



We Are Your Schools

Addendum No. 1

October 20, 2026

Fort Wayne Community Schools

RFP#101890: Miami Middle School Elevator Modernization Project

Documents issued October 5, 2026 for Miami Middle School Elevator Modernization Project are hereby revised as indicated.

ITEM 1. Meeting Minutes for the Preproposal Meeting

Please see the following pages for the presentation slides and attendee sign-in sheet from the Preproposal Meeting.

ITEM 2. Additional Questions Received

1. What are the contacts for the Fire Alarm System?

The EST-4 fire alarm system was upgraded as part of a major renovation completed in 2026. New Era Technology (1-877-696-7720) was the installation contractor. Koorsen Fire & Security (1-855-245-5751) is our monitoring provider.

All other provisions of this Request for Proposals remain unchanged.

END OF ADDENDUM NO. 1

FORT WAYNE COMMUNITY SCHOOLS



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**MIAMI MIDDLE SCHOOL ELEVATOR MODERNIZATION
RFP101890**

**PRE-PROPOSAL MEETING
OCTOBER 14, 2026**



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AGENDA

- ***INTRODUCTIONS***
 - ***INSTRUCTIONS TO PROPOSERS***
 - ***PROJECT OVERVIEW***
 - ***A/E***
 - ***A/E SERVICES OVERVIEW***
 - ***SELECTION CRITERIA***
 - ***Q&A***
-

INTRODUCTIONS



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INTRODUCTIONS

FWCS FACILITIES TEAM

ZACH EVANS - *COORDINATOR OF CAPITAL PROJECTS –*
ZACHARY.EVANS@FWCS.K12.IN.US

HEATHER KREBS – *FACILITIES DIRECTOR*

JOHN HUDSON - *COORDINATOR OF DESIGN CONTROLS*

INSTRUCTIONS TO PROPOSERS

INSTRUCTIONS TO PROPOSERS

PROCUREMENT SCHEDULE

RFPs Released	October 5, 2026
Pre-Proposal Meeting	October 14, 2026 10a
Site Visitation	October 12-15, 2026 2:30-4p October 16 & 19, 2026 8-4
Last Day to Submit Questions	October 16, 2026 5p
Proposals Due	October 21, 2026 2p
Anticipated Board Approval	November 9, 2026

Following board approval, requests for scoring information can be made.



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MLESTONE DATES

DATES

- Construction Start: May 27, 2027
- Construction Completion: July 16, 2027

SUBMISSION REQUIREMENTS (2.6)

- Cost for fully compliant system
 - \$10,000 Contingency Allowance in base proposal
 - Breakdown of any voluntary recommended allowances with detailed description, including indication if included in base proposal.
 - Proposed System Equipment Information
 - Listing of all staffing and subcontractors engaged on the project with relevant 5-year experience and manufacture certifications.
 - Timeframe for project completion, including engineering, material procurement, and on-site work.
 - Company financial information.
 - Notarized Non-Collusion Affidavit and E-Verify Declaration.
 - Three reference projects of similar size and scope
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SUPPLEMENTAL INFORMATION

Drawings

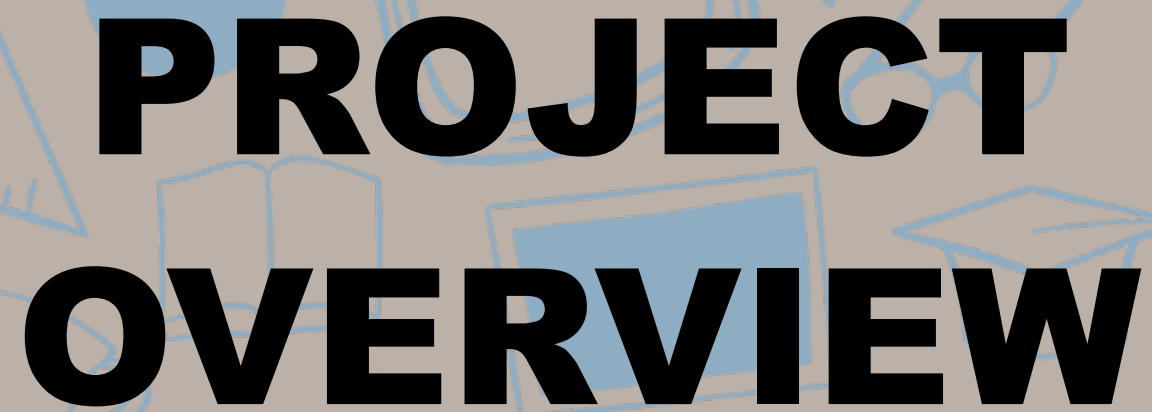
- A few relevant drawings were included with the RFP documents. The District may have other information if proposers have specific requests.

Please email Zach Evans with any specific request.

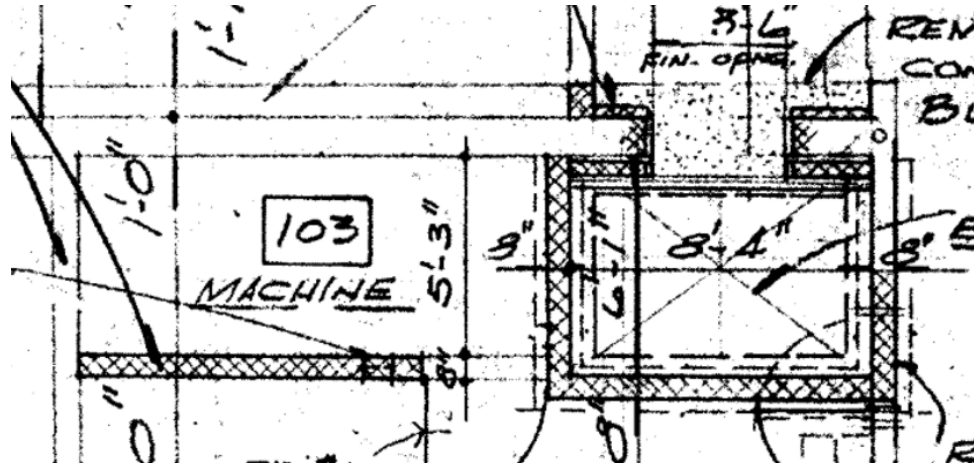
POINT OF CONTACT

- All questions regarding the RFP should be emailed to Zach Evans (Zachary.Evans@FWCS.K12.IN.US).
 - Please include “Miami MS Elevator” in the subject line.
 - Questions will only be answered in writing, via addendum.

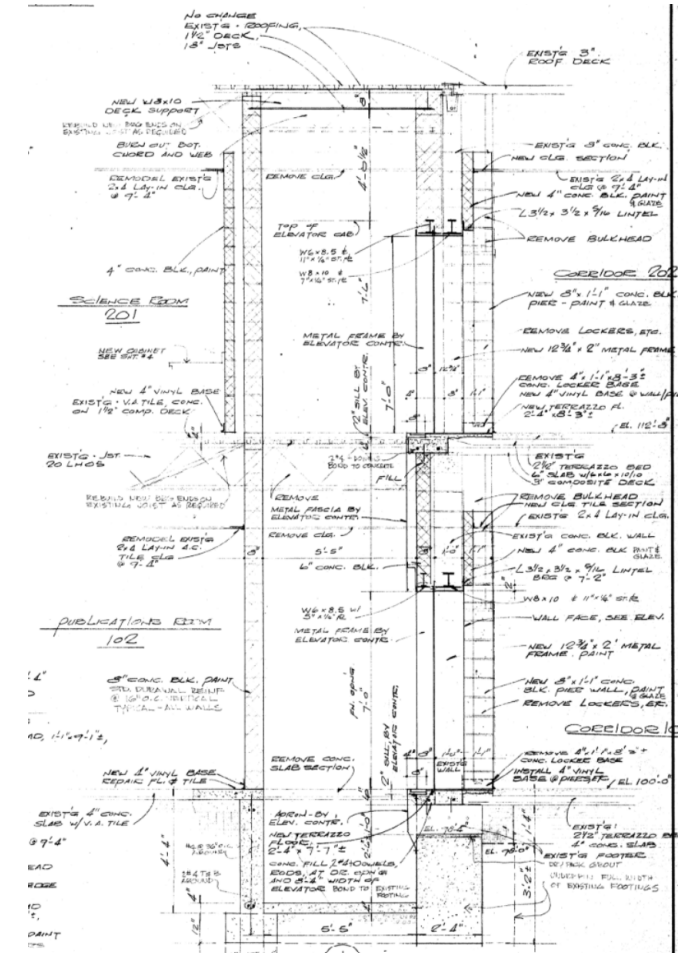
Contact with district personnel outside of the FWCS Facilities Department (Administration, Employees, Board of Education, etc.) regarding the RFP or Project may be cause for disqualification.



PROJECT OVERVIEW



- Located at 8100 Amherst Dr, Fort Wayne, IN 46819
- Current Elevator installed 1980
- Looking for a turnkey elevator modernization.





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SCOPE OF WORK

- Turnkey solution for elevator modernization including.
 - Holeless Hydraulic Passenger Elevator System
 - All hydraulic and control system components to be replaced.
 - Cab Finish Upgrades
 - Shaft and equipment room upgrades for current code requirements
 - All Plumbing, Electrical, Mechanical, Fire Stopping, Fire Alarm, etc. modification to be included
 - All lifts, rigging, and equipment require to complete the install is to be included.
 - District to engage its elevator monitoring and access control vendor (MCA) and abatement of necessary flooring in spaces.
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SCOPE OF SERVICES

- Inspections of all proposers-determined existing system elements to remain to verify compatibility with new components for a fully functioning system.
 - Provide a system compliant with relevant UL, ANSI, ASME, state and local codes and AHJ requirements.
 - All required state and local permits.
 - Successful completion of all required state and local inspections.
 - Coordination with District providers will be required and lack of timely coordination shall not result in additional cost to the District for failed inspections.
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BUDGET

- Construction Budget = \$150,000-\$250,000
 - Budget number does not include indicated owner completed items.



EVALUATION



EVALUATION FACTORS (2.5)

- Best Value and Cost: Proposers will be evaluated based on the cost of the solution and also the value of the solution.
 - The District is not required to accept the lowest cost proposal.
 - Technical Expertise and Experience: Evaluation of criteria outlined in section 2.3 of the RFP.
 - Staffing and Schedule: Evaluation of Proposers ability to staff and complete the project in the timeline outlined.
 - Adherence and responsiveness to the requirements of the RFP.
 - Make it easy for us to find what we are asking for.
 - Financial Stability: Providing balance sheets for the last three fiscal years.
 - Reference Review: Evaluation of the references provided within the response.
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Q & A



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Thank you



Pre-Proposal Meeting
RFP101890
Miami Middle School Elevator Modernization
10/14/2026 10:00 a.m.

FORT WAYNE COMMUNITY SCHOOLS

NAME

COMPANY

EMAIL

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