

Huntington County Community School Corporation
HNHS Family and Consumer Science Renovation
Pre-Bid Meeting Minutes

Project # 2023.0008

Date: November 07, 2023

Those Present:

Terry Thornsby	Viridian	terry@viridian-design.net
Rick Stump	Viridian	rick@viridian-design.net
Chuck Brimbury	HCCSC	crbrimbury@hccsc.k12.in.us
Christina Linker	HCCSC	clinker@hccsc.k12.in.us
Rich Hertel	HCCSC	rhertel@hccsc.k12.in.us
Pat McLaughlin	HCCSC HNHS	pmclaughlin@hccsc.k12.in.us
Ken Wright	R.Yoder Construction	kwright@ryoderconstruction.com
Robb Flutz	ACB	rfultz@acbgeneralcontractor.com
Mark Hamilton	Shawnee Construction	mark@shawneeconstruction.com
Eric Tyler	Schenkel Construction	etyler@scibuild.com
Nick McClelland	Milestone Construction	nmclelland@milestoneconstruction.us

1. ITEMS DISCUSSED:

- The Project is a public bid project.
- The Project does have to meet the requirements outlined in the Indiana Common Wage Act. Spec Section 007375.
- The Project is tax exempt.
- NO Tobacco campus.
- The bid form needs to be filled out completely and include all items listed on the bid checklist.
- The Project contains a Contingency Allowance that is to be included in the base bid.
- A Bid Bond and Performance and Payment Bond are required on the project.
- Drawing and Specifications are available from Eastern Engineering at 1239 Wells Street, Fort Wayne, Indiana.
 - No cost for digital copy.
 - \$200 for hardcopy.
- Questions during bidding are to be submitted to rick@viridian-design.net. Last Day for questions **Tuesday, November 14, 2023 at 12:00pm noon.**
 - Requests for substitutions must be presented during the bidding process.
 - NO SUBSTITUTIONS will be considered after bids are received.
- Existing demountable walls will be removed and replaced with new metal stud and drywall except for the front / corridor wall.
- Abatement (flooring, above ceiling pipe insulation, etc.) will be done by ACM Engineering & Environmental Services.
 - Contractor to coordinate abatement with demolition.
- Epoxy floor system will be installed by Dancer Concrete Design.
 - Contractor to coordinate installation schedule.
- Equipment Schedule on Sheet A10.1 and A10.2 lists equipment to be provided and installed by contractor and equipment to be supplied by owner and installed by contractor.

- New ceiling and lighting was discussed including the new [light] hood. See details on Sheet A9.1.

2. **PROJECT DATES:**

- **Building Walk Through:** Bidders may coordinate additional site visits with Mr. Rich Hertel (RHertel@hccsk.k12.in.us).
- **Sealed Bids Due:** Tuesday, November 21, 2023 at 11:00am (EST), Salamonie School – Admin Office 1063 E 900S, Huntington, IN 46792
- **Anticipated Construction Start:** Approximately May 29, 2023
- **Substantial Completion:** Wednesday, July 17, 2023 – THIS IS A HARD DATE.

3. **TOUR:**

- Reviewed which walls to be demolished.
- Reviewed adjacent classrooms.
 - Noted that the [finish] face of the new stud / gyp. wall is the same as the face of the existing demountable wall system; the new walls grow into the classroom space.
 - Pointed out the existing electrical panel that is to remain in place in the existing wall panel system. See Sheet A1.1.
- Contractor to protect existing terrazzo floor during construction.
- The existing loading dock is the appropriate location for removing debris bringing to materials for the project site.
 - Contractor to coordinate with Mr. Rich Hertel (RHertel@hccsk.k12.in.us).

4. **Meeting Adjourned.**

