to new foundation work to limit interruption of electrical service to all existing maintenance buildings.
- d. Contractor shall secure Construction Design Release and provide certified plans by licensed design professionals as required to secure permits.
- e. Appendix A: Building Design Standards, Minimum Requirements, and Submittal Expectations.
- f. Match existing (adjacent) building dimensions and include provisions to move from the existing building to the proposed building without going outside. Demolition of any portion of the existing building is not desired and the foundation of the new building is to be independent of the existing building.
- g. Natural gas, electric, water, and drain shall extend from the existing (adjacent) building and protected between buildings as needed.

7. Addendum & Pre-Bid Question Procedure

- a. Questions must be submitted in writing to United Consulting for response and inclusion in Addendum as necessary.
 - i. Final questions to be submitted by 3 p.m September 1, 2026.

- ii. Attn: Paul Glotzbach, PE; paul.glotzbach@ucindy.com
- b. Addenda to be distributed electronically through Eastern Plan Room
- c. Acknowledgement of Addendum required with bid submittal.

8. General Comments, Discussion, and Questions

- a. Discussion was held regarding the plan note (Sheet 3, Keynote 3) for the relocation of the electrical box. It was clarified that the "relocation of electrical box" note shown on the plans applies solely to the electrical service junction mounted on the exterior of the existing building and not relocation of an electrical box within the existing building.

The above minutes reflect our understanding of the discussions and decisions made at this meeting. If you have any questions, additions, or comments, please contact our office at your convenience.

Sincerely,
UNITED CONSULTING



Paul D. Glotzbach, P.E.
Water/Wastewater Department Manager

c: All Attendees

File 26-919-01

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